


**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL MEMORANDUM

Date: November 19, 2021

To: The Honorable Mayor Eric Garcetti  
Office of the Mayor  
Attention: Heleen Ramirez, Legislative Coordinator

From: Seleta J. Reynolds, General Manager   
Department of Transportation

Subject: **FISCAL YEAR 2021-2022 TRANSPORTATION GRANT FUND REPORT**

**SUMMARY**

The Los Angeles Department of Transportation (LADOT) submits an annual Transportation Grant Fund Report to establish new appropriations and adjust existing appropriations for awarded grants within the Transportation Grant Fund. This report is for Fiscal Year (FY) 2021-2022.

**RECOMMENDATIONS**

That the City Council, subject to the approval of the Mayor:

1. Authorize the LADOT to:
  - a. Receive grant funds to reimburse the Transportation Grant Fund No. 655 for expenditures made directly from the Transportation Grant Fund.
  - b. Annually reimburse the General Fund for its costs associated with Fringe Benefits, Central Services, and Department Administration using proceeds that the Department has collected from grantors.
  - c. Annually reimburse the Proposition C Anti-Gridlock Transit Fund No. 540 for its costs associated with the City staff salaries, overtime, compensated time off, and any other expenditures directly incurred by the Proposition C Anti-Gridlock Transit Fund No. 540.
  - d. Increase appropriations within the Transportation Grant Fund No. 655 by up to 25 percent of any project budget listed in the attachments or any other project accounts, not to exceed \$100,000, subject to the review and approval of the Office of the City Administrative Officer;
2. Instruct all Departments and/or Bureaus to closely monitor their projects and schedules to ensure that the expenditures of funds are for the purposes of each of the projects and that the expenditure of funds are correctly recorded and reported.
3. Direct the LADOT to decrease and/or close out project appropriations for completed projects accepted by the Board of Public Works, projects where the City Council made a determination to cancel the project, and/or projects wherein the grant funding lapsed or has been deobligated.

4. Authorize the appropriation request of \$74,922,900 within the Transportation Grant Fund No. 655 for the new projects and the amounts listed in Attachment 1.
5. Authorize an appropriation increase request of \$8,098,711 from \$10,851,689 to \$18,950,400 within the Transportation Grant Fund No. 655, for the on-going projects with the amounts listed in Attachment 2.
6. Authorize the LADOT to make any technical adjustments as necessary and consistent with the Mayor and Council actions on administrative and technical matters, subject to the approval of the CAO, and request the Controller to implement these instructions.

## **BACKGROUND**

The Transportation Grant Fund (TGF) provides front-funding for grant awarded transportation projects from the competitive transportation grant funding process. LADOT prepared this TGF report to request City Council's approval for using TGF's cash balance to establish new appropriations and to adjust existing appropriations. There are sufficient revolving funds available in the TGF to finance the transportation grant awards described in this report.

## **DISCUSSION**

### New Appropriations

LADOT staff, in coordination with the Bureaus of Engineering and Street Services, identified 6 projects with grant funds awarded by various transportation grant programs that require initial appropriations (Attachment 1). LADOT recommends a total of \$74,922,900 in new appropriations within the TGF to fund these projects. The City's local match for the implementation of these new projects is \$19,280,000 to come from the City's staff salaries Proposition C Anti-Gridlock Fund No. 540, or from other previously identified funding sources by the respective lead City department.

### Increases to the Existing Appropriations

LADOT staff, in coordination with the Bureaus of Engineering and Street Services, identified 3 projects with grant funds awarded by various transportation grant programs that require an increase in appropriations (Attachment 2). The City Council previously authorized \$10,851,689 in appropriations for the projects in Attachment 2. LADOT requests an increase of \$8,098,711 in appropriations as further described below:

#### Projects with CRRSAA Allocation

The Federal Coronavirus and Relief Supplemental Appropriations Act (CRRSAA) as referenced in Council File 21-0904, provides additional funding allocation to agencies that have experienced fiscal impacts due to the pandemic. To maximize the benefit of the City's apportionment of \$18,752,630 in federal rescue funds, the City recommended allocating funds in the amount of \$12,752,630 towards filling funding gaps in 4 projects that have existing federal funding and have met federal funding requirements. The grant allocation is fully reimbursable and does not require a local match. Among the 4 selected projects, the City will provide front funding resources as part of this report for 2 projects that are ready for construction contract

advertisement in 2022. The City will request front funding for the remaining 2 projects in future years.

- **Highway Safety Improvement Program Cycle 8 - Left Turn Phasing:** This project received additional funding allocation of \$1,000,000 in CRRSAA funds. The City Council previously authorized a \$4,661,689 appropriation in Fiscal Year 2018 for this project with grants awarded from the Highway Safety Improvement Program. The Department of Transportation determined that the project appropriation needs an increase of \$1,582,711 from \$4,661,689 to \$6,244,400. The additional appropriation is within the revised project budget, including the additional \$1,000,000 of CRRSAA funds, and is necessary to cover construction contract award. This project will install left turn signal phasing citywide. The project is currently in the final design phase and expects to advertise for a construction contract in the Fall of 2022.
- **2009 Metro Call for Projects - Exposition - West Bikeway - Northvale Gap Closure:** This project received additional funding allocation of \$5,293,000 in CRRSAA funds. The City Council previously authorized a \$4,500,000 appropriation in Fiscal Year 2018 for this project with grants awarded in the 2009 Metro Call for Projects. The Department of Transportation determined that the project appropriation needs an increase of \$5,209,000 from \$4,500,000 to \$9,709,000. The additional appropriation is within the revised project budget, including the additional \$5,293,000 of CRRSAA funds, and is necessary to cover construction contract award. This project will construct a bike facility north of I-10 from Motor Avenue to Dunleer Drive, providing a continuous bikeway from Exposition Park to Santa Monica Beach. The project is currently in the final design phase and expects to advertise for a construction contract in the Summer of 2022.

#### Project without CRRSAA Allocation

- **2007 Metro Call for Projects - Widening San Fernando Road at Balboa Road:** The City Council previously authorized a \$1,632,000 appropriation in Fiscal Year 2009 and a \$58,000 appropriation in Fiscal Year 2011, for a total appropriation of \$1,690,000, for this project with grants awarded through the 2007 Metro Call for Projects. The Department of Transportation is requesting to increase the appropriation by \$1,307,000 to \$2,997,000. This project received a developer's mitigation fee of \$642,992 as per agreement with Cascades Project Owners, LLC. The Metro Board re-allocated \$1,000,000 from a cancelled City project to the Widening San Fernando Road at Balboa Road project, per Metro Board Report 2020-0435, to fulfill the funding gap. The additional appropriations are within the revised project budget, including the developer's mitigation fee and re-allocated Metro funding as stated above, and are necessary to cover construction contract award. This project will widen the west side of San Fernando Road at Balboa Road to install a right turn lane, which includes constructing retaining walls. The project is currently in the bid and award phase with an anticipated contract award date of March 2022.

#### FINANCIAL IMPACT

There will be no impact on the General Fund. For the grant-funded projects in this report, LADOT already identified the City staff cost and the required staff resources through the annual budget process. However, LADOT anticipates the TGF cash balance may reach an all time low by FY 2022-2023 due to a large number of

projects moving into the construction phase, and may stay low due to the number of recent grant awards. If the trend continues and the City continues to accept future grants, the City will need to identify other front funding sources. LADOT will work with the Office of the City Administrative Officer to monitor the TGF cash flow on a regular basis and will collaborate to identify additional strategies and possible front funding alternatives to ensure the TGF maintains sufficient reserves.

AM:cr

Attachments

c: Matthew W. Szabo, City Administrative Officer

**ATTACHMENT 1 - NEW APPROPRIATIONS (FY2021-22 TGF)**

No.	Council District(s)	Lead Dept	Project Title	Council File	Grant Amount	Prop C Local Match	Project Budget	Appropriation Request	Purpose of Appropriation
<b>Active Transportation Program (ATP)</b>									
1	3	StreetsLA	Connecting Canoga Park through Safety & Urban Cooling	14-0499-S5	\$ 30,731,000	\$ 7,924,000	\$ 38,655,000	\$ 30,924,000	Contract and Material Procurement
2	1	StreetsLA	SRTS Berendo Middle & 3 Feeder Elementary Schools Safety Project	14-0499-S5	\$ 9,951,000	\$ 1,106,000	\$ 11,057,000	\$ 2,211,400	Contract and Material Procurement
3	7	StreetsLA	Mission Mile: Sepulveda Visioning for a Safe & Active Community	14-0499-S5	\$ 39,670,000	\$ 10,230,000	\$ 49,900,000	\$ 39,920,000	Contract and Material Procurement
4	CW	LADOT	Safe Routes for Seniors - LATP19S003	14-0499-S4	\$ 1,750,000	\$ -	\$ 1,750,000	\$ 1,487,500	Contract Procurement
			<b>SUBTOTAL</b>		<b>\$ 82,102,000</b>	<b>\$ 19,260,000</b>	<b>\$ 101,362,000</b>	<b>\$ 74,542,900</b>	
<b>Highway Safety Improvement Program (HSIP)</b>									
5	CW	StreetsLA	HSIP Cycle 10: Los Angeles Citywide Safety Guardrail Improvements Project	20-1192	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 200,000	Contract and Material Procurement
<b>Local Roadway Safety Plan (LRSP)</b>									
6	CW	LADOT	Local Roadway Safety Plan: Vision Zero Los Angeles Safety Study Update and Systemic Safety Analysis	20-1465	\$ 180,000	\$ 20,000	\$ 200,000	\$ 180,000	Contract and Material Procurement
			<b>TOTAL</b>		<b>\$ 83,282,000</b>	<b>\$ 19,280,000</b>	<b>\$ 102,562,000</b>	<b>\$ 74,922,900</b>	

**ATTACHMENT 2 - INCREASE TO EXISTING APPROPRIATION (FY2021-22 TGF)**

No.	Council District(s)	Lead Dept	Project Title	Council File	Grant Cycle	Grant Amount	Prop C Local Match	Original Project Budget	Additional Funding (CRRSAA)	Additional Funding (Metro Repurposed)	Additional Funding (Developer's Mitigation)	Revised Project Budget	Existing Appropriation Account No.	Existing Appropriation Amount	Appropriation Request Increase	New Appropriation Total	Purpose of Appropriation
1	1,2,3,6,7,8,11,12,15	LADOT	Left Turn Phasing H8-07-024 (HSIP-8)	16-0821 21-0904	HSIP Cycle 8	\$ 5,244,400	\$ 582,711	\$ 5,827,111	\$ 1,000,000	\$ -	\$ -	\$ 6,827,111	94PT89	\$ 4,661,689	\$ 1,582,711	\$ 6,244,400	5% set aside for civil design consultant work and 70% for construction
2	5	LADOT	Exposition Bike Path Avenue (Northvale) LAF3514	09-0099 21-0904	2009 Metro Call for Projects	\$ 4,416,000	\$ 1,105,000	\$ 5,521,000	\$ 5,293,000	\$ -	\$ -	\$ 10,814,000	94NT62	\$ 4,500,000	\$ 5,209,000	\$ 9,709,000	Contract and Material Procurement
3	12	LADOT	Widening San Fernando Rd at Balboa Rd - F1129 - LAOG1560	06-1080-S2	2007 Metro Call for Projects	\$ 1,061,000	\$ 571,000	\$ 1,632,000	\$ -	\$ 1,000,000	\$ 642,992	\$ 3,274,992	94228W, 94G423	\$ 1,690,000	\$ 1,307,000	\$ 2,997,000	Contract Procurement
			<b>TOTAL</b>			<b>\$ 10,721,400</b>	<b>\$ 2,258,711</b>	<b>\$ 12,980,111</b>	<b>\$ 6,293,000</b>	<b>\$ 1,000,000</b>	<b>\$ 642,992</b>	<b>\$ 20,916,103</b>		<b>\$ 10,851,689</b>	<b>\$ 8,098,711</b>	<b>\$ 18,950,400</b>	