

G. Public Meetings and Public Comment

Number of Public Hearings:

- The Charter does not require a specific or minimum number of public hearings or meetings.
- The California Elections Code requires at least four public hearing be held before adoption of a final map.

Meeting Requirements:

- Meeting locations should be accessible to persons with disabilities.
- Geographic distribution of public hearings may be a consideration.

Language Requirements:

- The California Elections Code requires live translation of a commission's public hearings into "applicable languages," specifically English and Spanish.
- City Election Code requires certain materials be printed in English as well as specified minority languages.

Decision Matrix

G. Public Meetings and Public Comment: Process and Language Translation

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| <ul style="list-style-type: none">• The Commission shall take steps to encourage residents to participate in the redistricting process?
YES NO |
| <ul style="list-style-type: none">• The Commission shall provide information through good government, civic engagement or community groups or organizations that have requested to be notified concerning redistricting?
YES NO |
| <ul style="list-style-type: none">• The Commission shall arrange for the live translation of a public hearing or workshop in an applicable language if a request is made at least 72 hours prior to the hearing or workshop?
YES NO |
| <ul style="list-style-type: none">• The Commission shall make public the date, time, and location for any public hearing or workshop on the internet at least five business days before the meeting, or three days if within 28 days of the deadline to adopt boundaries?
YES NO |
| <ul style="list-style-type: none">• The Commission should consider testimony in their deliberations, as well as any full or partial maps provided in writing and at public hearings and meetings?
YES NO |

Decision Matrix

G. Public Meetings and Public Comment: Number of Meetings

- The Commission shall hold at least __ hearings or workshops to obtain public input regarding communities of interest:
 - 5 10 15
 - Some other number
- The Commission shall hold at least __ hearings or workshops to obtain public input regarding draft maps:
 - 2 4 5 10
 - Some other number
- The Commission shall hold at least __ hearings or workshops in which the public is allowed to provide input on a final map:
 - 1 3 4 5
 - Some other number

G. Public Meetings and Public Comment: Timing and Location

- Public hearings held during each phase of the mapping process shall be scheduled to ensure that at least in each phase is/are held on a Saturday or Sunday, or scheduled to begin no sooner than 6 p.m.:
 - One meeting
 - 20 percent of meetings
 - Some other number or factor
- Shall there be an alternate consideration for final map hearings?
 - No meetings required evening or weekends for a final map
 - One meeting required on an evening or weekends for a final map
- Which of the following requirements shall be applied to Commission hearings (select any number of the following):
 - Public hearings shall not be held in the same location more than once, to the extent possible.
 - In the Initial and Draft phases of the redistricting process, public hearings will be held in locations that will cover the full geography of the City.
 - Recognize that public hearings are designed to receive public testimony and present information concerning the redistricting process, while public meetings are designed to conduct the business of the Commission.

Decision Matrix

G. Public Meetings and Public Comment: Accessibility and Elected Officials

- The Commission shall develop and implement an Accessibility Plan to ensure that people with disabilities are able to access and fully participate in Commission meetings and hearings?

YES NO

- The Commission shall ensure that elected officials are encouraged to participate in public meetings and hearings?

YES NO

Decision Matrix

G. Public Meetings and Public Comment: Printed Language Requirements

- Should the Commission be directed to provide documents in other languages? If so, to what extent should they be required to do so?
 - The Commission shall be required to comply with the California Elections Code (i.e., English and Spanish)
 - The Commission shall publish all documents produced for the public in all languages required by the Voting Rights Act for elections
 - The Commission shall make a best effort to publish all documents produced for the public in all languages required by the Voting Rights Act for elections

H. Commission Process

Detail areas required to establish how the Commission shall conduct its business:

- Establishment of a quorum
- Vote thresholds
- When the final map becomes valid
 - The date when the map must be approved by the Commission
 - The date when the map is valid

Additionally, the program can establish expectation for how the Commission shall receive and consider map input from the public and the timeframe required for public review of materials submitted.

Finally, the program should clearly establish who can submit maps for Commission consideration.

H. Commission Process

H.2a Quorum of the Commission:

- Simple majority
- Supermajority (two-thirds)

H.2b Commission vote requirement:

- Simple majority on all votes
- Simple majority on all votes except as otherwise required:
 - Adoption of the final map
 - Other specified votes
- Supermajority for all votes

H.6a Vote requirement for the final maps

- Simple majority
- Supermajority

H.6b If a supermajority is required, shall an impasse provision be included to address any failure of the Commission to adopt a final map?

H. Commission Process

H.3 Select all that apply:

- The Commission shall accept full or partial draft maps from the public for consideration
- Individual Commissioners shall be able to prepare full or partial draft maps for consideration by the Commission
- All decisions regarding the consideration and adoption of principles for the draft map or maps and selection of boundaries in the draft map or maps shall be made in a public meeting or hearing.

H.4 Draft maps shall be posted for public consideration for a minimum number of days before consideration:

- 7 days (minimum per State law)
- 10 days
- Some other number

H.5 The final map shall be posted for public consideration for a minimum number of days before consideration:

- 7days (minimum per State law)
- 10 days
- Some other number of days

H. Commission Process

H.7 The final map shall be effective upon which of the following actions:

- The Commission adopts the final map
- The Commission adopts a report that explains the basis on which it made its decisions in achieving compliance with the redistricting criteria, including definitions of the terms and standards used in drawing its final map, and adopts the final map
- The Commission shall issue within ____ days of a final vote by the Commission a report that explains the basis on which it made its decisions in achieving compliance with the redistricting criteria, including definitions of the terms and standards used in drawing its final map and the final map is transmitted to the City Council and Mayor via the City Clerk
 - Select the number of day:
 - 15 days
 - 30 days
 - Some other number of days
- The City Clerk certifies receipt of the Commission Plan and posts the report on the public record. The Clerk would be required to post within ____ days of receipt of the report from the Commission
 - 5 business days
 - 10 business days
 - Some other number of days

I. Records and Data

- Models reviewed typically state that a commission is subject to the California Public Records Act and the Ralph M. Brown Act.
- Some jurisdictions clearly obligate that data and tools to prepare maps are made available to the public.
- If this requirement is included in the City program, it should include publicly available training and education on the mapping tools, and their context and meaning.

I. Records and Data

- | |
|---|
| <ul style="list-style-type: none">• The Commission shall comply with the California Public Records Act and any City laws to the degree they require greater disclosure and retention of Commission records than is provided.
YES NO |
| <ul style="list-style-type: none">• The Commission shall comply with the Brown Act and other open meeting laws.
YES NO |
| <ul style="list-style-type: none">• The Commission and its subcommittees shall keep minutes of all discussion and actions taken at public meetings, the minutes adopted at the next public meeting. To the greatest extent practicable, all public meetings shall be video recorded.
YES NO |
| <ul style="list-style-type: none">• All records of the Commission related to redistricting, and all data considered by the Commission in drawing a draft map of the final map, are public records.
YES NO |

I. Records and Data (continued)

- The Commission shall provide mapping tools to the public through the following (select either or both):
 - Make available to the public a free electronic mapping tool, populated with relevant sociodemographic and geographic data, which tool can be used to create draft maps and draft partial maps; and, or
 - Provide training and workshops for the public, including by providing grants to community organizations to conduct such training and workshops.
- The Commission shall establish a website, as maintained by the ___ for at least 10 years after the adoption of new boundaries.
 - City Data Bureau
 - City Clerk
 - Information Technology Agency
 - Some other City department
- All data available to the Commission and its staff shall also be available to the public.
YES NO

J. Funding

2021 City Council Advisory Commission was fully funded for \$1,607,430.

- Initial funding allocation of \$1,233,210.
- Supplemental allocation of \$374,220, as a result of pandemic.

Funding Language Examples:

- Require that a city council provide "sufficient funds" for the Commission's work.
- Require that the funding amount be based on the allocation for the previous commission, adjusted for inflation.
- Should Commission retain outside of independent counsel, additional funds may be needed.

J. Funding

- City Council and Mayor shall provide (one of the following):
 - Funds to meet the operational needs for the formation and operation of the Commission, conduct any outreach program to solicit broad public participation in the redistricting process, and, if necessary, defend the Commission in any legal proceeding.
 - A funding amount equivalent to the initial amount provided for the 2021 City Council Redistricting Commission, adjusted by the CPI, and, if necessary, any funds needed to defend the Commission in any legal proceeding.
 - Shall an independent Administrative Authority be named to review and submit any Commission budget request to the Council and Mayor for consideration and approval, including additional funding needed to defend the Commission in any legal proceeding?
 - If yes, name the Administrative Authority.
- The City Council and Mayor shall provide funds to all City departments involved with the formation of a Commission, providing support to the Commission, and maintaining records as required by law?
YES NO

K. Administrative and Operational Considerations

This section will establish basic administrative and operational matters for the Commission:

- Hiring of staff
- Hiring of consultants
- Designation of City staff support
- Designation of legal counsel
- Commissioner compensation

The City Charter currently allows for redistricting between federal decennial censuses. A decision is needed whether such a provision should be included in the revised program.

It may be appropriate or necessary to amend the independent redistricting process in the future. The program should establish the steps for such a process.

City Charter Section 703 allows the Ethics Commission to make rules and regulations, subject to Council approval without modification. A similar process could be established for the Independent Redistricting Commission.

K. Administrative and Operational Considerations

Charter Section 703

(a) The commission may adopt, amend and rescind rules and regulations, subject to Council approval without modification, to carry out the purposes and provisions of the Charter and ordinances of the City relating to campaign finance, conflicts of interest, lobbying, and governmental ethics and to govern procedures of the commission.

(b) Within 60 days after a rule or regulation is adopted by the commission, the Council shall hold a public hearing concerning the matter and act to approve or disapprove the rule or regulation in the form approved by the commission by ordinance. If the Council fails to disapprove within the 60 day period, the rule or regulation shall be presented to the Mayor for approval or veto, and to the Council for override of the Mayor's veto. If approved by the Mayor, or the Mayor fails to act, or approved by the Council on override of the Mayor's veto, the rule or regulation shall have the force of law. Violation of the rule or regulation shall be subject to those penalties and remedies as may be provided.

K. Administrative and Operational Considerations

K.1 The Commission shall hire an executive director and redistricting, technology, or outreach staff, whose positions shall be exempt from the civil service provisions of the Charter.

K.2 The Commission shall have the authority to hire consultants through a competitive bidding process consistent with City contracting provisions.

K.4 ** Each member of the Commission shall be a designated employee in the conflict of interest code for the Commission pursuant to State law.

K.3 Shall one or more City departments be designated to provide support to the Commission as needed?

- Chief Legislative Analyst
- City Clerk
- City Administrative Officer
- City Ethics Commission
- City Attorney
- Personnel Department

K. Administrative and Operational Considerations

K.5a If elements of the redistricting process are governed through the Administrative Code, the City Council

- May
- Shall

Adopt by ordinance changes to those elements as recommended by the Commission, unchanged.

K.5b If the Commission recommends amendments to the Charter concerning the redistricting process, the Council

- May
- Shall

Present those amendments to the voters at the next Citywide election.

K.6 Shall components of the Independent Redistricting program included in the Charter be eligible for amendment by ordinance?

- Yes
- No

If Yes, shall a process similar to Charter Section 703 be implemented for such revisions?

Decision Matrix

K. Administrative and Operational Considerations

K.8a Shall Commissioners receive compensation for their work?

- Yes
- No

If yes, what should be the amount of the stipend per meeting?

- \$25
- \$50
- \$100
- Some other amount as determined by ordinance?

K.10 Shall the City model include a provision to allow for redistricting between federal decennial censuses?

- Yes
- No

L. Legal Matters

Models adopted in State law and other jurisdictions include provisions that relate to legal matters related to legal challenge.

Several options are provided in the decision matrix that follows.

The most significant matter relates to how a map will be revised if a Court challenge is successful.

If a Court challenge is successful, is the Court provided an option regarding the remedy. The options are:

1. Reconvene the Commission to remedy the matter
2. Allow the Court to remedy the matter
3. Allow the Court discretion as to whether the Commission should be reconvened or the Court should remedy the matter

L. Legal Matters

L.2 The certified map shall be subject to referendum in the same manner that a statute is subject to referendum.

L.3 Any registered voter in the City may file a petition for a writ of mandate or writ of prohibition within

- 30 days
- 60 days
- 90 days

After the Effective Date, to bar the implementation of all or a portion of the new Council District boundaries on the grounds that the final map violates the Charter. No legal challenge may be brought against the final map after the period has expired.

L.4 If a legal challenge is successfully brought against the final map, the Court may order the Commission to reconvene to adjust or adopt new Council District boundaries; alternately, the Court may correct the violation by court order adjusting the Council District boundaries consistent with the redistricting requirements and criteria of the City Charter

OR

If a legal challenge is successfully brought against the final map, the Court shall order the Commission (if appropriate) to reconvene to adjust or adopt new Council District boundaries.

M. City Data Bureau

Redistricting is a data intensive process, with some significant elements beginning as early as five years prior to the redistricting process.

Census technical programs begin approximately five years prior to the conduct of the decennial census. These programs include:

- Address list development
- Revisions to census tract and census block boundaries, among other census geographies
- Collection of group home data

A City Data Bureau could be established to provide an independent body responsible for data collection and processing, preparing data and geographic information for commission use, and other technical tasks required to support the Commission.

The City Data Bureau could be organized in a manner to provide other data support to elected officials, City departments, residents, and businesses.

Council and Mayor could identify other data responsibilities for the Bureau beyond redistricting obligations.

Decision Matrix

M. City Data Bureau

M.1a Establish a City Data Bureau?

M.1b If yes, structure in a manner similar to:

- City Ethics Commission
- LADWP Office of Public Accountability
- Some other model

OR

- Embed within a City department

OR

- Contract for services with a University partner

M.1c Shall a baseline funding amount or methodology be established?

M.2 Shall City departments be instructed in the Charter to support the City Data Bureau in the performance of its duties?

Decision Matrix

M. City Data Bureau

M.3 What duties shall the City Data Bureau perform?

- Provide data for use by the public, community organizations, businesses, City departments, and City elected officials;
- Manage and prepare the City's response to all Census technical programs;
- Support the City Council and LAUSD Independent Redistricting Commissions with sociodemographic and geographic data;
- Other duties as assigned, such as data to support economic development, housing, families, and public improvements

N. Los Angeles Unified School District (LAUSD)

- All of the issues and options associate with an independent City redistricting program apply to the LAUSD Board Districts, with different factors

Number of Commissioners:

- LAUSD is a broader geographic area with a much larger population than the City.
- The current LAUSD redistricting commission process calls for 15 members.
- Past commissions have not directly addressed student participation.

Commissioner Selection and Removal:

- Similar concepts to City program, but other entities could be designated to manage the various steps of the application and selection process.

Dual-Step Selection Model:

- In a Dual-Step model, it may be adequate to use Board districts as the geographic basis for the Step One random geographic selection basis.
- The Diversity selection step should require representation among cities other than the City of Los Angeles.

Decision Matrix

N. LAUSD: Commissioners and Alternates

- There shall be ___ Commissioners:
 - 11 13 15 17 19 21
 - Some other number
- Shall there be Alternate Commissioners?
 - YES NO
 - If yes, how many?
 - 2 3 4
 - Some other number
 - If yes, how will they be selected to replace a vacated seat?
 - Chair selects a name randomly from the alternates
 - In the order that alternate names were drawn in the selection process
 - Some other process
- If no Alternates, vacancies shall be filled by (select one):
 - The chair of the Commission shall randomly draw names from the original pool of eligible applicants
 - An expedited application process shall be conducted, with the Commission randomly selecting replacements from a pool of eligible applicants
 - Some other process

Decision Matrix

N. LAUSD: Application and Selection Process

- Shall the entities managing the City Council Commission application and selection process also manage the LAUSD Commission process?
YES NO
 - If No, designate the entities that would manage the LAUSD process.
- A Dual-Step selection process for the LAUSD Commission could be structured as follows:
 - Step One: Divide the pool of qualified candidates into seven (7) sub-pools based on LAUSD Board District and select one commissioner from each area in that geography.
 - Step Two: Diversity selection would involve the following steps:
 - Recombine the sub-pools of remaining qualified candidates.
 - The Commissioners selected in Step One select _____ candidates to ensure diversity among the full Commission.
 - The number of Commissioners selected in this step would equal the total number of Commissioners designated in Action N.1 minus seven.

Decision Matrix

N. LAUSD: Application and Selection Process (continued)

- Designate the diversity factors that would be considered:
 - Race and ethnicity
 - Sex and Gender
 - Sexual Orientation
 - Profession
 - Geography
 - Other factors as designated

OR

- Selection consideration would include, but not be limited to, a list of diversity factors.

Decision Matrix

N. LAUSD: Hearings, Participation, and Cost

- Shall a requirement be included that some portion of public hearings and meetings be held in areas outside the City of Los Angeles?
YES NO
- Shall student participation be included in the LAUSD independent redistricting program?
YES NO
 - If yes, how should students be engaged in the LAUSD program?
 - Through participation on the Commission
 - Through an advisory body
 - Through some other process
- Require that LAUSD pay for the full cost of their independent redistricting process?
YES NO