

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 27, 2022

CAO File No. 0220-03695-0283

Council File No. 21-1320

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer 

Reference: Transmittal from the Mayor's Office dated March 8, 2022; referred for report March 23, 2022

Subject: **FISCAL YEAR 2021 URBAN AREAS SECURITY INITIATIVE GRANT AWARD
ACCEPTANCE**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept on behalf of the City and the Los Angeles/Long Beach Urban Area, the Fiscal Year 2021 Urban Areas Security Initiative Grant in the amount of \$55,420,000 from the California Governor's Office of Emergency Services, for a performance period of September 1, 2021 to May 31, 2024;
 - b. Submit to the grantor on behalf of the City and the Los Angeles/Long Beach Urban Area, requests for drawdown of funds for payment or reimbursements of City and partner jurisdiction funds expended for approved grant purposes;
 - c. Execute subrecipient contracts, subject to the approval of the City Attorney as to form, for the distribution of the FY21 UASI grant funds, for a term of up to 33 months within the applicable performance period with the Los Angeles/Long Beach Urban Area partner jurisdictions including the cities of: Alhambra, Beverly Hills, Burbank, Culver City, El Segundo, Glendale, Hawthorne, Inglewood, Long Beach, Monterey Park, Pasadena, Santa Monica, South Pasadena, Torrance, and the County of Los Angeles consistent with the approved grant budgets and in accordance with the Performance Agreement attached to this transmittal (Attachment 7);
 - d. Release Requests for Proposals, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services, with the assistance of General Managers of affected City departments, as detailed in the FY 2021 UASI budget; and,

- e. Execute on behalf of the City, the contracts referenced in Attachment 6 to this report, for a term of up to 33 months within the applicable performance period, subject to the approval of the City Attorney as to form;
 - f. Negotiate and execute a contract with a vendor to assist the Mayor's Office grant, contract or fiscal team, for a term up to 24 months, within the grant performance period, in an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form;
 - g. Receive, deposit into, and disburse from a new FY21 UASI Homeland Security Grant Fund, the grant funds from the FY21 UASI grant award;
 - h. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;
2. Authorize the continuance of Position Authority Resolution for three grant-funded sworn positions for the Los Angeles Fire Department for Fiscal Year 2021-22, one for the Joint Regional Intelligence Center and two for the Regional Training Group:

<u>No. of Positions</u>	<u>Class Code</u>	<u>Class Title</u>
1	2142-1	Fire Captain I
1	2142-2	Fire Captain II
1	2152	Fire Battalion Chief

3. Authorize the Controller to:
- a. Establish a new interest-bearing fund entitled "FY21 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$55,420,000 for the FY21 UASI grant;
 - b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments and the Los Angeles/Long Beach Urban Area participants for approved FY21 UASI Homeland Security grant purchases;
 - c. Transfer funds between appropriation accounts upon request by the Mayor, pursuant to modifications of the grant approved by the grantor;
4. Adopt the attached FY21 UASI Grant Budget (Attachment 3 to the Mayors Transmittal dated March 8, 2022) and authorize the Mayor to create new appropriation accounts within the new FY21 UASI Homeland Security Grant Fund No. XXX for the FY 2021 UASI Grant, as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46V138	LAFD	\$ 2,493,522.41
46V170	LAPD	13,600.00
46V299	Reimbursement of General Fund Costs	296,043.59
46V668	Partner Jurisdictions	32,048,552.00
46V932	ITA Grant Allocation	500,000.00
46V935	EMD Grant Allocation	2,487,619.00
46V938	LAFD Grant Allocation	4,506,996.00
46V946	Grant Management & Administration	2,681,000.00
46V950	LA/LB Region	2,000,000.00
46V970	LAPD Grant Allocation	8,392,667.00
Total		\$ 55,420,000.00

5. TRANSFER appropriations from FY21 UASI Homeland Security Grant Fund No. XXX, Department No. 46, to the General Fund to reimburse the General Fund for FY 2021 UASI as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46V138	LAFD	\$ 2,493,522.41
XXX/46	46V170	LAPD	13,600.00
Total			\$2,507,122.41

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Salaries Sworn	\$ 376,119.41
100/38	001098	Overtime Variable Staffing	2,117,403.00
100/70	001092	Sworn Overtime	13,600.00
Total			\$ 2,507,122.41

6. Authorize the Controller to transfer up to \$296,043.59 from Fund No. XXX, Account No. 46V299 to the General Fund, Department No. 38, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits.
7. Authorize the Controller to transfer cash from Fund No. XXX, Department No. 46, to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the United States Department of Homeland Security (DHS) Fiscal Year (FY) 2021 Urban Areas Security Initiative (UASI) grant award and to take actions related to award implementation. The grant performance period is from September 1, 2021 through May 31, 2024. The grant award provides a total allocation

of \$55,420,000 divided among the City of Los Angeles (City) and the Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant and receives a total allocation to distribute the grant funds in accordance with the approved grant budget. No matching funds are required for this grant.

Because the performance period of the FY 2010 UASI grant commenced on September 1, 2021, certain grant-approved activities that will be reimbursed by grant funds have already occurred; therefore, the recommendations to accept the grant, adopt the FY 2021 UASI budget, and enter into certain contracts would include retroactive approval of grant-funded activities that occurred within the grant performance period, but prior to the Council adoption of the recommendations set forth in this report.

The Mayor's Office transmittal dated March 8, 2022 includes a recommendation to authorize the continuation of Position Authority Resolution (PAR) for three Los Angeles Fire Department (LAFD) positions. Authority for these three positions is already included in the FY 2021-22 PAR (C.F. 21-1700): one for the Joint Regional Intelligence Center and two for the Regional Training Group. All three positions will be funded through the FY 2021 UASI grant.

This report also includes an adjustment to the Mayor's transmittal dated March 8, 2022 (shown as Recommendation No. 5, to correct allocated amounts inadvertently entered and to reflect the proper account name for the transfer of funds. Additionally, this report includes a revised attachment to Attachment 2 of the Mayors transmittal dated November 5, 2021 and Attachment 6 of the Mayor's transmittal dated March 8, 2022. The Mayor's Office concurs with the revised recommendations and updated attachments.

Program Background

The UASI program provides funding to dense urban areas to prevent, protect against, mitigate, respond to, and recover from threats or acts of terrorism. The grant funding can be used to purchase homeland security equipment and fund costs associated with planning, training, exercises, operational costs, and grant administration.

The DHS awards the UASI grant funds to the State Administrative Agent (SAA) using risk-based methodology and assessment of each grant applicant's proposed solutions to urban area risks. The SAA then disperses the funds to the urban areas and is permitted by grant guidelines to retain up to 20 percent of the grant award to directly support the designated urban area in the respective state. The State of California's SAA is the California's Governor's Office of Emergency Services (Cal OES). The FY 2021 UASI funding retained by the Cal OES will be provided to the State of California for projects that will benefit the region, but will not be allocated to, or managed by, the LA/LB UA.

On July 16, 2021, the DHS announced a FY 2021 UASI allocation of \$68,000,000 to the LA/LB UA. The Cal OES retained approximately 20 percent of the grant award, totaling \$12,580,000, of the allocation, leaving a final allocation of \$55,420,000 for the LA/LB UA. The City, as the administrative fiscal agent for the LA/LB UA, distributes the grant funds to the Partner Jurisdictions based on the region's approved allocation plan and funding priorities. The FY 2021 UASI allocation

plan provides funding for four major homeland security focus areas, or Investment Justifications (IJs), as follows:

FY 2021 UASI Investment Justifications

1. Strengthen interoperable and communications capabilities - \$5,000,000
2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations - \$16,518,099
3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports) - \$14,934,000
4. Catastrophic incident planning response and recovery - \$16,196,901

The remaining \$2,771,000 in FY 2021 UASI funding will be dedicated to Management and Administration expenditures for the LA/LB UA. Additional detail on the IJs is provided in the Mayor's transmittal dated March 8, 2022.

Starting FY 2021, it is required that recipients of UASI funds submit an IJ for five national priorities:

- Enhancing cybersecurity
- Enhancing the protection of soft targets/crowded places
- Enhancing information and intelligence sharing and cooperation with federal agencies
- Combating domestic violent extremism
- Addressing emergency threats, such as Transnational Criminal Organizations

City of Los Angeles Allocations

The FY 2021 UASI grant award is allocated to the City as follows:

Department	Allocation
Emergency Management Department	\$ 2,487,619
Los Angeles Fire Department	7,296,562
Los Angeles Police Department	8,406,267
Information Technology Agency (Cybersecurity)	500,000
Mayor's Office (Management and Administration)	2,681,000
Total	\$21,371,448

Attachment 4 to the Mayor's transmittal provides a detailed list of the projects to be completed by the City as part of the FY 2021 UASI program.

The grant guidelines allow up to five-percent of the grant award or, \$2,771,000, to be allocated for Management and Administration (M&A) of the grant; however, it should be noted that the allocation for the Mayor's Office for M&A is presented as \$2,681,000 in the table above. The remaining \$90,000 for M&A is reflected in the City of Long Beach's FY 2021 UASI allocation for its personnel costs associated with managing FY 2021 UASI grant projects.

Of the Mayor's Office M&A allocation, funding in the amount of \$2,471,000 will support salaries and fringe benefits of the Mayor's Office UASI team throughout the grant performance period of September 1, 2021 through May 31, 2024. The Mayor's Office utilizes funding from various UASI grant award cycles to support salaries over several fiscal years. An amount of \$200,000 in M&A funding will cover administrative expenses, including office supplies and grant-related travel. The remaining \$100,000 is allocated towards contractual services for temporary staffing. To procure these services, the Mayor's Office requests the authority to contract with a temporary employment agency to assist the Mayor's Office in grant fiscal operations and compliance according to City and grant standards.

Furthermore, the Mayor's Office requests authority to execute contractual services agreements to implement the projects detailed in Attachment 6 in this report. In ensuring the appropriate use of contracting authority, the Mayor's Office will require FY 2021 UASI-funded City departments to provide quarterly reports summarizing Request for Proposals, other procurements, and contracts that have been issued and/or completed in the implementation of the FY 2021 UASI grant program.

Partner Jurisdiction Allocations and Contracting Authority

The Mayor's Office requests authority to execute subrecipient agreements with the cities of Alhambra, Beverly Hills, Burbank, Glendale, Hawthorne, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, South Pasadena, and Torrance, as well as with the American Red Cross and the County of Los Angeles. Partner Jurisdictions will receive a total of \$32,629,255 in FY 2021 UASI funding. Attachment 7 to the Mayor's transmittal dated March 8, 2022 provides a draft of the subrecipient agreement. The remaining \$394,559 in FY 2021 UASI funds is allocated to the Joint Powers Authority for the LA/LB Region.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will have no additional impact to the General Fund and will provide a total allocation of \$55,420,000 to various City departments and the Los Angeles/Long Beach Urban Area Partner Jurisdictions from the Fiscal Year 2021 Urban Areas Security Initiative grant award. No matching funds are required for this grant.

FINANCIAL POLICIES STATEMENT

The recommendations in this report are in compliance with the City's Financial Policies in that all grant-eligible costs are fully covered by grant funds.

MWS:JR:04220095

Attachments:

- Governing Body Resolution (Attachment 2)
- Anticipated Contract Service Requirements (Attachment 6)

GOVERNING BODY RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOS ANGELES THAT:

Deputy Mayor, Mayor's Office of Public Safety, OR

Grants Director, Mayor's Office of Public Safety, OR

Assistant Grants Director, Mayor's Office of Public Safety, OR

Chief Legislative Analyst, Office of the Chief Legislative Analyst, or His/Her Designee, OR

City Administrative Officer, Office of the City Administrative Officer, or His/Her Designee,

are hereby authorized to execute for and on behalf of the City of Los Angeles, a public entity as established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance under the Urban Areas Security Initiative (UASI) FY 2021, as well as prior year UASI grants (FY 2006, FY 2007, FY 2008, FY 2009, FY 2010, FY 2011, FY 2012, FY 2013, FY 2014, FY 2015, FY 2016, FY 2017, FY 2018, FY 2019, and FY 2020) provided by the Federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this _____ day of _____, 2022.

Certification

I, Holly L. Wolcott, duly appointed and City Clerk of the City Council of the City of Los Angeles do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council of the City of Los Angeles on the _____ day of _____, 2022.

CITY CLERK

I CERTIFY THAT THE FOREGOING
RESOLUTION WAS ADOPTED BY THE
COUNCIL OF THE CITY OF LOS ANGELES
AT ITS MEETING OF 2/2/22
BY A MAJORITY OF ALL ITS MEMBERS.



HOLLY L. WOLCOTT
CITY CLERK

BY Melinda Nava
DEPUTY

Holly L. Wolcott

Date: _____

Anticipated Contract Service Requirements, FY 21 UASI

City Department	Project Description	Maximum Cost	Contract Term
EMD	Updated CBRN Annex and Appendices and development of Explosive Appendix: The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to hire a contractor and subject matter expert who will review the existing Chemical, Biological, Radiological, and Nuclear (CBRN) Annex and Appendices to incorporate new findings. In addition, the contractor will be tasked with the development of an Explosive Appendix.	\$200,000	36 months
EMD	Review and Update of the Emerging Infectious Disease (formally known as Pandemic) Annex and Appendices: The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to hire a contractor who will review the existing Pandemic Annex and Appendices to incorporate new findings, especially the ones gleaned from the Emergency Operations during the COVID-19 pandemic. The revisions will also include a new title and more global understanding of Emerging Infectious Diseases.	\$150,000	36 months
EMD	Review and Update of the Medical Points of Dispensing Annex and Appendices (MPOD): The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to hire a contractor who will review the existing Medical Points of Dispensing (MPOD) Annex, Facility Plans, Training Manuals, and other supporting documents and revise the Annex and Appendices to incorporate new findings, especially the ones gleaned from the Emergency Operations during the COVID-19 pandemic.	\$300,000	36 months
EMD	Develop a Supply Chain Management Annex: The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to hire a contractor who will research and develop a Supply Chain Management Annex.	\$200,000	36 months
EMD	Updated Logistics Donations Management Annex: The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to hire a contractor who will review the existing Logistics Donations Management Annex and revise it to incorporate new findings, especially the ones gleaned from the Emergency Operations and Business Operations Centers during the COVID-19 pandemic.	\$200,000	36 months
EMD	Media Campaign: The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to hire a contractor who will develop a family focused, three month multimedia marketing and outreach plan ("Media Campaign"), throughout the County of Los Angeles ("County"), that serves to inform and educate individuals, including youth, families, seniors, and persons with disabilities, about how essential and simple it is to prepare for disasters.	\$300,000	36 months
EMD	Defense Support of Civil Authorities Seminar: The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to hire a contractor who will design, produce, coordinate and execute a Senior Leaders Seminar based around Defense Support to Civil Authority that will review the lessons learned and best practices captured from previous exercises.	\$150,000	36 months
EMD	Annual Emergency Operations Center Functional Exercise: The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to hire a contractor who will design, produce, coordinate and execute the City of Los Angeles Emergency Operations Center's (EOC) annual functional exercise.	\$150,000	36 months
EMD	Emergency Management Concepts - All Hazards CA-040-RESP (CSTI): The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to enter into a sole source contract with the California Office of Emergency Services (Cal OES) California Specialized Training Institute (CSTI). EMD will contract with CSTI for up to 6 course offerings with thirty-five (35) participants in each session. The objective of the project is to increase the number of trained Los Angeles / Long Beach Urban Area Security Initiative (UASI) responders, to be able to perform Emergency Operations Center position responsibilities within the Incident Command System (ICS) organization as a whole and to have the ability to work through an operational period planning cycle, as well as to incorporate planning in the Incident Action Plan.	\$75,000	36 months
EMD	MGT346 EOC Operations and Planning for All Hazards TEEC Course: The City of Los Angeles Emergency Management Department (EMD) will work through the City procurement process to enter into a sole source contract with the Texas Engineering Extension Service (TEEX) to tailor its Emergency Operations Center course specifically to fit scenarios that impact the Los Angeles area. TEEC, via its National Emergency Response and Rescue Training Center (NERRTC), will provide a Los Angeles focused course offering for up to 100 students who could be assigned to, or work in an Emergency Operations Center (EOC) and will further develop the skills necessary to effectively plan for and manage a large-scale incident by applying and implementing an all-hazards, multi-disciplinary, management team approach. This request goes beyond the standard course training by having the course focus specifically on situations that will impact Los Angeles and then further alters the course curriculum to train for those scenarios.	\$150,000	36 months
LAFD	Unmanned Aircraft Systems (UAS) Training: This funding is to provide training for preparedness and response capabilities in the LA/LB Urban Area and Los Angeles County Operational Area. Currently, grant funds have been utilized to bring the region to the current response capabilities and additional grant funds have supported the maintenance and sustainment of those capabilities. Developing a small UAS training program for public safety will include: evolving regulations for the use of UAS; expanding roles for employment of aircraft; creating public approval for drone operations; and ensuring safety is the pinnacle of the training, a critical element highlighted by the Federal Aviation Administration (FAA). The goal of the course will be to teach students FAA rules and regulations, give them simulation training to learn how to safely pilot a drone, and then gain hands-on flight time with FAA licensed teachers.	\$15,000	12 months
LAFD	Maritime Training: This program allows for specialized training for firefighters that protect the Port. Training courses are developed and delivered for regional firefighters in the marine specific environment. The training focuses on core elements of Maritime Incident Management, Maritime Skills for Pilots, Navigation and Piloting and Advanced Marine Firefighting.	\$20,000	12 months
LAPD	LAPD Project 25 TDMA Radio System Upgrade (Sole Source): Continuing support of interoperability via the upgrade of the Land Mobile Radio (LMR) system within the L.A. region. Motorola Solutions to provide service and maintenance of the equipment that previous grant years purchased. By continuing the upkeep of the equipment, the system will remain viable and in a ready condition to support law enforcement interoperability.	\$1,000,000	12 months
LAPD	Combating Domestic Violent Extremism Intelligence Analyst: The project will provide funding for the creation of a Domestic Violent Extremism (DVE) Intelligence Analyst. The analyst will develop and implement programs to mitigate the rise, influence, and spread of DVE threat in the City of Los Angeles and the surrounding region.	\$150,000	12 months
ITA	MS-ISAC 24x7 Real-time network flow monitoring (Sole Source Contract): To contract with the Center for Internet Security (CIS) to subscribe to the Multi-State Information Sharing and Analysis Center (MS-ISAC) 24x7 cybersecurity monitoring and management services for the City of Los Angeles.	\$155,000	12 months
ITA	Regional Cyber Threat Analyst (RCTA): The escalation of cyberattacks on local government agencies, along with limited resources, requires regional cybersecurity collaboration. Currently, most cities lack the resources to have a dedicated technical threat analyst. The Regional Cyber Threat Analyst (RCTA) would provide other cities this capability and allow the region to take advantage of the City of LA's Integrated Security Operations Center. The RCTA would provide the regions cybersecurity staff with technical intelligence and mitigation recommendations. The RCTA would also coordinate information sharing with local, state, and federal partners, such as the National Cybersecurity and Communications Integration Center, California Cybersecurity Integration Center and the Joint Regional Intelligence Center.	\$170,000	12 months
MOPS	The Joint Cyber Threat Analyst (JCTA) will be a technical expert that will work with the City, LA Cyber Lab, and Joint Regional Intelligence Center (JRIC) to analyze and disseminate cyber threat intelligence for the region. The analyst will coordinate threat sharing with local, state, and federal partners. The analyst will also support the JRIC with essential regional cyber services, including assessments, response, education, and service coordination with state and federal agencies.	\$175,000	12 months
MOPS	Threat Intelligence Sharing Platform: Execute a contract (sole source) with IBM for an automated threat sharing platform to share cyber threat intelligence in real time between regional municipalities, critical infrastructure, other major US cities, and state and federal partners. This will support regional and national collective defense against cyber attacks on local government, critical infrastructure, and election infrastructure.	\$175,000	12 months
MOPS	Regional Communications Coordinator: A Regional Communications Coordinator will provide technical expertise and essential ISSI coordination services necessary to deploy the regional "System of Systems" model of Interoperable Communications. A contract will be executed with a vendor who can provide these services as well as work closely with stakeholders and Mayor's Office staff.	\$200,000	24 months