



ERIC GARCETTI
MAYOR

June 7, 2022

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Appointment of Permanent General Manager, Department of Aging: Mr. Jaime Pacheco-Orozco

Honorable Members:

Pursuant to City Charter Section 508(b), I am appointing Mr. Jaime Pacheco-Orozco as the General Manager, Department of Aging, effective as of the date of your confirmation of his appointment..

Attached please find a copy of Mr. Pacheco-Orozco's biography, which provides greater detail about his experience. I am confident Mr. Pacheco-Orozco will do an outstanding job as General Manager and I look forward to your favorable consideration of his appointment.

Sincerely,

ERIC GARCETTI
Mayor

EG:hvr

Attachment

cc: The Honorable John Lee, Chair, Arts, Parks, Health, Education, and Neighborhoods Committee
Dana Brown, Personnel Department
Matt Szabo, CAO
Heather Holt, Ethics Commission
General Managers' Association
Sharon Tso, CLA
Holly Wolcott, City Clerk
Samantha Rodriguez, Ethics Commission

Jaime H. Pacheco-Orozco

EDUCATION:

Yale University, New Haven, CT
M. Phil, Anthropology

Yale College, New Haven, CT
BA, Engineering Science - Chemical

EMPLOYMENT HISTORY:

05/2019 - Present

City of Los Angeles, Department on Disability, Los Angeles, CA

Assistant Executive Director, Department on Disability

Plan, direct, organize and supervise the day to day operations of the Department; supervise staff to implement internal and external projects to achieved objectives of the Executive Director; oversee budgetary, legislative, and strategic planning processes; manage program administration, and contractor compliance, Interface with elected and appointed officials, policy boards and commissions, and federal, state, and local regulators.

12/16 – 05/19

City of Los Angeles, Economic and Workforce Development Department, Los Angeles, CA

Senior Management Analyst II, Workforce Development Division

Plan, direct, organize and supervise the work activity of two units (Strategic Initiatives and Research and Budget units), comprised of professional, technical, paraprofessional and/or clerical employees. These units are tasked with developing and implementing high-priority strategic initiatives, with preparing technical and analytical reports, directives, information bulletins, and transmittals; and with collecting, analyzing, and publishing division's performance outcomes. Other areas of responsibility include budget development and tracking, program administration, contractor compliance, day-to-day operations, and grant reporting. Interface with elected and appointed officials, policy boards and commissions, and federal, state, and local regulators.

04/08 – 12/16

City of Los Angeles, Economic and Workforce Development Department, Los Angeles, CA

Chief Management Analyst [Emergency] and Senior Management Analyst II, Workforce Development Division

Managed the nation's second largest Local Workforce Investment Area (LWIA), with a budget as high as \$100 million. Directed, managed, and supervised the work of a full range of professional, technical, paraprofessional and/or clerical employees. Managed a budget of \$63 million and oversaw senior staff, professional and technical staff, and administrative support staff and a cadre of part-time staff. Primary units under the division include: Procurements and Contracts; Adult Operations; Youth Operations; and Strategic Planning, Research, and Evaluation

Responsible for overseeing the development of procurement instruments (Requests for Proposals, Requests for Qualifications, Request for Interests, Small Bid Purchases, and Sole-Source); for managing the evaluation and selection process; for handling the Appeals process, and for securing Council and Workforce Investment Board approval. Additionally, responsible for the boilerplate development, contract development, and contract execution processes.

Other areas of responsibility include budget development, program administration, contractor compliance, day-to-day operations, and grant reporting. Interface with elected and appointed officials, policy boards and commissions, and federal, state, and local

regulators.

07/05 – 04/08

City of Los Angeles, Community Development Department, Los Angeles, CA

Senior Management Analyst II, Workforce Development Division

Planned, directed, and supervised the work activity of three units (Procurement and Contracts; Strategic Planning, Research, and Evaluation; and Data Analysis and Management Information System), comprised of professional, technical, paraprofessional and/or clerical employees. These units were tasked with (1) procuring vendors, consultants, and contractors; developing agreements, contracts, memoranda of understanding, and subsequent amendments for program services; and negotiating scope of work and service levels; (2) preparing highly technical and analytical reports, directives, information bulletins, and transmittals; and (3) collecting, analyzing, and publishing data (scorecards) on the division's performance outcomes.

04/03 – 07/05

City of Los Angeles, Community Development Department, Los Angeles, CA

Senior Management Analyst I, Workforce Development Division

Planned, directed, and supervised the work of three units (Adult and Dislocated Worker Operations; Grants Management; and Budget), comprised of professional, technical, paraprofessional and/or clerical staff. Responsible for implementing the workforce development services to City residents; the development of reports for and correspondence with local, state, and federal regulators and auditors; and the development of the division's budget and expenditure reports.

10/00 – 04/03

City of Los Angeles, Community Development Department, Los Angeles, CA

Assistant Executive Director, Youth Opportunity Movement Division

Developed strategic plan for participant outreach, systems support, and program administration. Plan, direct, and supervise the work of the Grant and Program Administration unit of the division. Assisted with the development and management of an \$11-million annual budget.

CURRENT AND PAST MEMBERSHIPS AND VOLUNTEER ACTIVITIES

California Committee Employment of People with Disabilities, Vice Chair
California Inter-Agency Council on Apprenticeships
RespectAbility Advisory Board Member
Los Angeles Regional Homelessness Advisory Council
Yale Alumni Schools Committees, Director
Monterey Park Community Emergency Response Team (CERT)
California Awards for Performance Excellence (CAPE)
Food Allergy Research & Education (FARE)
Epilepsy Foundation of Greater Los Angeles
Asthma & Allergy Foundation of America
Mark Keppel High School Instruments and Music Booster
Boys Scouts of America
Brightwood Elementary School Site Council