

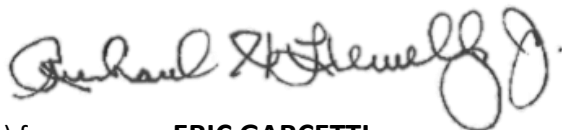
## TRANSMITTAL

To: **THE COUNCIL**

Date: **10/06/21**

From: **THE MAYOR**

**TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.**

A handwritten signature in black ink, appearing to read "Eric Garcetti". The signature is written in a cursive, flowing style.

(Rich Llewellyn) for

**ERIC GARCETTI**  
Mayor

# LOS ANGELES POLICE COMMISSION

BOARD OF  
POLICE COMMISSIONERS

WILLIAM J. BRIGGS, II  
PRESIDENT

EILEEN M. DECKER  
VICE PRESIDENT

DALE BONNER  
MARIA LOU CALANCHE  
STEVE SOBOROFF

MARIA SILVA  
COMMISSION EXECUTIVE ASSISTANT II



ERIC GARCETTI  
MAYOR

RICHARD M. TEFANK  
EXECUTIVE DIRECTOR

MARK P. SMITH  
INSPECTOR GENERAL

EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

August 24, 2021

BPC #21-155

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

Attention Heleen Ramirez

Dear Honorable Mayor:

RE: DONATION OF FUNDING FOR THE PURCHASE OF VIDEO PRODUCTION  
EQUIPMENT VALUED AT \$24,543.68, FROM THE LOS ANGELES POLICE  
FOUNDATION, FOR THE BENEFIT OF MEDIA RELATIONS DIVISION

At the regular meeting of the Board of Police Commissioners held Tuesday, August 24, 2021 the Board RECEIVED the Department's report relative to the above matter.

This matter is being forwarded to you for acceptance.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant

Attachment

c: Chief of Police

**AGENDA DATE: AUGUST 24, 2021**

**OPEN SESSION**

**3B**

**DEPARTMENT'S REPORT** dated August 18, 2021, relative to the donation of funding for the purchase of video production equipment, valued at \$24,543.68, from the Los Angeles Police Foundation, for the benefit of Media Relations Division, as set forth. [BPC #21-155]

Recommendation(s) for Board action:

RECEIVE the Department's report and TRANSMIT to the Mayor and City Council for acceptance.

**Moved by Commissioner Briggs, seconded by Commissioner Soboroff to RECEIVE the Department's report and TRANSMIT to the Mayor and City Council for acceptance.**

**Unanimously adopted by a vote of 5/0.**

INTRADEPARTMENTAL CORRESPONDENCE

BPC #21-155  
RECEIVED  
RICHARD M. TEFANK  
EXECUTIVE DIRECTOR  
DATE 8/19/21  
36

August 18, 2021  
14.1

RECEIVED

AUG 18 2021

POLICE COMMISSION

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: APPROVAL OF NON-MONETARY DONATION

RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE the Department's Report and TRANSMIT to the Mayor and City Council for ACCEPTANCE of the following non-monetary donation of \$24,543.68 for the Media Relations Division.

DONOR INFORMATION:

Los Angeles Police Foundation  
Ms. Dana Katz, Executive Director  
633 West 5<sup>th</sup> Street, Suite 960  
Los Angeles, California 90071  
(213) 489-4636

ITEMS:

Media Relations Video  
Unit Equipment

VALUE:

\$24,543.68

DISCUSSION

This donation will fund the purchase of video production equipment for the Media Relations Division's Video Unit. The Video Unit is tasked with the filming, editing, production, and distribution of Critical Incident Community Briefing videos, Chief's Messages, In-Service Training videos, public addresses, live-stream video events, and other various video projects for the Department. However, the Unit's cinema camera, which was originally refurbished from salvage, is now in a state of disrepair. In addition, all reliable equipment currently being used is privately owned and maintained by the Unit's personnel.

This grant will provide the Video Unit with a replacement cinema camera and update the Unit's inventory with a tripod, utility stands, teleprompter, memory cards, and lighting equipment. Approval of this grant will ensure that the Unit can produce professional grade videos suitable for external and internal distribution. In addition, approval will allow the Department to continue the public release of Critical Incident Community Briefing videos, in compliance with California Assembly Bill No. 748 (Ting, 2019. Peace Officers: 45-Day Video and Audio Recording Disclosure) and the Department's Administrative Order No. 14 (Critical Incident Video Release Policy-Revised, August 2020).

The Los Angeles Police Foundation is an independent, not-for-profit organization that provides critical resources and vital support to the Los Angeles Police Department. From essential equipment and state-of-the-art technology to specialized training and innovative programs that

would otherwise be unfunded, the Foundation provides funding that directly improves public safety, impacts officer readiness, and enhances the quality of life of all members of the community. As the largest source of private support for the LAPD, the Foundation is passionately dedicated to ensuring that Los Angeles remains America's safest major city. Since being established in 1998, the Foundation has invested tens of millions of dollars in hundreds of LAPD initiatives that promote excellence, expand capabilities, strengthen neighborhoods and create opportunities for at-risk youth. These actions are grounded in the beliefs that a safe city is a strong city and that together we can make a difference.

The donation has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

If you have any questions, please contact Captain Stacy Spell, Media Relations Division, at (213) 486-5910.

Respectfully,

A handwritten signature in blue ink, appearing to read 'MICHEL R. MOORE', is written over the typed name and title.

MICHEL R. MOORE  
Chief of Police

Attachments



# APPROVED GRANT

633 W. 5th Street, Suite 960, Los Angeles, CA 90017

Phone (213) 489-4636 FAX (213) 489-4697

email: jacqui@supportlapd.org

7/30/2021

<b>LAPF Grant #</b>	2021-037
<b>Grant Application Received:</b>	July 13, 2021
<b>Grant received from:</b>	Media Relations Division Digital Media Video Unit
<b>Contact:</b>	Sergeant Bruce Borihanh
<b>Phone:</b>	(213) 486-5910
<b>Grant Name:</b>	Media Relations Video Unit Equipment
<b>Grant Amount:</b>	\$24,543.68

A handwritten signature in blue ink is located below the grant details. The signature is stylized and appears to be the name "Jacqui".



**2021 GRANT APPLICATION**

Grant Number 2021 - 037 (office use only)

Date: May 24, 2021

Amount Requested: ~~\$24,219.02~~

*\$24,543.68 DC*

Contact Name(s): Bruce Borihanh, Seral No. 35194

Department/Unit: Media Relations Division, Digital Media Video Unit

Mailing Address: 100 West 1<sup>st</sup> Street

Phone Number: 213 486 5910

E-mail Address: 35194@lapd.online

Equipment requesting funding for: MEDIA RELATIONS DIVISION, VIDEO UNIT EQUIPMENT PURCHASE

Provide a brief description and the need for the program/equipment (use additional paper if needed):

Media Relations Division is requesting the approval of a grant to fund the purchase of video production equipment for the Video Unit. The funds will be used to purchase video production equipment, including a cinema camera, tripod, utility stands, teleprompter, memory cards, and lighting equipment. This equipment is not available in any Department inventory. All reliable equipment currently being used is privately owned and maintained by the Video Unit's personnel. The need for working equipment is dire.

Has this program/equipment previously been requested through the city budget?  YES  NO

If yes, please list the most recent date of submission and the result:

2019 Budget; Request was DENIED due to lack of funds and budgetary crisis.

If no, please explain the reason why it was not submitted:

What objectives will be accomplished if the funding is granted?

The funds will be used to purchase video production equipment, including a cinema camera, tripod, utility stands, teleprompter, memory cards, and lighting equipment. This equipment is not available in any Department inventory.

How many officers will be impacted with this grant?

Every member of the Los Angeles Police Department will be impacted.

How will the community be impacted by this grant?

In addition to Critical Incident Community Briefing videos, the Video Unit also films, produces and disseminates: Chief's Messages, In-Service Training videos, public addresses, live-stream video events and video projects commissioned by various Department entities, The Police Foundation, and professional production companies

Describe the short-term outcome and long term impact you anticipate within the Department and in the community it serves as result of this grant.

The Video Unit is tasked with filming, editing, producing, and the public release of Critical Incident Community Briefing videos of the most harrowing, and at times, controversial incidents involving Department police officers. These videos are released to the public in accordance with California Assembly Bill No. 748 (Ting, 2019. Peace Officers: 45-Day Video and Audio Recording Disclosure) and LAPD Administrative Order No. 14 (Critical Incident Video Release Policy-Revised, August 2020).

How can the Foundation evaluate success if the funding is granted? (# of people served, objectives reached, surveys, etc.)

The Foundation can research our impact by the number of views for our various video releases.

Please list or attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead.

Attached:

Has your commanding officer approved this request?  YES  NO

Name of commanding officer: Captain Stacy Spell

Signature of commanding officer: \_\_\_\_\_



For questions, comments, or concerns, contact Jacqui McAndrews at (213) 489-4636 or email [jacqui@supportlapd.org](mailto:jacqui@supportlapd.org)



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003 212-239-7503	Fax: 800-858-5517 212-239-7759	Email: Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com	Fed Gov: federalsales@bhphoto.com State and Local: biddept@bhphoto.com
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The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2798071

Prices Are Valid Until: 08/14/21 Quote No.: 887868667

Sold To: Dana Katz  
La Police Foundation  
633 W 5Th St  
Ste 960  
Attn: Ap  
LOS ANGELES, CA 90071

Ship To:  
La Police Dept.  
100 W. 1St St. Room 257  
Attn: Lapd Headquarters  
LOS ANGELES, CA 90012

Bill Phone: (213)489-4636 (213)489-4636  
Work Phone: (323)782-9391  
Fax Phone: (213)489-4697

Date	Customer Code	Terms	Salesperson	Ship Via
07/15/21	61284286	N/A	ARJ	MULTIPLE
Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
1	ZACUTO C300 MARK III Z-FINDER RECOIL RIG PRO/REG	ZAZC3M3P2 (ZC3M3P2)	1,224.00	1,224.00
1	BENRO BV10 VIDEO TRIPOD KIT/REG	BEBV10 (BV10)	789.00	789.00
1	ANGELBIRD MTCHPK/CAN EOS C300M3/C500M2 512 GB/2P/REG	ANMPC3C55122 (MPC3C5512CF2)	799.00	799.00
1	DJI RS2 GIMBAL STABLZR PRO COMB/930 INSERT/REG	DJRONINS2PCK 0	989.00	989.00
	CONSISTS OF:			
	1 DJI RS2 GIMBAL STABILIZER PRO COMBO/REG	DJRONINS2PC (CPRN00009401)		
	1 NANUK 930 CASE/FOAM INSERT //RS 2-BLACK/REG	NA930FIBK (930RONS21)		
3	CANON BP-A60 BATTERY PACK FOR EOS C300 MK II/REG	CABPA60 (0870C002)	359.00	1,077.00
1	CANON BATTERY CHARGER FOR EOS C300 MK II/REG	CACGA10 (0872C002)	495.00	495.00
2	ROTLIGHT ANOVA PRO 2 STANDRD 50 DEG BICLR LIGHT/REG	ROAP2BIS (RLAP2BIS)	1,309.00	2,618.00
	This item currently has a price of \$798.99 while supplies last.			

Continued on Next Page ...



**Government, Education, and Corporate Department**  
For Pricing Requests, Purchase Orders, and Customer Service:

<b>Phone:</b> 800-947-8003 212-239-7503	<b>Fax:</b> 800-858-5517 212-239-7759	<b>Email:</b> Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com	<b>Fed Gov:</b> federalsales@bhphoto.com <b>State and Local:</b> biddept@bhphoto.com
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The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-276807

Quote No.: 887868667

Date	Customer Code	Terms	Salesperson	Ship Via
07/15/21	61284286	N/A	Sim	MULTIPLE

Qty	Ord	Item Description	SKU# MFR#	Item Price	Amount
1		MATTHEWS TRIO C+ TRAVELER KIT/REG	MA249580 (249580)	785.00	785.00
2		SANDISK EXTREME PRO CF EXPRESS 128GB CARD/REG  Price After \$49.00 Instant Rebate Exp. 07/31/21  This item currently has a price of \$199.99 while supplies last.	SACFEP128GB (CFE128GANCNN)	199.99	399.98
1		DRACAST 2x 90S V-MNT BATTERY w/ 1x CHARGER KIT/REG  Price After \$100.00 Instant Rebate Exp. 07/31/21  This item currently has a price of \$599.00 while supplies last.	DR90S2CK (DR2X90S1XCH2)	539.00	539.00
2		SANDISK CFEXPRESS READER/REG  This item currently has a price of \$69.99 while supplies last.	SACFEXPRDR (SDDRF461ANGE)	69.00	138.00
1		GLIDE ADJUSTABLE IPAD SMARTPHONE TELEPROMPTR/REG	GLTMP1 (TMP100V1)	129.00	129.00
1		BACKSTAGE MAGLINER JUNIOR MODIFIED w/24" SHELVES/REG <i>This is A Special Order Item, And is Not Returnable.</i>	BAMG01JR8X24 (MAG01JR8X24)	1,279.00	1,279.00
1		CANON EOS C300 MARK III EF CAMERA BODY/REG	CAC3003EF (3795C002)	10,999.00	10,999.00

Continued on Next Page ...



**Government, Education, and Corporate Department**  
For Pricing Requests, Purchase Orders, and Customer Service:

<b>Phone:</b> 800-947-8003 212-239-7503	<b>Fax:</b> 800-858-5517 212-239-7759	<b>Email:</b> Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com	Fed Gov: federalsales@bhphoto.com State and Local: biddept@bhphoto.com
--------------------------------------------	------------------------------------------	-----------------------------------------------------------------------------------------	---------------------------------------------------------------------------

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2766071

Quote No.: 887868667

<b>Date</b> 07/15/21	<b>Customer Code</b> 61284286	<b>Terms</b> N/A	<b>Salesperson</b> Slsm	<b>Ship Via</b> MULTIPLE
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Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
<p>PLEASE NOTE:</p> <p>IMPORTANT NOTICE: B&amp;H has begun collecting California sales tax. If you are CA tax exempt, please contact our TAX Department. To update the status of your account, please email a completed tax exempt certificate to taxcertificates@bhphoto.com. The B&amp;H Tax Department can be reached via phone at 212-502-6308.</p> <p>**** Please reference your quote number on all PO's ****</p> <p>**** ALL PRICES ARE LISTED IN USD ****</p> <p>Certain items may be enforced by vendor to sell at the vendor-imposed price posted at the time of order.</p>				

<b>Payment Type -</b> NO PAYMENT TYPE SELECTED	<b>- Amount</b>	<b>Sub Total:</b>	22,259.98
		<b>Shipping:</b>	169.00
		<b>Tax:</b>	2,114.70
		<b>Total:</b>	24,543.68

## INTRADEPARTMENTAL CORRESPONDENCE

June 23, 2021  
2.2.5

**TO:** Chief of Police

**FROM:** Commanding Officer, Media Relations Division

**SUBJECT:** LOS ANGELES POLICE FOUNDATION GRANT REQUEST

**NAME OF REQUEST:** MEDIA RELATIONS DIVISION, VIDEO UNIT EQUIPMENT PURCHASE

Media Relations Division is requesting the approval of a grant to fund the purchase of video production equipment for the Video Unit. The Los Angeles Police Foundation has confirmed that they have restricted funds specifically for this request. Approval of this grant will benefit the Department's continued compliance with California State Law, Department Policy, and highlight the Department's commitment to transparency and community partnership for safety and education.

If approved, the funds will be used to purchase video production equipment, including a cinema camera, tripod, utility stands, teleprompter, memory cards, and lighting equipment. This equipment is not available in any Department inventory.

The Video Unit is tasked with filming, editing, producing, and the public release of Critical Incident Community Briefing videos of public interest involving Department personnel. These videos are released to the public in accordance with California Assembly Bill No. 748 (Ting, 2019. Peace Officers: 45-Day Video and Audio Recording Disclosure) and LAPD Administrative Order No. 14 (Critical Incident Video Release Policy-Revised, August 2020).

Prior to public release, these videos are sent to various commands for scrutiny and input. Those entities include, but are not limited to: Public Communications Group, Office of the Inspector General, Police Commission, Chief of Police, Force Investigation Division, and the Mayor's Office. Since the inception of the Critical Incident Community Briefing in May 2018, the Video Unit has filmed, produced and released over 110 videos.

In addition to Critical Incident Community Briefing videos, the Video Unit also films, produces and disseminates: Chief's Messages, In-Service Training videos, public addresses, live-stream video events and video projects commissioned by various Department entities, the Police Foundation, and professional production companies.

The expectation is Media Relations Division, Video Unit will produce professional grade product suitable for professional distribution.

The Department provided the Video Unit with a Canon C300 Cinema camera, refurbished from salvage, that is in intermittent working order and the camera is placed atop a dilapidated tripod. All reliable equipment currently being used is privately owned and maintained by the Video Unit's personnel. The need for working equipment is dire.

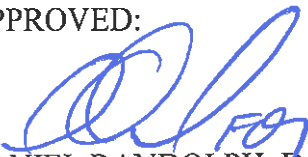
If approved, the grant will be implemented immediately. Modern equipment maintenance cycles are sparse and are usually covered by the manufacturer's warranty. There are no ongoing service or contract fees associated with the purchase of the aforementioned equipment. The Video Unit's personnel are the subject matter experts in cinematography and video production for both internal and external distribution. Technical support will only be sought through the manufacturer or authorized service centers to comply with the equipment warranty and the Department will not incur additional maintenance costs.

Should you have any questions regarding this request, please contact Sergeant II Bruce Borihanh, Media Relations Division, at (213) 486-5910.



STACY D. SPELL, Captain  
Commanding Officer  
Media Relations Division

APPROVED:



DANIEL RANDOLPH, Deputy Chief  
Chief of Staff  
Office of the Chief of Police

APPROVED:



MICHEL R. MOORE  
Chief of Police

Attachments

**INTRADEPARTMENTAL CORRESPONDENCE**

June 28, 2021

1.1

**TO:** All Concerned Personnel

**FROM:** Chief of Police

**SUBJECT:** ACTING CHIEF OF POLICE

I will be absent from command beginning Thursday, July 1, 2021, 0600 hours, through Sunday, July 18, 2021, 0600 hours. In my absence, the following will serve as Acting Chief of Police:

- Assistant Chief Dominic Choi, Office of Support Services will serve as Acting Chief of Police from Thursday, July 1, 2021, 0600 hours, through Saturday, July 10, 2021, 2400 hours.
- Assistant Chief Beatrice Girmala, Office of Operations will serve as Acting Chief of Police from Sunday, July 11, 2021, 0001 hours, through Sunday, July 11, 2021, 2400 hours.
- Assistant Chief Robert Marino, Office of Special Operations will serve as Acting Chief of Police from Monday, July 12, 2021, 0001 hours, through Sunday, July 18, 2021, 0600 hours.

I will be available for notifications through the Acting Chief's office.



**MICHEL R. MOORE**  
Chief of Police

c: Mayor's Office  
Police Commission  
Chief of Staff  
Office of Operations  
Office of Support Services  
Office of Special Operations  
Geographic Bureaus  
Department Operations Center