

PATRICE Y. LATTIMORE
CITY CLERK

RUBEN VIRAMONTES
EXECUTIVE OFFICER

City of Los Angeles CALIFORNIA



KAREN BASS
MAYOR

OFFICE OF THE
CITY CLERK

**Elections and Business
Improvement District Division**
555 Ramirez Street, Space 300
Los Angeles, CA 90012
Election: (213) 978-0444
Election FAX: (213) 978-0376
BIDs: (213) 275-3373

JINNY PAK
DIVISION MANAGER

clerk.lacity.gov

April 29, 2026

Honorable Members of the City Council
City Hall, Room 395
200 North Spring Street
Los Angeles, California 90012

Council District 13

REGARDING: THE LARCHMONT VILLAGE BUSINESS IMPROVEMENT
DISTRICT (PROPERTY BASED) MODIFICATION

Honorable Members:

The City Clerk has received materials relative to the proposed modification of the Larchmont Village Business Improvement District ("District"). The District would be formed pursuant to the provisions of the Property and Business Improvement District Law of 1994 (Section 36600 et seq., Streets and Highways Code, State of California).

This report shall serve as the Preliminary Report of the City Clerk. Attached to this report are: 1) the Management District Plan, which details the improvements and activities to be provided and serves as the framing document for the proposed District; 2) a detailed Engineer's Report prepared by a registered professional engineer certified by the State of California, which supports the assessment contained in the Management District Plan; and 3) a draft Ordinance of Intention, approved as to form and legality by the Office of the City Attorney.

BACKGROUND

The District was originally established through adoption of City Ordinance 171684 on August 8, 1997 and started its operational term on January 1, 1998; its second operational term on January 1, 2003; its third operational term on January 1, 2013; its fourth and current operational term began on January 1, 2023 and is set to expire on December 31, 2032. The proponents propose to modify the District for the remaining six years of the current term, beginning January 1, 2027.

The proposed modification of the District is being considered in accordance with the provisions of the Property and Business Improvement District Law of 1994 (Section

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36600 et seq., Streets and Highways Code, State of California) (State Law), which allows for the establishment of a district in which operations would be supported by revenue collected from property owners in the district. The State Law allows for business improvement districts to renew or modify by completing the same formation steps as the original establishment. This District is being reestablished in accordance with the provisions of State Law, which allows for the establishment of a district in which operations would be supported by revenue collected from property owners in the district.

DISTRICT MODIFICATION AND BALLOTING PROCESS

Pursuant to the provisions of the Property and Business Improvement District Law of 1994 (Section 36600 et seq., Streets and Highways Code, State of California), the proposed action constitutes a modification to an existing and currently active Business Improvement District. As such, and consistent with State Law and City practice for mid-term modifications where there are no boundary or parcel changes, the preliminary petition phase is not required.

In accordance with Proposition 218 requirements, the modification process may proceed directly to the notice and balloting phase, whereby affected property owners will be provided ballots to express support or opposition to the proposed changes. Establishment of the modification remains contingent upon the receipt of a weighted majority of financially supportive ballots as submitted by the affected property owners.

PROPOSED DISTRICT BOUNDARIES

The boundaries of the proposed District are detailed in the Management District Plan. The area is bounded roughly by North Larchmont Boulevard between Beverly Boulevard on the north and 1st Street on the south. All properties within the approximate boundaries described above are included in the proposed District.

There are 25 parcels owned by 25 stakeholders in the proposed District. The map included in the District's Management District Plan gives sufficient detail to locate each parcel of property within the proposed District.

DISTRICT ESTABLISHMENT AND PROPOSITION 218 COMPLIANCE

Article XIID of the California Constitution (Proposition 218) requires, among other things, that the City Council: 1) identify all parcels that will have a special benefit conferred upon them and upon which assessments will be imposed; 2) determine the proportionate special benefit derived by each identified parcel in relation to the entirety of the capital cost of the property related service; 3) not impose an assessment on a parcel which exceeds the reasonable cost of the proportional benefit conferred on that parcel; 4) assess only for special benefits and separate the general benefits from the special benefits conferred on a parcel; 5) assess all publicly owned parcels unless City Council finds, by clear and convincing evidence, that those publicly owned parcels

receive no special benefit; and 6) find that all assessments are supported by a detailed Engineer's Report prepared by a registered professional engineer certified by the State of California.

The City Clerk has read and reviewed the Engineer's Report and Management District Plan included herewith. The Engineer's Report and Management District Plan have been found to meet or exceed the minimum requirements of Proposition 218 and State Law.

Proposition 218 also includes certain notice, protest and hearing requirements. Those requirements are codified in the Proposition 218 Omnibus Implementation Act ("Act")(California Government Code Section 53750 et seq.). This report recommends that the City Council direct the City Clerk to comply with the Act. Establishment of the proposed District is contingent upon the City's receipt of a weighted majority of financially supportive ballots as submitted by the affected property owners. The City Clerk will tabulate the ballot returns and will report the results to the City Council.

EXEMPTION UNDER PROPOSITION 26

On November 2, 2010, voters in the State of California passed Proposition 26, which broadened the definition of taxes and which require approval by two-thirds of each house of the Legislature or by local voter approval. However, Article XIII C §1(e)(7) of the California Constitution states that, "assessments and property-related fees imposed in accordance with the provisions of Article XIID are exempt." As previously stated, the proposed District is being established in accordance with Article XIID of the California Constitution and is therefore exempt from Proposition 26.

PROPOSED IMPROVEMENTS AND PROGRAMS

It is expected that the District will generate \$1,481,383.00 over the remaining six-year period with a maximum increase of between 0% and 5% for a given year in accordance with the Management District Plan, to be determined by the Owners' Association. Any adjustment will be included in the Annual Planning Report submitted for Council consideration. The revenue will be utilized to fund the proposed District's improvements and activities that include, but are not limited to: Streetscape Services, Marketing-Promotions, and Administration.

Improvements and activities are services which will be provided to supplement the services already provided by the City of Los Angeles and will not supplant City services. The Owners' Association may contract with third party vendors to perform and complete District improvements and activities and uphold to City and State regulations where applicable. The proposed improvements and activities are completely separate from the day-to-day operations of the City of Los Angeles and the City is not involved with selection of the Districts' vendors.

ASSESSMENT FORMULA AND DISBURSEMENTS

The District's proposed assessment formula is based upon an allocation of program costs among one (1) benefit zone and a calculation of linear street frontage as described in the Management District Plan.

The City Clerk will arrange to have the proposed District's assessments included as a line item on the property tax bills prepared and distributed by the County of Los Angeles. As necessary, this Office may directly bill property owners or entities that do not appear on the tax roll. The County will subsequently transfer assessment revenue to the City. Assessment revenue will be held in trust by the City and will be disbursed through installments to the District to support authorized District improvements and activities.

CONTRACTING WITH OWNERS' ASSOCIATION

Upon the establishment of the District, State Law requires that the City enter into an agreement with an Owners' Association for the administration of the District. City policy dictates that competitive bidding requirements are to be met when contracting. However, Charter Section 371(e)(2) and 371(e)(10) provide exceptions to the competitive bidding requirements, and states, in relevant part, that the competitive bidding process does not apply to contracts "for the performance of professional, scientific, expert, technical, or other special services of a temporary and occasional character" and "where the contracting authority finds that the use of competitive bidding would be undesirable, impractical or impossible or where the common law otherwise excuses compliance with competitive bidding requirements."

Larchmont Village Property Owners Association has administered the Larchmont Village Business Improvement District since the District was originally established, overseeing expenditures, managing and implementing the District's improvements and activities. Larchmont Village Property Owners Association possesses the unique knowledge and expertise relative to the administration of the District and has a vested interest in the success of the District. Therefore, it would be impractical, not advantageous and undesirable to comply with the competitive bidding requirements or to select another entity to administer the District, if the District is renewed.

ASSESSABLE CITY PROPERTY

There is one (1) City-owned parcel within the District. The total assessment for this City-owned property within the District is \$10,000 representing 4.59% of the total assessments levied in the District.

FISCAL IMPACT

The assessment levied on the City-owned property within the District to be paid from the General Fund total \$10,000.00 for the first year of the District. Funding is available in

the Business Improvement District Trust Fund 659 to pay the General Fund share of the assessment for the first operating year.

Proposition 218 requires the separation of general benefits from the special benefits. The general benefit portion for the Larchmont Village Business Improvement District is \$7,899.00 for the first year. However, funds other than assessment revenue must be budgeted annually for the general benefit expense for the remaining six years of the BID's term. Funding is available in the Business Improvement District Trust Fund 659 to pay the General Fund share of the assessment for the first operating year.

RECOMMENDATIONS

1. FIND that the proposed modification to the Larchmont Village Business Improvement District is being conducted in accordance with the Property and Business Improvement District Law of 1994 (Section 36600 et seq., Streets and Highways Code, State of California), and that the modification may proceed directly to the notice and balloting phase pursuant to Proposition 218 requirements.
2. FIND that all parcels included in the District will receive a special benefit from the improvements and activities that are to be provided.
3. FIND that all parcels as identified in the Management District Plan will have a special benefit conferred upon them and upon which an assessment would be imposed.
4. FIND that in accordance with Article XIID of the California Constitution all assessments are supported by the Engineer's Report, prepared by a registered professional engineer certified by the State of California.
5. FIND that in accordance with Article XIID of the California Constitution and based on the facts and conclusions contained in the attached Engineer's Report, the assessment levied on each parcel within the proposed District is proportionate to the special benefit derived from the improvements and activities that are to be provided.
6. FIND that in accordance with Article XIID of the California Constitution and based on the facts and conclusions contained in the attached Engineer's Report, the engineer has separated the general from special benefits. The Engineer's Report identified general benefits in the amount of 3.50% to be separated from the special benefits conferred on parcels within the proposed District. The yearly general benefits cost must be paid from funds other than the assessments collected for the Larchmont Village Business Improvement District. The general benefit cost for first year of operation is \$7,899.00.
7. FIND that no publicly owned parcel is exempt from assessment.

8. FIND that the assessments for the proposed District are not taxes and that the District qualifies for exemption from Proposition 26 under exemption 7 of Article XIII C §1(e).

9. FIND that the services to be provided by the Owners' Association are in the nature of professional, expert, technical or other special services, that the services are of a temporary and occasional character, and that the use of competitive bidding would be impractical, not advantageous, undesirable or where the common law otherwise excuses compliance with competitive bidding requirements.

10. FIND that the proposed improvements and activities are completely separate from the day-to-day operations of the City of Los Angeles.

11. APPROVE Larchmont Village Property Owners Association to administer the Larchmont Village Business Improvement District if the District is renewed.

12. ADOPT the Preliminary Report of the City Clerk.

13. ADOPT the attached Management District Plan.

14. ADOPT the attached Engineer's Report.

15. ADOPT the attached Ordinance of Intention to modify the Larchmont Village Business Improvement District.

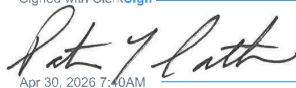
16. AUTHORIZE the City Clerk, upon establishment of the District, to prepare, execute and administer a contract between the City of Los Angeles and Larchmont Village Property Owners Association, a non-profit corporation, for the administration of the District's programs.

17. DIRECT the City Clerk to comply with the notice, protest, and hearing procedures prescribed in the Proposition 218 Omnibus Implementation Act (California Government Code, Section 53750 et seq.).

18. REQUEST the City Attorney, with the assistance of the City Clerk, to prepare an enabling Ordinance implementing the modification of the Larchmont Village Business Improvement District for City Council consideration at the conclusion of the required public hearing.

Sincerely,

Signed with ClerkSign



Apr 30, 2026 7:40AM



Patrice Y. Lattimore
City Clerk

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Attachments:

Management District Plan
Engineer's Report
Draft Ordinance of Intention

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