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COMMISSIONER

# CITY OF LOS ANGELES

CALIFORNIA



**ERIC GARCETTI**  
MAYOR

**OFFICE OF THE  
BOARD OF PUBLIC WORKS**

**DR. FERNANDO CAMPOS**  
EXECUTIVE OFFICER

200 NORTH SPRING STREET  
ROOM 361, CITY HALL  
LOS ANGELES, CA 90012

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<http://bpw.lacity.org>

November 9, 2022

**BPW-2022-0704**

The Honorable City Council  
Room No. 395  
City Hall

The Honorable Mayor Garcetti  
City Hall – Room 320  
Los Angeles, CA 90012  
Attn: Heleen Ramirez

## **CONTRACT AMENDMENT AND BUDGET INCREASE – GREENFILTRATION PROJECT – LOS ANGELES CONSERVATION CORPS AND KOREATOWN YOUTH AND COMMUNITY CENTER**

As recommended in the accompanying report from Directors of the Bureau of Sanitation and the Office of Community Beautification, which this Board has adopted, the Board of Public Works (Board) recommends that the City Council, subject to the concurrence of the Mayor:

1. AUTHORIZE the Director of the Bureau of Sanitation or designee to apply for, accept, negotiate, execute, and submit all grant documents, including, but not limited to, applications, agreements, payment requests, and amendments, subject to the approval of the City Attorney as-to-form and legality, which may be necessary to receive funding, if awarded a grant from the State of California, Department of Forestry and Fire Protection for the GREEN filtration Project;
2. AUTHORIZE the Bureau of Street Services' Urban Forestry Division to take over long-term maintenance and operations for all project trees;
3. AUTHORIZE the Director of the Office of Accounting to make payments to the Los Angeles Conservation Corps (LACC) and Koreatown Youth and Community Center (KYCC) for the Bureau of Sanitation's project expenses;

4. REQUEST the City Council to authorize the Board of Public Works (Board) and the Office of Community Beautification (OCB) to amend the current contract, or newer contract, with the LACC to authorize work up to \$1,380,000, increase the contract ceiling by \$1,380,000, and to extend the contract through June 30, 2026, if the grant is funded;
5. REQUEST the City Council to authorize the Board and the OCB to amend the current contract with LACC, adding authorization by the Bureau of Sanitation Director or designee to make any revisions to the funding source(s) for all Bureau of Sanitation tree planting projects to accommodate changes to appropriations based on available cash balance;
6. REQUEST the City Council to authorize the Board and the OCB to amend the current contract, or a newer contract, with the KYCC to authorize work up to \$1,380,000, increase the contract ceiling by \$1,380,000 and to extend the contract through June 30, 2026, if the grant is funded;
7. REQUEST the City Council to authorize the Board and the OCB to amend the current contracts, or newer in the event of a grant extension or scope change;
8. REQUEST the City Council to authorize the Controller, upon instructions from the Director of the Bureau of Sanitation, to increase the appropriation up to \$1,500,000 in the Environmental Affairs Trust Fund 537 or designated front funding source, and to make any technical corrections as necessary; and
9. AUTHORIZE the President or two members of the Board to execute the contract amendments after approval as-to-form has been obtained by the City Attorney.

(CF 21-1258) (C-136652, C-124509)

Fiscal Impact: There is no impact to the General Fund.

Sincerely,




DR. FERNANDO CAMPOS,  
Executive Officer, Board of Public Works

FC:lc

DEPARTMENT OF PUBLIC WORKS  
 BUREAU OF SANITATION  
 OFFICE OF COMMUNITY BEAUTIFICATION  
 JOINT BOARD REPORT NO. 1  
 OCTOBER 28, 2022

ADOPTED BY THE BOARD  
 PUBLIC WORKS OF THE CITY  
 of Los Angeles California

NOV 09 2022

AND REFERRED TO THE MAYOR  
  
 Executive Officer  
 Board of Public Works

CDS: 1, 2, 3, 4, 6, 7, 8, 9,10,12,13,14,15

AND REFERRED TO THE CITY COUNCIL

AUTHORITY TO EXECUTE CONTRACT AMENDMENTS WITH LOS ANGELES  
 CONSERVATION CORPS AND KOREATOWN YOUTH AND COMMUNITY CENTER  
 FOR THE GREENFILTRATION PROJECT

## RECOMMENDATIONS

1. Adopt the accompanying City Council and the Mayor approved Motion (CF 21-1258), with its Resolution transmittal, for the recommendation that the City Council, subject to the concurrence of the Mayor, authorize the Director and General Manager of LA Sanitation and Environment (LASAN) or designee to apply for, accept, negotiate, execute, and submit all grant documents, including, but not limited to, applications, agreements, payment requests, and amendments, subject to the approval of the City Attorney as-to-form and legality, which may be necessary to receive funding, if awarded a grant from the State of California, Department of Forestry and Fire Protection (CAL FIRE) for the GREENfiltration Project.
2. Authorize the Bureau of Street Services' Urban Forestry Division to take over long-term maintenance and operations for all project trees.
3. Authorize the Director of the Office of Accounting to make payments to the Los Angeles Conservation Corps (LACC) and Koreatown Youth and Community Center (KYCC) for LASAN's project expenses.
4. Request the City Council to authorize the Board of Public Works (Board) and the Office of Community Beautification (OCB) to amend the current contract (C-124509), or newer contract, with the LACC to authorize work up to \$1,380,000, increase the contract ceiling by \$1,380,000, and to extend the contract through June 30, 2026, if the grant is funded.
5. Request the City Council to authorize the Board and the OCB to amend the current contract (C-124509) with LACC, adding authorization by the LASAN Director and General Manager or designee to make any revisions to funding source(s) for all LASAN tree planting projects to accommodate changes to appropriations based on available cash balance.
6. Request the City Council to authorize the Board and the OCB to amend the current contract (C-136652), or newer contract, with the KYCC to authorize work up to \$1,380,000, increase the contract ceiling by \$1,380,000 and to extend the contract through June 30, 2026, if the grant is funded.
7. Request the City Council to authorize the Board and the OCB to amend the current contracts (C-136652) and (C-124509), or newer in the event of a grant extension or scope change.

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OFFICE OF COMMUNITY BEAUTIFICATION  
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8. Request the City Council to authorize the Controller, upon instructions from the Director and General Manager of LASAN, to increase the appropriation up to \$1,500,000 in the Environmental Affairs Trust Fund 537 or designated front funding source, and to make any technical corrections as necessary.
9. Authorize the President or two members of the Board to execute the contract amendments after approval as-to-form has been obtained by the City Attorney.

TRANSMITTAL

1. Council File 21-1258 (which contains a Resolution, as required by CAL FIRE, for grant application submittals to The Urban and Community Forestry Grant Program).

DISCUSSION

CAL FIRE is offering grant funding from the Urban and Community Forestry Grant Program (Program) for tree planting and urban greening projects. Projects are required to be in census tracts that are considered to be disadvantaged communities or low-income communities, as defined by the State. LASAN has designed a project that will work in eligible areas across the City.

The Program encourages projects that produce multiple benefits (e.g., sequester greenhouse gases, manage stormwater, and clean the air) and demonstrate collaboration with local, state, and community entities.

LASAN submitted a concept proposal to CAL FIRE on July 14, 2021 in partnership with the following partners: 1) City Plants; 2) the Office of Community Beautification (OCB); and 3) the Bureau of Street Services (StreetsLA), Urban Forestry Division. The GREENfiltration project will plant a minimum of 1,200 street trees in disadvantaged communities across the City. The grant will fund tree planting labor, trees, new tree wells, tree maintenance, and outreach activities. LASAN applied for \$1,500,000 in grant funding. In addition, a match of \$500,000 will be provided by the City, making total project costs equal \$2,000,000. CAL FIRE invited LASAN to submit the full grant application on October 4, 2021.

Final proposals were due December 10, 2021. The City Council, with subsequent concurrence by the Mayor, authorized submission of the grant application and required Resolution, as well as authority to accept a grant award, on November 24, 2021 (Council File :21-1258).

LASAN was notified of a \$1,500,000 grant award by CAL FIRE on February 3, 2022.

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 OFFICE OF COMMUNITY BEAUTIFICATION  
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The \$1,500,000 in grant funds will pay for the following:

| SCOPE OF WORK                   | AMOUNT             |
|---------------------------------|--------------------|
| Contracted services*            | \$1,380,000        |
| LASAN as-needed part-time staff | \$120,000          |
| <b>TOTAL</b>                    | <b>\$1,500,000</b> |

\*The contractual funds (\$1,380K) will be split between KYCC (\$862K) and LACC (\$518K). Contract amounts may fluctuate depending on capacity of these project partners.

The grant requires the use of matching funds to increase the competitiveness of applications. Matching funds provided by City Plants/OCB and StreetsLA, Urban Forestry Division will provide the following:

| SCOPE OF WORK                             | AMOUNT           | AGENCY                             |
|---|------------------|------------------------------------|
| Contracted services and in-kind services  | \$291,090        | City Plants/OCB                    |
| Concrete cuts, Permits, tree inspections, | \$208,910        | StreetsLA, Urban Forestry Division |
| <b>TOTAL</b>                              | <b>\$500,000</b> |                                    |

LASAN's project will plant 1,200 15-gallon street trees in disadvantaged and low-income communities in the City of Los Angeles. Newly created 30 square foot tree wells for 600 trees will be planted along major corridors that have high pedestrian and vehicle traffic and currently lack trees. The remaining trees will be planted in residential or commercial districts that have existing open parkways (i.e., areas between the sidewalk and the curb) that can accommodate new trees. Most trees will be watered and maintained using project funds. The remaining will be cared for and watered by residents during the establishment period, and then the long-term care of all street trees will be provided by the Urban Forestry Division.

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As part of the project, LASAN and City Plants will co-host a large Sustainability Fair, likely held in conjunction with Arbor Day 2023. The Sustainability Fair will include an organized street tree planting, a 5-gallon tree adoption, and booths/vendors to engage the public on issues related to urban forestry, sustainability, and environmental health. City Plants will assist with the tree planting, tree adoption, and volunteer management.

The project is categorically exempt from the California Environmental Quality Act (CEQA) under Article III, Section 1 of the City guidelines: Minor alterations to land, category 3 – new tree planting.

OCB has existing contracts with the planting partners (LACC) and existing subcontractors like KYCC that work with City Plants. Existing contracts, C-124509 and C-136652, for similar work will be amended to include the grant funds, unless new contracts are developed by OCB prior to the grant award. Contracted services will include procuring and planting 15-gallon trees, and providing water and maintenance to 850 trees for a period of 3 to 5 years. The breakdown of work will be as follows:

| CONTRACTOR | CONTRACT # | ESTIMATES OF SERVICES TO BE PROVIDED  |
|------------|------------|---|
| LACC       | C-124509   | <ul style="list-style-type: none"><li>● Procure and plant 200 15-gallon trees</li><li>● Provide three years of water and maintenance to 250 trees</li></ul> |
| KYCC       | C-136652   | <ul style="list-style-type: none"><li>● Provide three years of water and maintenance to 600 trees</li></ul>   |

The contracts with LACC, and KYCC will need to accommodate up to \$1,380,000 in grant funding and extend the term through June 30, 2026 to align with grant requirements. On-going work will be invoiced quarterly and reimbursed approximately 8 weeks later. All final program reports, invoicing, and inspections will be due by June 30, 2026 with final reimbursement to follow 8-12 weeks later. This date may be extended.

PROJECT REVIEW BY DIRECTOR (PRD) APPROVAL

The Project was approved by PRD on September 21, 2021 for the amount of \$2,000,000.

STATUS OF FINANCING


There is no impact to the General Fund. Upon grant award, front-funding in the amount of \$250,000 will be available from the Environmental Affairs Trust Fund 537 Appropriation Unit 50VMGF. Grant reimbursements from CAL FIRE will be deposited into the Environmental Affairs Trust Fund 537, Department 50, Departmental Revenue Source Code 33610 (Other State Grants-General).

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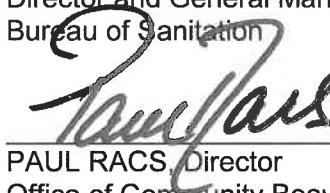
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Funds and Appropriations for future fiscal years are not yet identified and existing appropriations may change based on the available cash balances. Therefore, grant front-funding will be determined by the Director and General Manager of LASAN or designee upon grant award. Reimbursements will be deposited into the designated front-funding source.

Respectfully submitted,

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BARBARA ROMERO  
Director and General Manager  
Bureau of Sanitation




PAUL RACS, Director  
Office of Community Beautification  
Board of Public Works

REVIEWED AND APPROVED BY:

  
EVA SUNG, Chief Management Analyst  
Bureau of Sanitation  
Date: 10/4/2022

APPROVED AS TO FUNDS:

  
MIGUEL DE LA PEÑA., Director  
Office of Accounting  
537/50/50VMGF \$250,000  
Date: 10/20/2022

Prepared by:  
Paul S. Cobian, LASAN-RAD, (213) 847-5182  
Paul Racs, BPW-OCB, (213) 978-0229

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HOLLY L. WOLCOTT  
CITY CLERK

City of Los Angeles  
CALIFORNIA

BPW-2022-0704 **TRANSMITTAL 1**  
OFFICE OF THE  
CITY CLERK

PETTY F. SANTOS  
EXECUTIVE OFFICER



**Council and Public Services Division**  
200 N. SPRING STREET, ROOM 395  
LOS ANGELES, CA 90012  
GENERAL INFORMATION - (213) 978-1133  
FAX: (213)978-1040

November 24, 2021

ERIC GARCETTI  
MAYOR

PATRICE Y. LATTIMORE  
DIVISION MANAGER  
CLERK.LACITY.ORG

**OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL**

**Council File No.:** 21-1258

**Council Meeting Date:** November 24, 2021

**Agenda Item No.:** 49

**Agenda Description:** CONSIDERATION OF MOTION (O'FARRELL - BLUMENFIELD) and RESOLUTION relative to securing grant funding awarded by the California Department of Forestry and Fire Protection (CAL FIRE) 2021-22 Urban and Community Forestry Grant Program for the completion of the GREENfiltration Project.

**Council Action:** MOTION (O'FARRELL - BLUMENFIELD) AND RESOLUTION - ADOPTED FORTHWITH

**Council Vote:**

|     |             |     |           |     |               |
|-----|-------------|-----|-----------|-----|---------------|
| YES | Blumenfield | YES | Bonin     | YES | Buscaino      |
| YES | Cedillo     | YES | de León   | YES | Harris-Dawson |
| YES | Koretz      | YES | Krekorian | YES | Lee           |
| YES | Martinez    | YES | O'Farrell | YES | Price         |
| YES | Raman       | YES | Rodriguez |     |               |

HOLLY L. WOLCOTT  
CITY CLERK

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**Pursuant to Charter/Los Angeles Administrative Code Section(s): 14.7**

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**FILE SENT TO MAYOR**  
**LAST DAY FOR MAYOR TO ACT**

|            |
|------------|
| 11/24/2021 |
| 12/06/2021 |

APPROVED



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12/6/2021

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DATE SIGNED

Adopted Report(s) Title  
Motion (O'Farrell - Blumenfield) dated 10-27-21

MOTION

PUBLIC WORKS

The California Department of Forestry and Fire Protection (CAL FIRE) Urban and Community Forestry Program works to optimize the benefits of trees and related vegetation through multiple objective projects as specified in the California Urban Forestry Act of 1978 (Public Resources Code 4799.06-4799.12), as amended in 2018. CAL FIRE released a solicitation seeking concept proposals for its 2021-2022 Urban and Community Forestry Grant Program in Spring 2021. Approximately, \$26 million is to be allocated to eligible projects during the 2021-2022 grant program cycle.

The City of Los Angeles Department of Public Works, Bureau of Sanitation (BOS) submitted a concept proposal to the Urban and Community Forestry Grant Program on July 14, 2021 for the GREENfiltration Project. The proposed project will plant approximately 1,200 fifteen-gallon trees in disadvantaged and low-income communities (DACs/LICs) within the City of Los Angeles. In addition, 850 of these trees will be watered for three (3) years plus the extended maintenance period. The GREENfiltration Project will plant trees in Council Districts 1, 2, 3, 6, 7, 8, 9, 10, 12, 13, 14, and 15.


BOS's tree planting efforts are committed to planting street trees in neighborhoods that lack tree cover. It has been proven that planting trees helps create more sustainable, vibrant communities by providing shade and contributing to cleaner air.

The grant proposal total is for \$1,500,000 in grant funding to implement the GREENfiltration Project, which falls under the grant program's Urban Forest Expansion and Improvement category. The total project cost is \$2,000,000 which includes \$500,000 of non-BOS matching fund sources:

|   |             |
|---|-------------|
| CAL FIRE Grant Funding Request                      | \$1,500,000 |
| StreetsLA - Urban Forestry Division (concrete-cuts) | \$ 209,090  |
| City Plants (trees and labor)                       | \$ 290,910  |
| Total   | \$2,000,000 |

In addition to supplementing the City's Green New Deal initiative, the Project will enhance two other sustainability efforts: 1) StreetsLA CoolPaving efforts to reduce the urban heat island, and 2) BOS's stormwater infiltration projects. The GREENfiltration Project will augment these two efforts by planting trees in low-canopy disadvantaged communities to reduce ambient temperatures and increase stormwater infiltration, thereby improving air and water quality, increasing energy savings, promoting heat island reduction, and other benefits.

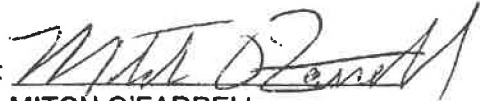
The grant application deadline is December 10, 2021. CAL FIRE expects to award projects no later than February 2022. If the CAL FIRE grant is awarded to the City, GREENfiltration must be completed before March 30, 2025.

OCT 27 2021. 

I THEREFORE MOVE that the City Council, subject to the approval of the Mayor, hereby:

1. Authorize the Director and General Manager of the Bureau of Sanitation, or designee, to negotiate, accept, execute, and submit all documents, including, but not limited to applications, agreements, amendments, time extensions, payment requests, etc., subject to the approval of the City Attorney as to form and legality, which may be necessary to secure grant funding up to \$1,500,00 awarded by CAL FIRE's 2021-2022 Urban and Community Forestry Grant Program for the completion of the GREENfiltration Project; and
2. Adopt the attached Resolution, as required by the State of California, appointing the Director and General Manager of the Bureau of Sanitation, to accept grant funding; to conduct all negotiations; execute and to submit all documents, including but not limited to applications, agreements, amendments, payment requests, etc., subject to the approval of the City Attorney as to form and legality, which may be necessary for the completion of the GREENfiltration project.

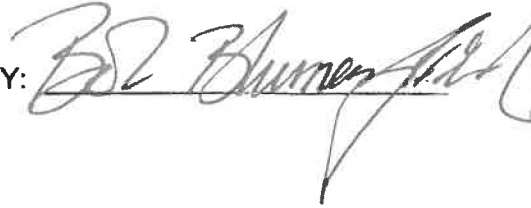
PRESENTED BY:



MITCH O'FARRELL

Councilmember, 13<sup>TH</sup> District

SECONDED BY:



ORIGINAL

**RESOLUTION**

Resolution No.: \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES FOR FUNDING FROM THE URBAN AND COMMUNITY FORESTRY GRANT PROGRAM OF THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION.**

**WHEREAS, the Governor of the State of California in cooperation with the State Legislature has appropriated General Funds for the State's urban forestry programs; and**

**WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies and non-profit organizations under the program, and**

**WHEREAS, said procedures established by the Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and**

**WHEREAS, the applicant will enter an agreement with the State of California to carry out an urban forestry project;**

**NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Los Angeles:**

- 1. Approved the filing of an application for the Urban and Community Forestry grant program funds; and**
- 2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,**
- 3. Certifies that funds under the jurisdiction of the City of Los Angeles are available to begin the project.**
- 4. Certifies that said applicant will expend grant funds prior to March 30, 2025.**
- 5. Appoints the Director and General Manager of the Bureau of Sanitation (LA Sanitation and Environment), or a designee, as agent of the City of Los Angeles to conduct negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.**

**Approved and adopted the \_\_\_\_\_ day of October, 2021.**

**I, the undersigned, hereby certify that the foregoing Resolution, number \_\_\_\_\_, was duly adopted by the following roll call vote of the City Council of the City of Los Angeles.**

**Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ (Clerk signature)**

**Notarized Seal: I CERTIFY THAT THE FOREGOING RESOLUTION WAS ADOPTED BY THE COUNCIL OF THE CITY OF LOS ANGELES AT ITS MEETING OF \_\_\_\_\_ BY A MAJORITY OF ALL ITS MEMBERS**



**By \_\_\_\_\_  
DEPUTY**