

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

—
LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

—
COMMISSIONERS

JILL COHEN

ALISA FINSTEN

JOSE SANDOVAL

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

—
BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSISTANT GENERAL MANAGER
Administration

VACANT
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

November 25, 2020

The Honorable Eric Garcetti
Mayor, City of Los Angeles
200 N. Spring Street, Room 303
Los Angeles, CA 90012

The Honorable City Council
% Councilmember Paul Koretz, Chair
Personnel & Animal Welfare Committee
Room 395, City Hall
200 N. Spring Street
Los Angeles, CA 90012

**RE: AUTHORIZE SIX (6) MONTH EXTENSIONS TO VARIOUS LA ANIMAL SERVICES
CONTRACTS THAT WILL EXPIRE IN DECEMBER 2020**

SUMMARY

On November 24, 2020, the Department of Animal Services (Department) provided the Board of Animal Services Commission (Commission) with a report to approve six-month extensions for the following LA Animal Services contracts:

- Beverly Hills Contract (C-126963) to provide animal care and control services;
- Best Friends Animal Society Contract (C-128954) for continued operation of the Northeast Animal Shelter;
- American Society for the Prevention of Cruelty to Animals contract (C-123811) for the continued operation of the on-site South Los Angeles Spay/Neuter Clinic;
- Spay Neuter Project Los Angeles Contract (C-125639) for the continued operation of the on-site Harbor Spay/Neuter Clinic; and
- Value Vet Contract (C-125775) for the continued operation of the on-site West Los Angeles Spay/Neuter Clinic

Please find the November 19, 2020 adopted board report attached for your reference.

SUBJECT: Transmittal to Mayor and City Council

RE: AUTHORIZE SIX (6) MONTH EXTENSIONS TO VARIOUS LA ANIMAL SERVICES CONTRACTS THAT WILL EXPIRE IN DECEMBER 2020

RECOMMENDATION

1. **APPROVE** the six-month draft extensions through June 30, 2021, approved as to form and legality by the City Attorney, to continue contractual services beyond the contract expirations of December 31, 2020, which will allow sufficient time for the Mayor's Office to complete its Citywide contract review as part of the newly established Cost Containment Measures and allow for the establishment of the new contracts.
2. **DIRECT** staff to transmit the approved extension agreements to the Office of the Mayor and subsequently to the City Council for approval
3. **AUTHORIZE** the Department General Manager to execute the subject extension agreements upon receipt of the necessary approvals.

FISCAL IMPACT

MOU (C-126963) to provide animal care and control services to Beverly Hills is cost neutral as the amount reimbursed to the Department by Beverly Hills is the amount the Department expends to provide its services. Costs are recovered.

Approval of the Best Friends contract (C-128954) extension will have no added impact on the General Fund as General Services Department is budgeted \$200,000 annually to provide basic facility maintenance and utilities for the Northeast Valley Animal Shelter. Approval of the recommendation ensures continued cost savings to the City of Los Angeles based on the services provided by Best Friends which are estimated at approximately \$3.8 million per year.

The spay/neuter clinic operations contracts (C-123811, C125639, C-125775) referenced herein have no fiscal impact to the General Fund. The Animal Sterilization Fund will be used to reimburse the contractor based on rates established by the Animal Services Commission.

Respectfully submitted,



Brenda F. Barnette
General Manager

Attachment: Board Report dated November 19, 2020

cc: Soozy Rios Bellenot, City Administrative Officer
Catherine Chico, Los Angeles Animal Services

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

LARRY GROSS
PRESIDENT

OLIVIA E. GARCIA
VICE PRESIDENT

COMMISSIONERS

ALISA FINSTEN

JOSE SANDOVAL

ROGER WOLFSON

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

TAMMY WATSON
ASSISTANT GENERAL MANAGER
Administration

VACANT
ASSISTANT GENERAL MANAGER
LifeSaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: November 24, 2020

PREPARED BY: Catherine Chico

REPORT DATE: November 19, 2020

TITLE: Senior Management Analyst II

SUBJECT: AUTHORIZE SIX (6) MONTH EXTENSIONS TO VARIOUS LA ANIMAL SERVICES CONTRACTS THAT WILL EXPIRE IN DECEMBER, 2020

BOARD ACTION RECOMMENDED:

1. **APPROVE** the six-month draft extensions through June 30, 2021, approved as to form and legality by the City Attorney, to continue contractual services beyond the contract expirations of December 31, 2020, which will allow sufficient time for the Mayor's Office to complete its Citywide contract review as part of the newly established Cost Containment Measures and allow for the establishment of the new contracts for the following LA Animal Services (Department) contracts:
 - Beverly Hills Contract (C-126963) to provide animal care and control services;
 - Best Friends Animal Society (Best Friends) Contract (C-128954) for continued operation of the Northeast Animal Shelter;
 - American Society for the Prevention of Cruelty to Animals (ASPCA) Contract (C-123811) for the continued operation of the on-site South Los Angeles (SLA) Spay/Neuter Clinic;
 - Spay Neuter Project Los Angeles (SNP LA) Contract (C-125639) for the continued operation of the on-site Harbor Spay/Neuter Clinic; and
 - Value Vet Contract (C-125775) for the continued operation of the on-site West Los Angeles (WLA) Spay/Neuter Clinic.
2. **DIRECT** staff to transmit the approved extension agreements to the Office of the Mayor and subsequently to the City Council for approval
3. **AUTHORIZE** the Department General Manager to execute the subject extension agreements upon receipt of the necessary approvals.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

BACKGROUND:

Beverly Hills Contract –

On October 24, 2005, the Board approved the request to negotiate a contract between the City of Beverly Hills (Beverly Hills) and the Department to provide animal care and control services in exchange for monetary reimbursement for services rendered. Los Angeles City Council (Council) subsequently granted authority to negotiate a contract (C.F. #05-2482). A Memorandum of Understanding (MOU) was approved (C-115071) and was effective February 1, 2009 through January 31, 2012. Provision of these services was extended through an interim MOU (C-126011) effective December 1, 2011 through December 31, 2015. The Board approved a new MOU (C-126963) on May 26, 2015. Council approved the new MOU (C-126963) (C.F. #08-2600), effective January 1, 2016 through December 31, 2020.

Best Friends Animal Society Contract –

The Office of the City Administrative Officer (CAO) released a Request for Proposals (RFP) on August 25, 2016 to provide facility operation services at the Northeast Valley Animal Shelter, which includes animal adoption services, animal welfare services, pet education and spay/neuter surgeries for residents residing in the Northeast Valley Animal Shelter's service area. Best Friends was the sole respondent, met the requirements, and was awarded the current contract (C-128954). The agreement included an initial three (3) year term with three (3) one-year options to extend. The agreement was approved by the City Council on January 11, 2017 (CF #11-1345-S1), which authorized the General Manager of the Department to execute the agreement. Best Friends began operations on January 1, 2017. The first term expired on December 31, 2019. The Board of Animal Services Commissioners (Board) approved the first extension through December 31, 2020.

ASPCA Contract –

The Department released a RFP on October 4, 2013, to provide spay/neuter and related veterinary services at the SLA Animal Services Center. ASPCA's proposal met the requirements and was awarded the agreement by the Board on December 10, 2013. The agreement was approved by the City Council on January 29, 2014 for a three (3) year term with three (3) additional one-year options to extend, for total of six years. ASPCA began operations on April 14, 2014. Upon the initial contract expiration, an extension was granted through April 13, 2018 via the contract's first extension option. Upon expiration, the contract was extended to April 13, 2019 via the contract's second extension option. Upon expiration, the contract was extended to April 13, 2020 via the contract's third and final extension option. In order to allow the Department to complete its procurement process to award a new contract and for the continuation of spay/netuer clinic operations at the SLA Animal Services spay/neuter clinic, the Board authorized an extension through December 31, 2020.

SNP LA Contract – The Department released a RFP on July 29, 2014, to provide spay/neuter and related veterinary services at the Harbor Animal Shelter. SNPLA's proposal met the requirements and was awarded the agreement for a term of one (1) year with five (5) one-year renewal options for a total period of up to six years. SNPLA began operations on January 1, 2015. Upon the initial contract expiration, an extension was granted through December 31, 2016 via the contract's first extension option. Upon expiration, the contract was extended to December 31, 2017 via the contract's second extension option. Upon expiration, the contract was extended to December 31, 2018 via the contract's third extension option. Upon expiration, the contract was extended to December 31, 2019 via the contract's fourth extension option. Upon expiration, the contract was extended to December 31, 2020 via the contract's final extension option.

Value Vet Contract –

The Department released a RFP on July 29, 2014 to provide spay/neuter and related veterinary services at the WLA Animal Services Center. Value Vet's proposal met the requirements and was awarded the agreement for a term of one-year with five (5) one-year renewal options, for a total period of up to six years. Value Vet began operations on January 1, 2015. Upon the initial contract expiration, an extension was granted through December 31, 2016 via the contract's first extension option. Upon expiration, the contract was extended to December 31, 2017 via the contract's second extension option. Upon expiration, the contract was extended to December 31, 2018 via the contract's third extension option. Upon expiration, the contract was extended to December 31, 2019 via the contract's fourth extension option. Upon expiration, the contract was extended to December 31, 2020 via the contract's final extension option.

In anticipation of various spay/neuter and related veterinary service contracts beginning to expire in December, 2020 with no options to extend, the Department released a Request for Qualifications (RFQ) on February 19, 2020 to establish a list of pre-qualified on-call spay/neuter and related veterinary service providers. The Board approved the list of spay/neuter service providers on September 22, 2020.

SUMMARY:

Due to the City's adverse fiscal impacts as a result of the Novel Coronavirus Pandemic, the Mayor's Office has enacted an additional review level for all City contracts as part of the newly established Cost Containment Measures. The Department requests authority to extend the following contracts by six (6) months to enable the Mayor's Office to complete its review to approve new contract awards and extensions:

Beverly Hills (C-126963)

The current contract with Beverly Hills to provide animal control services expires on December 31, 2020 with no options to extend. The Department requests authority to extend the current term to June 30, 2021. The basic services the Department provides include field enforcement, animal rescue, sheltering, and licensing. The Department's services are billed by the minute, shelter space is billed by the day, and dog and horse owners pay the same license fees as City of Los Angeles residents. The approximate costs to provide these services for the requested six (6) months is approximately \$45,000. These costs will be reimbursed through the MOU agreement.

Best Friends (C-128954)

The Department requests authority to extend the first year extension to a new expiration date of June 30, 2021. This will allow the Mayor's Office ample time to complete its review for the second term extension of Best Friends contract and enable the Department to provide uninterrupted animal services at the Northeast Valley Animal Shelter.

Spay/Neuter Contracts

In anticipation of multiple spay/neuter contracts expiring with no options to extend in December, 2020, the Department released Request for Qualifications (RFQ) #38862 to establish a list of pre-qualified on-call spay/neuter service providers. The Board approved the list of spay/neuter service providers on September 22, 2020. Continued operation of the spay/neuter clinics is critical to the Department's spay/neuter operations, thereby facilitating the pet adoption process. Clinic operations provide spay/neuter services to low-income City of Los Angeles

Residents. Additionally, the services offered at the spay/neuter clinics provide a resource for City of Los Angeles residents to obtain spay/neuter and other veterinary services. Approval of this request will ensure that these services continue uninterrupted.

ASPCA (C-123811)

The current contract with the ASPCA to operate the SLA Animal Services Center spay/neuter clinic expires on December 31, 2020 with all options to extend exhausted. The Department requests authority to extend the final year of the contract an additional six (6) months to a new termination date of June 30, 2021. This will enable the Department to provide uninterrupted spay/neuter services at the SLA Animal Services Center while the Mayor's Office completes its review to award a new contract.

SNP LA (C-125639)

The current contract with SNP LA to operate the Harbor Animal Services Center spay/neuter clinic expires on December 31, 2020 with all options to extend exhausted. The Department requests authority to extend the final year of the contract an additional six (6) months to a new termination date of June 30, 2021. This will enable the Department to provide uninterrupted spay/neuter services at the WLA Animal Services Center while the Mayor's Office completes its review to award a new contract.

Value Vet (C-125775)

The current contract with Value Vet to operate the West Los Angeles (WLA) Animal Services Center spay/neuter clinic expires on December 31, 2020 with all options to extend exhausted. The Department requests authority to extend the final year of the contract an additional six (6) months to a new termination date of June 30, 2021. This will enable the Department to provide uninterrupted spay/neuter services at the WLA Animal Services Center while the Mayor's Office completes its review to award a new contract.

FISCAL IMPACT:

MOU (C-126963) to provide animal care and control services to Beverly Hills is cost neutral as the amount reimbursed to the Department by Beverly Hills is the amount the Department expends to provide its services. Costs are recovered.

Approval of the Best Friends contract (C-128954) extension will have no added impact on the General Fund as General Services Department is budgeted \$200,000 annually to provide basic facility maintenance and utilities for the Northeast Valley Animal Shelter. Approval of the recommendation ensures continued cost savings to the City of Los Angeles based on the services provided by Best Friends which are estimated at approximately \$3.8 million per year.

The spay/neuter clinic operations contracts (C-123811, C125639, C-125775) referenced herein have no fiscal impact to the General Fund. The Animal Sterilization Fund will be used to reimburse the contractor based on rates established by the Animal Services Commission.

Approved:

Brenda F. Barnette

Brenda F. Barnette, General Manager

BOARD ACTION:

<input checked="" type="checkbox"/>	Passed	Disapproved	<input type="checkbox"/>
<input type="checkbox"/>	Passed with noted modifications	Continued	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	New Date	<input type="checkbox"/>