

DANIEL KIM  
ACTING GENERAL MANAGER

**CITY OF LOS ANGELES**  
CALIFORNIA



**KAREN BASS**  
MAYOR

**DEPARTMENT OF AGING**

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October 2, 2025

Council File Number: 20-1275; 21-1479; 21-1479-S1, 21-1479-S2

Council Districts: All

Contact Persons & Phone

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Honorable Karen Bass  
Mayor, City of Los Angeles  
Room 303, City Hall  
Attention: Legislative Coordinator

Honorable Members of the City Council  
City of Los Angeles  
City Hall, Room 395  
Attn: City Clerk

**REQUEST AUTHORITY TO ACCEPT GRANT FUNDS (\$81,673) FROM CALIF FY 2025-26 FOR THE AGING AND DISABILITY RESOURCE CONNECTION (ADRC) PROGRAM**

The General Manager of the Los Angeles Department of Aging (LADOA) respectfully submits this transmittal for your review and approval. The California Department of Aging (CDA) awarded CALIF, the subrecipient, \$467,326 in the current Fiscal Year under the Standard Agreement AD-2223-13-A3 for the ADRC program, of which \$81,673 is being awarded to the Los Angeles Department of Aging (LADOA) to be used through June 30, 2026. This funding will be used for staffing and programming costs to provide enhanced information and referral services.

**RECOMMENDATIONS**

The General Manager of the LADOA respectfully requests that the City Council, subject to the approval of the Mayor:

1. AUTHORIZE the General Manager of the Department of Aging, or designee, to accept \$81,673 from CALIF FY 2025-26 for the Aging and Disability Resource Connection (ADRC) Program.
2. AUTHORIZE the Controller to:
  - A. Establish a new account and appropriate funds for ADRC Grant Program within the Fund Number 597 fund for Senior Services as follows:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
02C102	Aging	\$70,099

- B. Transfer the FY 24-25 ADRC grant of \$11,574 to FY 25-26 and establish a new account and appropriate funds within the Fund Number 597 fund for Senior Services for the period ending June 30, 2026, as follows:

From:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
597/02A102	Aging	\$11,574

To:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
597/02C102	Aging	\$11,574

- C. Increase appropriations within Fund 100 – Department 02 and transfer funds on an as needed basis as follows:

From:

FUND NO.	DEPT	ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
597	02	02C102	Aging	\$81,673

To:

FUND NO.	DEPT	ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
100	02	001010	Salaries - General	\$5,179
100	02	001070	Salaries – As needed	\$64,920
100	02	006010	Office & Adm Exp.	\$11,574

- D. Expend funds upon proper demand of the General Manager of the LADOA or designee;  
and

3. AUTHORIZE the General Manager of the LADOA, or designee, to prepare Controller instructions for any technical adjustments, that are consistent with the Mayor and Council actions on this matter, subject to the approval of the City Administrative Officer, and instruct the City Controller to implement the instructions

## **BACKGROUND**

The ADRC program is a collaboration between a local Area Agency for Aging (AAA) and an Independent Living Center (ILC) to assist individuals in navigating the complex system of long-term services and supports (LTSS). Through a No Wrong Door (NWD) approach, the ADRC partners assist individuals of any age, ability, and income level to access the full complement of LTSS and to provide unbiased information, advice, counseling, and assistance.

In FY 2021-22, LADOA entered into a Memorandum of Understanding (MOU) with CALIF and the County's 211 Info-Line (211-LA) to establish the emerging Central & South LA ADRC (C&SLA-ADRC). In FY 2022-23, the CDA transitioned the C&SLA-ADRC from an "emerging" status to a fully established "designated" status. The goal of this collaborative partnership is to provide coordinated assistance to connect older adults, persons with disabilities, and caregivers to long-term services and programs located in the Los Angeles region.

To achieve this, 211-LA deployed the CS Care platform, a web-based referral and client management system that allows participating agencies to have real-time access to client information as they go through the intake and referral process.

The CS-ADRC provides four primary services:

1. Enhanced information, referral, and assistance involving warm transfers;
2. Person-centered short-term support service coordination (up to 90 days time frame);
3. Person-centered long-term support services options counseling (90+ days time frame); and,
4. Transition and diversion services.

Of these four services, LADOA is funded to provide enhanced information, referral, and assistance services as part of its Direct Services Division. LADOA employs two part-time As-Needed Program Aides to serve as Senior Advocates supervised by one (1) Social Worker I who serves as the ADRC coordinator.

As noted in the MOU, the candidates are selected from the City of Los Angeles Older Worker Employment Program (OWEP), to fill the two part-time positions. OWEP provides part-time, on-the-job training to older adults experiencing homelessness or at risk of experiencing homelessness. In addition to identifying, recruiting, and placing eligible individuals in training opportunities, OWEP connects participants to various social services in order to assist them in moving from subsidized employment into unsubsidized, competitive employment.

### **FISCAL IMPACT STATEMENT**

The proposed recommendations involve the acceptance of ADRC pass through grant funds originating from the California Department of Aging. There is no additional impact on the General Fund.

Copies of this transmittal are being forwarded to the City Attorney and the Council on Aging for concurrent review and approval.

Sincerely,

  
Daniel Kim (Oct 2, 2025 10:04:44 PDT)

**DANIEL KIM**  
Acting General Manager

DK:SY:MB:cr:gd/LADOA ADRC FY 25-26 Transmittal 10022025

cc: Heather Aubry, Assistant City Attorney  
Nicole Gougis, Assistant City Attorney  
Maria D. Gutierrez, Office of the City Administrative Officer  
Allison Lamas, Office of the City Administrative Office  
Tony Wilkinson, Los Angeles Council on Aging