



KAREN BASS  
MAYOR

June 12, 2025

Honorable Members of the City Council  
c/o City Clerk  
Room 395, City Hall

Re: Extension of Appointment of Interim General Manager, Department of Animal Services: Ms. Annette Ramirez

Honorable Members:

Pursuant to City Charter §508(c), I am re-appointing Ms. Ramirez as the Interim General Manager of the Department of Animal Services for a period of up to six months, subject to your confirmation.

I certify that in my opinion Ms. Ramirez is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City. Attached please find a copy of Ms. Ramirez's resume, which provides greater detail about her experience.

Sincerely,

KAREN BASS  
Mayor

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Attachment

cc: The Honorable Ysabel Jurado, Chair, Arts, Parks, Libraries, and Community  
Enrichment Committee  
Matt Szabo, City Administrative Officer  
Sharon Tso, Chief Legislative Analyst  
Heather Holt, Ethics Commission  
General Managers' Association  
Petty Santos, Interim City Clerk  
Malaika Billups, Personnel Department  
Nicole Enriquez, Ethics Commission

*Annette G. Ramirez*

## **ANIMAL CARE EXPERIENCE**

### **Acting General Manager**

City of Los Angeles Animal Services

August 2024 to November 2024

Direct all Department functions and manage budget for six animal services centers and an administrative office. Work with Mayor and City Council staff to further the City's goals for animal care. Work with Los Angeles Animal Services Support Collaborative to bring together renowned experts and organizations to address both immediate and long term issues within Los Angeles Animal Services.

### **Assistant General Manager**

City of Los Angeles Animal Services

July 2023 to August 2024

Direct and provide oversight of the field and shelter operations of six Animal Services Centers.

### **Interim General Manager**

City of Los Angeles Animal Services

February 2022 to July 2023

Direct all Department functions and manage budget for six animal services centers and an administrative office. Work with Mayor and City Council staff to further the City's goals for animal care.

### **Assistant General Manager**

City of Los Angeles Animal Services

December 2020 to February 2022

Direct and provide oversight of the field and shelter operations of six Animal Services Centers. Manage Department response to COVID-19 operations.

### **Director of Field Operations**

City of Los Angeles Animal Services

February 2018 to December 2020

Provide support to the Assistant General Manager of Lifesaving. Manage the Volunteer Program, Foster Program, Special Events, Filming Permits, License Canvassing Unit, Administrative Citation Enforcement Programs, and Grant researching and applications.

### **Senior Animal Control Officer I**

City of Los Angeles Animal Services

December 2017 to February 2018

Manage Training Division for the Department.

Annette Ramirez  
City of Los Angeles Department of Animal Services  
Assistant General Manager

### **Senior Animal Control Officer I**

City of Los Angeles Animal Services

December 2016 to December 2017

Supervise the overall function of the City wide Administrative Citation Enforcement Program (ACE) and License Canvassing Unit.

### **Senior Animal Control Officer I**

City of Los Angeles Animal Services

June 2016 to December 2016

Supervise the field operations for the Harbor Animal Care Center. Supervise the overall function of the City wide Administrative Citation Enforcement Program (ACE).

### **Senior Animal Control Officer I – Emergency Appointment**

City of Los Angeles Animal Services

April 2015 to June 2016

Supervise and provide direction to staff in the Permits Division and Administrative Citation Enforcement Program. Provide administrative support to field operations Department wide.

### **Senior Animal Control Officer I - Acting**

City of Los Angeles Animal Services

February 2012 to April 2015

Supervise and provide direction to staff in the Animal Cruelty Task Force, Permits Division, and the North Central Field Operations. Provide administrative support to field operations Department wide.

### **Animal Control Officer**

City of Los Angeles Animal Services

December 2000 to February 2012

Enforce state and local ordinances relating to the proper care and maintenance of animals including license requirements. Prepare reports and documents for presentation to the City and District Attorney for criminal prosecution consideration.

### **Animal Care Technician**

City of Los Angeles Animal Services

March 2000 to December 2000

Provide quality humane care to animals within the shelter. Assist the public with owner retention and adoption.