

**REPORT OF THE  
CHIEF LEGISLATIVE ANALYST**

---

DATE: June 8, 2023

TO: Honorable Members of the City Council

FROM: Sharon M. Tso  
Chief Legislative Analyst

*me for suit*

Council File No. 22-1205-S1  
Assignment No. 23-06-0296

**49th Program Year / 2023-24 Housing and Community Development Consolidated Plan**

On June 7, 2023, the Economic and Community Development Committee approved a report from the Office of the Chief Legislative Analyst relative to the 49th Program Year Housing and Community Development Consolidated Plan Budget for Fiscal year 2023-24 (Council File 22-1205-S1). As part of the documentation for this action, we are transmitting the following attachments to be included on the Council File only:

- Contract Authorities (Attachment I), which allocates funds to various non-profit agencies and City departments that implement the Program Year 48 Consolidated Plan programs and activities; and,
- Controller Instructions (Attachment J) to establish the necessary accounts for the Community Development Block Grant, Emergency Solutions Grant, Housing for Persons with AIDS, and HOME Investment Partnership.

## 49th Year (PY 2023-2024) Contract Authorities

---

<b>Program Name</b>	<b>Page Number</b>
Aging Services Delivery System	1
BusinessSource Centers System	3
Business Incubator Programs-Economic Development	5
Domestic Violence & Human Trafficking Shelter Operations	6
Fair Housing	8
Handyworker Program-Single Family Rehabilitation Historic	9
Historic Preservation Program	10
Housing Opportunities for Persons with AIDS (HOPWA)	12
Los Angeles Homeless Services Authority	13
Lead Hazard Remediation Program	14
Neighborhood Improvements	16
Occupancy Monitoring	18
Section 106 Historic Preservation Services	19
Systems for Various Programs	20
Technical Services - Housing and Related Programs	21
Translation Services// Language Access Plan Implementation	24
Urgent Repair	26

49th Program Year Consolidated Plan Recommendations for Contract Authorities

<b>Department of Aging</b>			
Aging Services Delivery System			
<b>Funding Sources:</b>			
CDBG - Public Services	\$582,800		
<b>Term of Performance:</b>			
July 1, 2023 to June 30, 2024			
<b>Procurement:</b>			
Emergency Alert Response System (EARS) - The last Request for Proposal (RFP) was released in November 2018, authorized by Council File #18-0802. The RFP was noncompetitive. Critical Signal Technologies (CST) was deemed the successful bidder. In October 2019, Best Buy Health, Inc. acquired CST. This will be the fifth year of the contract under this procurement.			
Evidenced-Based Programs (EBP) - A RFP was released on April 5, 2023, in conjunction with senior services primarily funded through the Older Americans Act. The RFP released required proposers to identify which Aging Service Area (ASA) their agency would like to compete for. Fourteen (14) of the fifteen (15) ASAs received only one (1) proposal. Only one (1) ASA (Northwest Valley - ASA 1) was competitive and received multiple proposals. Contract award for this ASA is pending Mayoral and Council approval. This will be the first year for this contract under this procurement.			
<b>Program Description:</b>			
EARS provides small communications units that allow for communication for medical and emergency needs for low income, homebound older adults, so they may remain in their homes and be independent.			
EBP provides older adults with programs that enhance wellness skills in the areas of self-management, healthier living, and physical activity programs.			
<b>Contractor</b>	<b>Aging Service Area (ASA)</b>	<b>PY 49 CDBG</b>	<b>EARS Program Income</b>
<b>EARS (Emergency Alert Response System) Program</b>			
Best Buy Health, Inc.	Citywide	\$172,154	\$0
Department of Aging - EARS	Citywide	\$112,199	\$112,199
<b>EARS Subtotal</b>		<b>\$284,353</b>	<b>\$0</b>
<b>Evidence Based Program (EBP)</b>			
Jewish Family Services of Los Angeles	6, 7	\$37,500	\$37,500
Mexican American Opportunity Foundation	9	\$18,750	\$18,750
ONEgeneration	3	\$18,750	\$18,750

49th Program Year Consolidated Plan Recommendations for Contract Authorities

San Fernando Valley Interfaith Council, Inc. (3 ASAs)	2, 4, 5	\$56,250	\$56,250	\$56,250
St. Barnabas Senior Center of Los Angeles (2 ASAs)	8, 10	\$37,500	\$37,500	\$37,500
Watts Labor Community Action Committee (2 ASAs)	11, 12, 13, 14	\$75,000	\$75,000	\$75,000
Wilmington Jaycees Foundation, Inc.	15	\$18,750	\$18,750	\$18,750
To Be Determined	1	\$18,750	\$18,750	\$18,750
Partners In Care Foundation	Citywide	\$17,197	\$17,197	\$17,197
<b>EBP Subtotal</b>		\$298,447	\$298,447	\$298,447
<b>TOTAL</b>		<b>\$582,800</b>	<b>\$582,800</b>	<b>\$582,800</b>
			<b>\$0</b>	

**Economic and Workforce  
Development Department**  
LA BusinessSource Centers System

**Funding Source:**

CDBG—Economic Development \$6,996,000

**Term of Performance:**

July 1, 2023-June 30, 2024

**Procurement:**

Last Request for Proposals released July 29, 2021, authorized by Council File 21-0270. This will be the second year of the contract under this procurement.

**Program Description:**

The Los Angeles BusinessSource Centers System is operated by community-based organizations with expertise and experience in providing technical assistance and centralized services to businesses. The training components target small businesses citywide and includes microenterprise owners and entrepreneur populations. The microenterprise businesses must meet the CDBG definition of microenterprises, the entrepreneurial component is available to CDBG eligible individuals.

Los Angeles BusinessSource Center System					
Contractor	Council District	Region	Contract Amount		
			Small Businesses	BSC Centralized Services	Total CDBG PY 49
New Economics for Women (NEW) 1730 East 1st Street Los Angeles 90033	14	East LA	\$725,000		\$725,000
Initiating Change In Our Neighborhoods Community Development Corporation (ICON) 14553 Delano Street, Suite 212 Van Nuys 91411	6	South Valley	\$575,000		\$575,000
Initiating Change In Our Neighborhoods Community Development Corporation (ICON) 13269 Van Nuys Blvd Pacoima, CA 91331	7	North Valley	\$575,000		\$575,000
Pacific Asian Consortium in Employment (PACE) 1370 North St. Andrews Place, Suite 215 Los Angeles 90028	13	Hollywood	\$600,000		\$600,000
Managed Career Solutions, Inc. (MCS) 455 W 6th St San Pedro CA 90731	15	Harbor	\$575,000		\$575,000
Pacific Asian Consortium in Employment (PACE) 1055 Wilshire Blvd, Suite 900 B Los Angeles CA 90017	1	Pico-Union/Westlake	\$725,000		\$725,000
Coalition for Responsible Community Development (CRCD) 2415 South Central Avenue Los Angeles 90011	9	Southeast LA	\$725,000		\$725,000
Vermont Slauson Local Development Corporation (VSLDC) 1513 East 103rd Street Los Angeles 90002	15	Watts	\$725,000		\$725,000
Managed Career Solutions, SPC. (MCS) 18645 Sherman Way, Suite 114 Reseda, CA 91335	3, 12	West Valley	\$575,000		\$575,000

Vermont Slauson Local Development Corporation (VSLDC) 1130 W. Slauson Avenue Los Angeles, CA 90044	8, 9	South LA	\$725,000		\$725,000
Money Management International Inc. (MMI)	All	Citywide		\$200,000	\$200,000
Bet Tzedek Inc. 3250 Wilshire Blvd., 13th Floor Los Angeles, CA 90010	All	Citywide		\$271,000	\$271,000
				<b>Total:</b>	<b>\$6,996,000</b>

**Economic and Workforce Development Department**

Economic Development - Business Incubator Programs

**Funding Source:**

CDBG—Economic Development

**Term of Performance:**

\*July 1, 2023 - June 30, 2024

\*\*December 1, 2022 - November 30, 2023

**Program Description:**

The City’s Economic and Workforce Development Department (EWDD) Economic Development Division evaluates potential economic development projects and activities based on the Con Plan’s priority needs, and how they impact economic opportunities principally for low-and moderate-income persons. The below projects will create jobs through site expansion and improvements, and promote business growth through providing assistance and support.

Project Name	Contractor	Service Area	Contract #	PY49 CDBG	Total Contract Amount
ACCELERATING A BLUE FUTURE Incubator**	Braid Theory, Inc.	Citywide	New	\$300,000.00	\$300,000.00
LOS ANGELES CLEANTECH INCUBATOR*	LOS ANGELES CLEANTECH INCUBATOR	Citywide	New	\$1,500,000	\$1,500,000.00
GRID 110 Incubator**	GRID110, INC.	Citywide	New	\$374,000	\$374,000.00
HEALTHY NEIGHBORHOOD MARKET NETWORK PROGRAM*	COMMUNITY PARTNERS	Citywide	New	\$500,000	\$500,000.00
SEE-LA Food Business Incubator(Seasoned Accelerator)**	Sustainable Economic Enterprises of Los Angeles	Citywide	New	\$135,000	\$135,000.00

49th Program Year Consolidated Plan Recommendations for Contract Authorities

**Community Investment for Families Department**

Domestic Violence & Human Trafficking Shelter Operations

CDBG-Public Services (Fund 424)	\$ 2,659,900
General Fund (FY 2023-24)* Account 3040	\$ 3,881,436
	<b>\$ 6,541,336</b>

**Proposed Contract Term:**

July 1, 2021 - June 30, 2024

**Program Description**

The Domestic Violence Shelter Operations (DVSO) program provides victims of domestic violence an individualized, case-managed plan of services that will ensure immediate safety and, over the longer term, will motivate and equip victims of domestic violence with appropriate skills and self-knowledge to support themselves and their families independent of the abuser.

**Procurement Authority**

CIFD's 10 contractors were procured in 2017 (CF# 17-1051), with the first year of contracts starting early July 1, 2018. CIFD is requesting Council and Mayoral authority to amend contracts with service providers listed in column titled CONTRACTOR of the table below to add FY 23-24 funding (PY 49 CDBG and FY 23-24 GF) to continue the DV/HT programming and services for over 2,000 households annually, and to extend the contract term through June 30, 2024, and upon approval of PY 50 funding, through the contract term of June 30, 2025.

CIFD intends to release a new procurement for the DVSO/HT system in 2024, with new contracts anticipated to begin on July 1, 2025. Authority to release to RFP to re-procure the DVSO/HT system is requested in the CLA report (22-1205 S1) on the PY 49 Con Plan.

**Contract Authority**

CIFD is requesting approval to extend the terms of these contracts two years beyond the expiration of the procurement cycle so that CIFD may release and complete the procurement process, and conduct adequate research into the changing needs of program participants, conduct adequate outreach to the expanded pool of interim housing service providers and align potential, additional funding to be solicited to better meet the needs of survivors in Los Angeles.

Domestic Violence & Human Trafficking Shelter Operations							
Contract #	Amendment #	CONTRACTOR	SHELTER TYPE	CURRENT CONTRACT AMOUNT	PY49 CDBG	FY 2023-24 General Fund*	TOTAL CONTRACT AMOUNT
C-138895	2	1736 Family Crisis Center	DV - Emergency & Transitional	\$ 1,459,047.50	\$349,270.00	\$380,028.00	\$ 2,188,345.50
C-138706	2	Center for the Pacific-Asian Family, Incorporated	DV - Emergency & Transitional	\$ 990,000.00	\$309,924.00	\$185,076.00	\$ 1,485,000.00
C-138719	2	Haven Hills, Inc.	DV - Emergency & Transitional	\$ 2,224,167.50	\$515,849.00	\$596,234.00	\$ 3,336,250.50
C-138757	2	Jenesse Center, Inc.	DV - Emergency & Transitional	\$ 2,040,535.50	\$459,302.00	\$560,965.00	\$ 3,060,802.50

49th Program Year Consolidated Plan Recommendations for Contract Authorities

C-138707	2	Jewish Family Service of Los Angeles	DV - Emergency & Transitional	\$ 1,269,121.50	\$257,251.00	\$377,310.00	\$ 1,903,682.50
C-138718	2	Rainbow Services, Ltd.	DV - Emergency & Transitional	\$ 1,601,623.50	\$357,853.00	\$442,959.00	\$ 2,402,435.50
C-138720	2	Southern California Alcohol and Drug Program, Inc.	DV - Emergency	\$ 714,047.50	\$152,981.00	\$204,043.00	\$ 1,071,071.50
C-138709	2	Catholic Charities of Los Angeles, Inc.	DV - Emergency	\$ 447,485.88	\$91,520.00	\$132,223.00	\$ 671,228.88
C-138716	2	The People Concern	DV - Transitional	\$ 709,274.12	\$152,039.00	\$202,598.00	\$ 1,063,911.12
C-138704	2	Coalition to Abolish Slavery & Trafficking	HT - Emergency & Transitional	\$ 1,600,000.00	\$ -	\$ 800,000	\$ 2,400,000.00
<b>TOTAL Domestic Violence &amp; Human Trafficking Shelter Operations</b>				<b>\$ 2,645,989</b>		<b>\$ 3,881,436</b>	<b>\$ 19,582,728.00</b>

\*Appropriation of City General Funds is subject to approval by the City Council and the Mayor in the City's Fiscal Year 2023-24 budget.

**Los Angeles Housing Department**

Fair Housing

**Funding Sources:**

CDBG - Administration (Fund 424)	\$ 510,500
Special Fund Schedules	\$ 490,000
<b>TOTAL</b>	<b>\$ 1,000,500</b>

**Proposed Contract Term:**

July 1, 2022 - June 30, 2024

**Procurement and Contract Authority:**

The last Request for Proposals (RFP) was released on October 18, 2021 under CF 20-1433, to solicit qualified firm(s) to provide Citywide Fair Housing Services for an initial contract term of one year with the option to extend for up to four additional one-year terms. This will be the second year of this contract under this procurement cycle as shown in the table below. LAHD requests authority to amend the contract with Southern California Housing Rights Center for an additional one year term, for a new contract term of July 1, 2022 through June 30, 2024, for the amount reflected below.

**Program Description:**

The Fair Housing program provides services citywide and meets HUD's goals of affirmatively furthering fair housing in accordance with the Fair Housing Act, which is to protect the buyer or renter of a dwelling from discrimination by a seller or a landlord. The Act's primary prohibition makes it unlawful to refuse to sell, rent to, or negotiate with any person because of that person's inclusion in a protected class. The contract provides counseling and education to residents on fair housing rights, investigates complaints of discrimination, and provides legal services and referral regarding housing discrimination. Pursuant to CF 18-0462, this program also includes outreach and education to tenants and property owners for the source of income discrimination ordinance and enforcement of this ordinance.

Contractor	Contract Number	Proposed Amendment #	Existing Contract Amount	PY 49 CDBG (Fund 424)	Rent * (Fund 440)	Amended Contract Amount	Total Contract Amount
Southern California Housing Rights Center	C-141332	1	\$ 840,500	\$ 510,500	\$ 490,000	\$ 1,000,500	\$ 1,841,000

\*Special Fund appropriation has been included in the FY 2023-24 Mayor's Proposed Budget and is pending Council's approval.

**Los Angeles Housing Department**  
 Single Family Rehabilitation--Handyworker Program

**Funding Sources:**

CDBG--Housing & Related Programs (Fund 424)      \$    **1,478,135**    For professional services contracts

**Proposed Contract Term:**

July 1, 2022 - September 30, 2024

**Procurement and Contract Authority:**

The last Request for Proposals (RFP) for the Handyworker Program was released on September 27, 2021 under CF 20-1433, to solicit qualified firm(s) to provide Handyworker services for a total contract term of three years. This will be the second year of these contracts under this procurement cycle as shown in the table below. LAHD requests authority to amend the contract for an additional one year term, for a new contract term of July 1, 2022 through September 30, 2024 and to increase the contract amounts as reflected below.

**Program Description:**

The Handyworker Program provides free minor home repair and accessibility improvements for low-income homeowners that are 62 years and older or have a permanent disability. These services ultimately improve the quality of life and provide beneficial support to the community at large. The Handyworker Program uses CDBG funds, which specify eligibility thresholds for homeowners and renters who earn 80% or less of Area Median Income (AMI) and reside in the city. The maximum grant per household for minor home repairs is \$5,000 plus allowances for building permit fees, and an administrative service fee of \$650. The grant also installs security and safety devices for renters, for which the maximum grant per household is \$600 plus an administrative service fee of \$400.

Contractor	Contract #	Amendment #	PY 48 CDBG (Fund 424)	Amendment 1	PY 49 CDBG (Fund 424)	Total Contract Amount
AG Pacific Construction and Development Corp	C-141265	2	\$ 917,776	\$ 500,000	\$ 917,776	\$ 2,335,552
Pacific Asian Consortium in Employment (PACE)	C-141331	2	\$ 362,447	\$ -	\$ 362,447	\$ 724,894
Watts Labor Community Action Committee (WLCAC)	C-141422	2	\$ 197,912	\$ -	\$ 197,912	\$ 395,824
<b>TOTAL</b>			<b>\$ 1,478,135</b>	<b>\$ 500,000</b>	<b>\$ 1,478,135</b>	<b>\$ 3,456,270</b>

\* These amendments to increase funding for AG Pacific Construction and Development Corp and extend the term by three months to September 30, 2023 for all three contracts are pending approval by Council (CF 19-0578-S1).

**Community Investment for Families Department**

Historic Preservation Program

**Funding Sources:**

PY 49 CDBG Administration*	\$	20,000
<b>TOTAL</b>	<b>\$</b>	<b>20,000</b>

**Proposed Contract Term:**

July 1, 2023 - December 30, 2024

**Program Description**

Section 106 Historic Preservation is a critical service needed to support various programs for the production and preservation of affordable housing as well as physical neighborhood improvements. These projects require highly specialized services to comply with federal and state funding and policy requirements regarding environmental review responsibilities governed by the National Environmental Policy Act (NEPA), the California Environmental Quality Act (CEQA), and federal regulations as specified in 24CFR Part 58 and 36 CFR Part 800, which is commonly referred to as Section 106 of the National Historic Preservation Act of 1966. A qualified Section 106 Historic Preservation Consultant (HPC) will identify and evaluate properties approved for federally funded new construction, rehabilitation, clearance, demolition, or modification, and complete assessments of compliance with federal historical preservation regulations. The HPC will advise and assist LAHD in conducting research, preparing all federal and state required documentation on the extent, condition, and status of potential historically-significant properties, and coordinate with the State Historic Preservation Officer (SHPO) and HUD in developing measures to minimize or mitigate adverse effects.

**Procurement Authority**

Amend contract approved through CF 21-1186-S5\* by adding \$20,000 for a new contract total of \$60,320. Through CF 22-1016, the contractor selected and approved.

**Contract Authority**

A.L. initially included language but it was subsequently removed. Once we resolve the \$20k amount, I can reenter the language.-AL

49th Program Year Consolidated Plan Recommendations for Contract Authorities

Contractor	Contract #	Current Contract Amount	Amendment Amount	Amended Contract Amount
ICF Jones & Stokes, Inc.	pending	\$40,320	\$ 20,000	\$ 60,320

\* Approval by the City Council and the Mayor is pending.

49th Program Year Consolidated Plan Recommendations for Contract Authorities

Los Angeles Housing Department  
Housing Opportunities For Persons With AIDS (HOPWA)

Funding Sources:

HOPWA - Housing & Related Programs (Fund 569) \$ 25,345,312.94  
 \$ 25,345,312.94

Proposed Contract Term:

HOPWA service providers: July 1, 2021 - June 30, 2024  
 Bitfocus: October 1, 2017 - September 30, 2023  
 HMIS and CCA: July 1, 2023 - June 30, 2024

Procurement and Contract Authority:

The most recent HOPWA Housing Management Information System (HMIS) and Central Coordinating Agency (CCA) Services Request for Proposals was released on August 29, 2022 for new contracts with Eccovia, Inc. for HMIS services and Alliance for Housing and Healing for CCA services to be effective on July 1, 2023, as shown in the table below. The previous HOPWA RFP was released on September 28, 2020 for new contracts to be effective on July 1, 2021. This will be the third year of these contracts under this procurement cycle as shown in the table below. LAHD requests authority to amend these contracts for an additional one year term, for a new contract term of July 1, 2021 through June 30, 2024, for the amounts reflected below.

LAHD recommends that a new HOPWA RFP be released for housing regional offices, legal services, residential services coordination, scattered site master leasing, housing information and referral, and fiscal monitoring services. This report includes a request for authority to release an RFP for these HOPWA services for new contracts effective on July 1, 2024.

Program Description:

The HOPWA program is designed to provide housing and supportive services to low-income persons living with HIV/AIDS and their families. LAHD administers the HOPWA grant on behalf of the entire county of Los Angeles, as directed by federal statute, which also requires that each HOPWA service provider be allocated administrative funds in addition to program dollars.

Contractor	Service	Contract No.	Proposed Amendment #	Existing Contract Amount	PY 49 HOPWA (Fund 569)	Total Contract Amount	
Alliance for Housing and Healing	Regional Office - SPA 4 & 5	138879	2	\$ 5,211,205.00	\$ 2,533,561.97	\$ 7,744,766.97	
Alliance for Housing and Healing	Regional Office - SPA 8	138932	2	\$ 3,292,357.00	\$ 1,540,000.00	\$ 4,832,357.00	
Alliance for Housing and Healing	Residential Service Coordination	139393	2	\$ 2,616,500.00	\$ 1,363,250.00	\$ 3,979,750.00	
Alliance for Housing and Healing	Scattered Site Master Leasing	138872	2	\$ 1,760,000.00	\$ 1,045,000.00	\$ 2,805,000.00	
Alliance for Housing and Healing	Central Coordinating Agency (CCA)		NEW		\$ 1,353,106.00	\$ 1,353,106.00	
APLA Health & Wellness	Regional Office SPA 6	139291	2	\$ 4,260,000.00	\$ 2,040,000.00	\$ 6,300,000.00	
Bitfocus, Inc.	Information Systems	131043	7	\$ 1,157,004.50	\$ 500.00	\$ 1,157,504.50	
City of Pasadena	Tenant-Based Rental Assistance	139958	2	\$ 579,500.00	\$ 298,830.50	\$ 878,330.50	
Eccovia, Inc	Housing Management Information Systems (HMIS)		NEW		\$ 5384,080.00	\$ 384,080.00	
FootHill AIDS Project	Regional Office SPAs 3 & 7	139721	2	\$ 4,260,000.00	\$ 2,040,000.00	\$ 6,300,000.00	
Housing Authority of the City of Long Beach	Tenant-Based Rental Assistance	139518	2	\$ 2,946,291.73	\$ 1,596,291.73	\$ 4,542,583.46	
Housing Authority of the City of Los Angeles	Tenant-Based Rental Assistance	139601	2	\$ 7,775,763.73	\$ 4,183,027.73	\$ 11,962,791.46	
JWCH Institute, Inc.	Regional Office SPA 4	138985	2	\$ 3,750,000.00	\$ 1,953,241.00	\$ 5,703,241.00	
Los Angeles County Development Authority	Tenant-Based Rental Assistance	138973	2	\$ 1,548,141.73	\$ 917,216.73	\$ 2,465,358.46	
Pets are Wonderful Support/ Los Angeles	Housing Information and Referral	138703	2	\$ 1,645,000.00	\$ 855,017.28	\$ 2,500,017.28	
Project New Hope	Scattered-Site Master Leasing	138874	2	\$ 1,049,895.00	\$ 605,000.00	\$ 1,654,895.00	
Tarzana Treatment Centers, Inc.	Regional Office SPAs 1 & 2	139057	2	\$ 4,260,000.00	\$ 2,040,000.00	\$ 6,300,000.00	
Volunteers of America of Los Angeles	Scattered-Site Master Leasing	138777	2	\$ 950,559.00	\$ 597,190.00	\$ 1,547,749.00	
<b>TOTAL</b>						<b>\$ 47,066,157.69</b>	<b>\$ 25,345,312.94</b>
						<b>\$ 72,411,470.63</b>	

\* Due to the anticipated corporate merger between Alliance for Housing and Healing and APLA Health & Wellness, the contracts assigned here to Alliance for Housing and Healing will be assigned to APLA Health & Wellness upon completion of the merger.

**Los Angeles Housing Department**

Los Angeles Homeless Services Authority (LAHSA)

**Funding Sources:**

ESG (Fund 517)	\$ 4,341,862
<b>TOTAL</b>	<b>\$ 4,341,862</b>

**Proposed Contract Term:**

ESG Homeless Programs: July 1, 2021 - June 30, 2024

**Program Description:**

**ESG Funded Projects:**

Rapid Re-Housing Program

Provides funding for rapid re-housing activities and may include various forms of financial assistance to persons experiencing or at-risk of homelessness throughout the City, such as rental application fee, security deposit, prior month's rent, utility deposit and arrears. Also included are housing relocation and stabilization services such as housing search and placement, housing stability case management, mediation, legal services, and credit repair.

Administration

Funds support the overall operation of LAHSA, including executive, personnel, finance, monitoring, performance management and indirect costs.

Homeless Management Information System (HMIS)

Funds support LAHSA's client data collection, analysis, evaluation, and reporting as mandated by HUD. Funds allocated for HMIS will include system oversight, training on data support, and reporting for homeless program providers and the L.A. Continuum of Care throughout LA County.

Project	Contract #	Proposed Amend. #	Existing Contract Amount	PY 49 ESG (Fund 517)	Amended Contract Amount	Total Contract Amount
Homeless Shelter Programs (Downtown Drop in Center, Emergency Shelter, Winter Shelter)	C-138675	2	\$ 6,555,316.05	\$ 2,751,726.00	\$ 2,751,726	\$ 9,307,042.05
Rapid Re-housing Program (RRP)	C-138675	2	\$ 2,931,727.00	\$ 1,164,902.00	\$ 1,164,902	\$ 4,096,629.00
LAHSA Administration	C-138675	2	\$ 412,580.00	\$ 201,427.00	\$ 201,427	\$ 614,007.00
LAHSA Homeless Management Information System (HMIS)	C-138675	2	\$ 475,225.05	\$ 223,807.00	\$ 223,807	\$ 699,032.05
<b>Total ESG Homeless Programs</b>	<b>C-138675</b>	<b>2</b>	<b>\$ 10,374,848.10</b>	<b>\$ 4,341,862</b>	<b>\$ 4,341,862</b>	<b>\$ 14,716,710.10</b>

**Los Angeles Housing Department (LAHD)**

Lead Hazard Remediation Program

**Funding Sources:**

CDBG-Public  
Services (Fund  
424)

\$105,000 For professional services contracts

**Proposed Contract Term:**

October 1, 2022 - September 30, 2024

**TOTAL \$105,000**

**Procurement and Contract Authority:**

The last Lead Technical Services Program Request for Proposals (RFP) was released on January 17, 2022. This will be the second amendment for this contract under this procurement.

LAHD requests authority to amend the contract for an additional one year term, for a new contract term of October 1, 2022 through September 30, 2024 and to increase the contract amounts as reflected below. The Lead contracts require an extension to exhaust the remaining CDBG and Lead funds included in the existing contracts listed below.

**Program Description:**

LAHD’s development programs require highly specialized services to comply with federal and state funding and policy requirements associated with these programs. An RFP issued in 2019 solicited contractors for services to provide decent, safe and sanitary housing for low-income residents, remediating and creating lead-free homes for the City’s households with small children.-

Relocation Services: Ensure that persons temporarily displaced because of federal or state assisted projects are treated fairly, consistently and equitably. Relocation services follow requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA), Section 104(d) of the Housing and Community Development Act of 1974, the City of Los Angeles Municipal Code (inclusive of the Rent Stabilization Ordinance and Tenant Habitability Ordinance), HOME Program Regulations, CDBG Program Regulations, State of California Relocation Regulations, and any other federal, state, or local regulations or guidance pertaining to relocation assistance.

Inspection, Survey, and Analysis for Hazardous Materials (Lead and Asbestos): Services include a combination of risk assessments and paint inspections which includes collecting dust wipe samples, bare soil samples, and X-Ray Fluorescence (XRF) readings, preparation of risk assessment and paint inspection report, developing lead abatement specifications, project monitoring, clearance, operation and maintenance plan, and limited clearance for Handyworker Program.

Laboratory Lead and Radon Testing: Provide a laboratory analysis report of lead contents in various types of samples, including soil, air, dust, water, Toxicity Characteristic Leaching Procedure (TCLP) extract liquid, and Soluble Threshold Limit Concentration (STLC) extract liquid. The contractor provides the test kits, conducts laboratory analysis, and issues a report.

In order to ensure a lead clearance, the Handyworker Program requires the services of Lead Hazard Remediation Program (LHRP) Laboratory Lead Testing contractor, EMSL Analytical, Inc. (DBA LA Testing). Whenever lead-based paint is disturbed, lead samples are taken to ensure the proper steps were taken to clean the work site. Proper containment and clearance samples ensure that there is no lead exposure to the workers, homeowner or any members of the household.

Technical Training Services: Conducts as-needed training for staff, contractor's and constituents on lead-related construction for initial certification as well as continuing education (where required). In this highly collaborative program, LAHD Lead Hazard Remediation staff are responsible for coordinating Lead Program activities with other LAHD Programs, government entities, community-based organizations, weatherization programs, childcare referral agencies, and other housing related associations.

Contractor	Contract No.	Proposed Amendment #	Existing Contract Amount*	PY 49 Amended Contract Amount	Total Contract Amount
<b>Inspection, Survey, and Analysis for Hazardous Materials (Lead and Asbestos)</b>					
Lead Tech Environmental	C-142095	2	\$93,599.00	\$5,000.00	\$98,599.00
<b>Laboratory Lead and Radon Testing for Lead Hazard Remediation &amp; Handyworker Programs</b>					
EMSL Analytical, Inc.	C-142033	2	\$118,890.25	\$30,000.00	\$148,890.25
<b>Relocation Services</b>					
Overland, Pacific & Cutler LLC	C-142103	2	\$104,897.25	\$35,000.00	\$139,897.25
<b>Technical Training Services</b>					
Forensic Analytical Consulting Services	C-142182	2	\$68,750.00	\$35,000.00	\$103,750.00
<b>TOTALS</b>			<b>\$386,136.50</b>	<b>\$105,000.00</b>	<b>\$491,136.50</b>

\* Amounts below include additional funding to be included in Amendment 1 for below contracts which are pending Council approval (CF 19-0578-S1).

49th Program Year Consolidated Plan Recommendations for Contract Authorities

Community Investment for Families Department  
 Neighborhood Improvements

**Funding Sources:**

CDBG - Neighborhood Improvements

**Description:**

Neighborhood Improvement projects are construction, improvements, and/or renovations to various facilities owned and/or operated by nonprofit agencies or City departments.

**Contract Authority:**

CIFD is requesting Council and Mayoral authority to amend (or execute new) contracts with the service provider partners listed in column titled CONTRACTOR of the table below to add CDBG funding, for each project listed, and as described below or in the Revenues and Allocations Footnotes.

Project Name	Council District	Contractor	Contract #	Amendment #	Contract Term	Current Contract Total	Contract or Amendment Amount	Program Year of Funds	Contract Total
Building Improvement Fund (FamilySource Non-Profit Owned)	13	P.F. Bresee Foundation	C-135297	2	12/6/19-12/31/36 This includes 1 additional year of construction and 12 years 7 months of service payback.	\$ 1,197,800.00	\$55,000.00	PY 49 2023-24	\$ 1,252,800.00
Project Description: Contractor shall rehab to make privately-owned FamilySource facilities accessible, in accordance with federal and state ADA standards. A certified access specialist has evaluated the facilities and identified various items that need to be upgraded.									
Building Improvement Fund (FamilySource Non-Profit Owned)	13	El Centro Del Pueblo	C-137935	1	08/23/19 - 06/30/29 This includes 5 years service payback 7/1/2024 to 6/30/2029	\$101,250	\$84,000.00	PY 45 2019-20	\$ 185,250.00
Project Description: The contractor shall provide construction rehab at the Sunset Blvd. location to make privately-owned Family-Source facilities accessible in accordance with federal and state ADA standards. A certified access specialist has evaluated the facilities and identified various items that need to be upgraded.									
Building Improvement Fund (FamilySource Non-Profit Owned)	13	El Centro Del Pueblo	C-137934	1	09/15/19 - 06/30/29 This includes 5 years service payback 7/1/2024 to 6/30/2029	\$394,575	-\$84,000.00	PY 45 2019-20	\$ 310,575.00
Project Description: The contractor shall provide construction rehab at the Lemoyne St. location to make privately-owned Family-Source facilities accessible in accordance with federal and state ADA standards. A certified access specialist has evaluated the facilities and identified various items that need to be upgraded.									

49th Program Year Consolidated Plan Recommendations for Contract Authorities

OneGeneration Senior Center Improvements	3	OneGeneration	New	n/a	Term starts on execution date and expires after 18 years and one month. This includes 3 years of construction and 15 years and one month of service payback.	\$ -	\$1,502,695.00	PY 46 2019-20	\$ 1,502,695.00
<p><b>Project Description:</b> The contractor shall renovate the OneGeneration Senior Enrichment Center, with construction focused on flooring, ADA features, restrooms, and security features. This property is City owned, however the terms of the contractor's lease prevents a City agency from conducting the work.</p>									
Wilmington Senior Citizen Multipurpose Center	15	Wilmington Jaycees Foundation, Inc.	New	n/a	Term starts on execution date and expires after 8 years. This includes 3 years of construction and 5 years of service payback	\$ -	\$500,000.00	PY 47 2021-22	\$ 500,000.00
<p><b>Project Description:</b> The contractor shall renovate the Wilmington Senior Citizen Multipurpose Center, with construction focused on upgrades to the kitchen, restrooms, parking lot, path of travel, flooring, and ADA access. This property is City owned, however the terms of the contractor's lease prevents a City agency from conducting the work.</p>									

Occupancy Monitoring

**Funding Sources:**

Contractual Service Schedule Account 3040\* \$ 1,678,408  
**TOTAL \$ 1,678,408**

**Contract Term:**

January 1, 2020 - June 30, 2024

**Procurement and Contract Authority:**

The last Request for Proposals (RFP) for Occupancy Monitoring services was released on May 27, 2019, as authorized by Council File #19-0333. The RFP resulted in a new contract (C-134780) with Urban Futures Bond Administration for an initial contract term of 18 months from January 1, 2020 through June 30, 2021, with an option to extend for three one-year terms.

LAHD requests authority to amend the contract for an additional one-year term, for a new contract term of January 1, 2020 through June 30, 2024, and to increase the contract amount as reflected below. A new RFP will be released for this service for new contracts effective July 1, 2024.

**Program Description:**

The Occupancy Monitoring contractor serves an audit function. On an annual basis, the contractor reviews tenant rent and income reports for all LAHD projects. With this data, the contractor makes compliance determinations, which must take into account multiple (often overlapping) program and funding guidelines. The compliance status for all projects and units are reported to LAHD. These determinations require review of data on every affordable housing unit and every tenant that occupies those units. The Contractor must audit tenants' income source documents and perform site visits. Additionally, the Contractor submits compliance reports on behalf of LAHD to the California Debt Limit Allocation Committee, which is the state's regulator for Bonds. LAHD staff follow-up directly with non-compliant projects to resolve outstanding issues and gain compliance. In addition to leading compliance enforcement efforts, the LAHD staff focus on: policy and programmatic issues related to occupancy monitoring; responding to and conducting audits; contract administration; approving new loan requests for monitoring; responding to tenant complaints; constituent questions, data requests; resolving disputes; interpreting regulatory agreement and covenants; and conducting trainings for and providing technical assistance to property owners/managers.

Contractor	Service Area	Contract No.	Proposed Amendment #	Existing Contract Amount	FY 2023-24 General Fund*	FY 2023-24 MHFF*	FY 2023-24 LMIHF*	FY 2023-24 HOME*	Amended Contract Amount	Total Contract Amount
Urban Futures Bond Administration, Inc.	Citywide	134780	3	\$ 5,087,932	\$ 108,591	\$ 598,286	\$ 450,011	\$ 521,520	\$ 1,678,408	\$ 6,766,340
<b>GF</b>	<b>MHFF</b>	<b>LMIHF</b>	<b>PY49 HOME</b>	<b>Total All</b>						
	815	55J	561	3040 Funds						
\$108,591	\$598,286	\$450,011	\$521,520	\$1,678,408						

\* Account 3040 appropriation has been included in the FY 2023-24 Mayor's Proposed Budget and is pending Council's approval. Breakdown of Account 3040 funds is as follows:

**Los Angeles Housing Department**

Section 106 Historic Preservation Services

**Additional Funding Sources:**

CDBG- Admin (Fund 424)*	\$ 10,000
HOME- Admin (Fund 561)*	\$ 80,000
<b>TOTAL</b>	<b>\$ 90,000</b>

**Proposed Contract Term:**

October 1, 2022 - September 30, 2024

**Procurement and Contract Authority:**

The last Section 106 Historic Preservation Program Request for Proposals (RFP) was released on January 17, 2022 as part of an RFP for the Lead Technical Services. This will be the second amendment for this contract under this procurement.

Requesting authority to amend the contract for an additional one year term, for a new contract term of October 1, 2023 through September 30, 2024, and to increase the contract amount as reflected below.

**Program Description:**

Section 106 Historic Preservation is a critical service needed to support various programs for the production and preservation of affordable housing as well as physical neighborhood improvements. These projects require highly specialized services to comply with federal and state funding and policy requirements regarding environmental review responsibilities governed by the National Environmental Policy Act (NEPA), the California Environmental Quality Act (CEQA), and federal regulations as specified in 24CFR Part 58 and 36 CFR Part 800, which is commonly referred to as Section 106 of the National Historic Preservation Act of 1966. A qualified Section 106 Historic Preservation Consultant (HPC) will identify and evaluate properties approved for federally funded new construction, rehabilitation, clearance, demolition, or modification, and complete assessments of compliance with federal historical preservation regulations. The HPC will advise and assist LAHD in conducting research, preparing all federal and state required documentation on the extent, condition, and status of potential historically-significant properties, and coordinate with the State Historic Preservation Officer (SHPO) and HUD in developing measures to minimize or mitigate adverse effects.

Contractor	Service Area	Contract No.	Proposed Amendment #	Existing Contract Amount	PY49 HOME*	PY49 CDBG*	Amended Total Contract Amount
ICF Jones & Stokes Inc.	Citywide	C-142435	2	\$ 100,000	\$ 80,000	\$ 40,000	\$ 190,000
			<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 80,000</b>	<b>\$ 40,000</b>	<b>\$ 190,000</b>

\*Special Fund Schedule appropriation has been included in the FY 2023-24 Mayor's Proposed Budget and is subject to funding availability as approved by the Council.

49th Program Year Consolidated Plan Recommendations for Contract Authorities

Los Angeles Housing Department  
Systems for Various Programs

Funding Sources:	\$109,106
General Fund FY 2023-24*	\$752,800
SBZ/PLHA (Fund 64R)	\$167,661
HOPWA (Fund 569)	\$1,868,088
A-CF (Fund 10D)**	\$1,203,000
Code (Fund 41M)**	\$917,000
Rent (Fund 440)**	\$5,017,655

Proposed Contract Term:  
July 1, 2021-June 30, 2024

Procurement and Contract Authority:

The last Request for Proposals (RFP) for Information Technology contracts was released on July 6, 2020 for new contracts to be on effective July 1, 2021. This will be the third year of these contracts under this procurement cycle as shown in the table below. LAHD requests authority to amend these contracts for an additional one year term, for a new contract term of July 1, 2021 through June 30, 2024, for the amounts reflected below. A new RFP will be released for this service for new contracts effective July 1, 2024.

Program Description:

The following contracts support the Housing Information Management System (HIMS) which maintains project data for the Affordable Housing Managed Pipeline and other housing programs, and the Homeless Management Information System (HMIS), which maintains customer data for Housing Opportunities For Person With AIDS (HOPWA) programs, and Code Compliance and Rent Information System (CCRS) which maintains code enforcement and compliance data.

Contractor	Proposed Amendment No.	Existing Contract Amount	FY 2023-24 General Fund*	A-CF (Fund 10D)**	CODE (Fund 41M)**	RENT (Fund 440)**	SBZ/PLHA (Fund 64R)	HOPWA (Fund 569)	Amended Contract Amount	Total Contract Amount
3DI, Inc.	3	\$ 4,760,369	\$ -	\$ 1,145,000	\$ 310,700	\$ 233,300	\$ 27,800	\$ -	\$ 1,716,800	\$ 6,477,169
Jada Systems, Inc.	2	\$ 724,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 724,986
Satwic, Inc.	3	\$ 5,356,711	\$ 109,106	\$ 723,088	\$ 789,300	\$ 580,700	\$ 725,000	\$ 167,661	\$ 3,094,855	\$ 8,451,566
Trinus Corporation	2	\$ 516,862	\$ -	\$ -	\$ 103,000	\$ 103,000	\$ -	\$ -	\$ 206,000	\$ 722,862
<b>TOTAL</b>		<b>\$ 11,358,928</b>	<b>\$ 109,106</b>	<b>\$ 1,868,088</b>	<b>\$ 1,203,000</b>	<b>\$ 917,000</b>	<b>\$ 752,800</b>	<b>\$ 167,661</b>	<b>\$ 5,017,655</b>	<b>\$ 16,376,583</b>

\* Account 3040 appropriation has been included in the FY 2023-24 Mayor's Proposed Budget and is pending Council's approval. Breakdown of Account 3040 Funds is as follows:

CODE	RENT	LMHF	HOME Admin	MHFF	Total All
41M	440	55J	561	815	3040 Funds
\$30,000	\$10,000	\$15,000	\$10,000	\$5,000	\$109,106

\*\* Special Fund appropriation has been included in the FY 2023-24 Mayor's Proposed Budget and is pending Council's approval.

**Los Angeles Housing Department**

Technical Services – Housing and Related Programs

<b>Funding Sources:</b>		
LMIHF (Fund 55J)	Special Fund Schedules:	\$211,500
HOME (Fund 561)*		\$132,000
MHFF (Fund 815)**		\$294,500
AchF (Fund 10D)		\$25,000
	<b>TOTAL</b>	<b>\$663,000</b>

**Proposed Contract Term:**

July 1, 2023 - June 30, 2024

**Procurement and Contract Authority:**

The most recent Request for Proposals (RFP) for Technical Services was released on July 25, 2022 for new contracts to be effective on July 1, 2023, as shown in the table below.

**Description:**

The contracts listed below provide technical services in support of HOME grant funded programs which are essential for the production and preservation of affordable housing and the implementation of housing programs. LAHD anticipates a need for these services for which the existing contracts are scheduled to expire in 2023, as these services are crucial to the development of affordable housing projects.

**Appraisal Services:** Provide appraisals prepared according to the Uniform Standards of Professional Appraisal Practice (USPAP) as adopted by the Appraisal Standards Board of the Appraisal Foundation. Appraisers may be called upon to evaluate existing residential property, vacant land, proposed new construction projects, rehabilitation projects, mixed-use developments, and air rights.

**Environmental Assessment Services:** Determine the level of compliance with federal, state, and local environmental laws and regulations for specific sites. Prepares Phase I reports in accordance with the American Society Testing & Material (ASTM) Standards (E 1527-05), and the EPA’s “Standards and Practices for All Appropriate Inquiries” (AAI) (40 CFR Part 312) to discover the existing potential presence of onsite and neighboring property contamination to include but not limited to soil and ground water. Prepare Phase II reports based upon findings of Recognized Environmental Conditions (REC) in the Phase I Environmental Site Assessment Report.

**Financial Analysis & Loan Underwriting Services:** Provide expert analysis and advice regarding the financial structuring of affordable housing projects and programs. The financial services performed include, but are not limited to: pro forma review and underwriting for new affordable housing projects; pro forma review and underwriting for refinancing and loan restructuring proposals for existing affordable housing projects; analysis of LAHD affordable housing lending programs, including assessments related to potential future programs, such as the Local Housing Finance Agency; and review of statutes and regulations regarding the Mortgage Credit Certificate Program (MCC). Provide four-module affordable housing and finance training series for up to 50 LAHD staff. Training topics will include real estate and the development process, affordable housing financing, tax credit fundamentals, and emerging trends in affordable housing.

**Loan Servicing:** Provide loan servicing functions that include but are not limited to loan collections, processing of amendments and forbearances, subordinations and assumptions, reconveyances, payoff demands, credit inquiries, and Internal Revenue Service reporting.

**Property Management Services (Occupied):** Provide management for various occupied LAHD owned properties with responsibilities that include but are not limited to tenant selection, collection and accounting of rents, and maintaining compliance with affordability covenants as well as all City Ordinances.

**Property Management Services (Vacant):** Provide management for various vacant LAHD owned properties with responsibilities that include but are not limited to securing and maintaining vacant properties; and providing additional cleaning, maintenance, and repair services on selected vacant sites as requested.

**Title Report Services:** Provide services that include but are not limited to Limited Title Reports, preliminary title reports, Trustee Sales and recordation of Deeds of Trust, Covenants, Notices of Completion, and other real property related documents, and foreclosures.

Contractor	Project	Contract #	PY 49 HOME (Fund 561)*	MHFF (Fund 815)*	LMIHF (Fund 55J)	AcHF (Fund 10D)	Total Contract Amount
------------	---------	------------	------------------------	------------------	------------------	-----------------	-----------------------

Ellis Group, Inc. dba Integra Realty Resources	Appraisal Services	NEW	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
Gold Coast Appraisals, Inc.	Appraisal Services	NEW	\$ 10,000	\$ 8,000	\$ 60,000	\$ -	\$ -	\$ 78,000	\$ -	\$ 78,000
Ninyo & Moore	Environmental Services	NEW	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ 70,000	\$ -	\$ 70,000
CSG Advisors Incorporated	Financial Analysis & Loan Underwriting	NEW	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
Keyser Marston Associates, Inc.	Financial Analysis & Loan Underwriting	NEW	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
LeSar Development Consultants	Financial Analysis & Loan Underwriting	NEW	\$ -	\$ 90,000	\$ -	\$ -	\$ 25,000	\$ 115,000	\$ -	\$ 115,000
Amerinational Community Services, LLC dba AmeriNat	Loan Servicing	NEW	\$ 77,000	\$ 26,500	\$ 26,500	\$ -	\$ -	\$ 130,000	\$ -	\$ 130,000
NEWCapital, LLC	Property Management (Occupied)	NEW	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
M&J Property Services LLC	Property Management (Vacant)	NEW	\$ 15,000	\$ 15,000	\$ 60,000	\$ -	\$ -	\$ 90,000	\$ -	\$ 90,000
Chicago Title Company	Title Report Services	NEW	\$ 20,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000
		<b>TOTAL</b>	<b>\$ 132,000</b>	<b>\$ 294,500</b>	<b>\$ 211,500</b>	<b>\$ 25,000</b>	<b>\$ 663,000</b>			

\* Special Fund appropriation has been included in the FY 2023-24 Mayor's Proposed Budget and is pending Council's approval.

**Los Angeles Housing Department**

Translation Services/Language Access Plan Implementation

**Funding Sources for FY 2024:**

MHFF (Fund 815)*	Special Fund Schedules*	\$3,600
AHTF (Fund 44G)		\$12,000
CDBG - Administration & Planning*		\$2,631
ACHF (Fund 10D)*		\$45,000
CODE (Fund 41M)*		\$42,700
RENT (Fund 440)*		\$31,900
<b>TOTAL</b>		<b>\$137,831</b>

**Contract Term:**

July 1, 2022 - June 30, 2025

**Procurement and Contract Authority:**

LAHD requests that Council and Mayor approve the appropriation of \$2,631 of Community Development Block Grant (Fund 424) and \$12,000 of Affordable Housing Trust Fund (Fund 44G) to Contract #C-140985 with Focus Language International, Inc.

**Program Description:**

Contract #C-140985 with Focus Language International, Inc. was approved for up to \$480,000 through CF #21-1186-51 (June 8, 2022) and CF #20-1637-51 (May 3, 2023), however the total amount was not appropriated into the contract. Both CIFD and LAHD utilize the translation services contract to deliver grant-funded programming to residents with limited English proficiency per federal requirements, and the additional appropriation is needed to continue the services.

Contractor	Contract Number	Amendment #	PY 49 Additional amount	Total Contract Amount
Focus Language International, Inc.	C-140985	3	\$0	\$ 480,000

\*Special Fund Schedule appropriation has been included in the FY 2023-24 Mayor's Proposed Budget and is subject to funding availability as approved by the Council.

**Los Angeles Housing Department**  
Urgent Repair Program (URP)

**Funding Sources:**

CDBG-Housing Services (Fund 424) \$ 125,000

**Contract Term:**

July 1, 2021 - June 30, 2024

**Procurement and Contract Authority:**

The last Urgent Repair Program Request for Proposals (RFP) was released on August 3, 2020, resulting in a new recommended three year contract with Tiger Construction. This will be the third amendment for this contract under this procurement.

LAHD requests authority to amend the contract for an additional one-year term, for a new contract term of July 1, 2021 through June 30, 2024, and to increase the contract amount as reflected below. A new RFP will be released for this service for a new contract effective July 1, 2024.

**Program Description:**

The Urgent Repair Program quickly responds to dangerous conditions in multifamily rental units. If the property owner fails to timely correct code violations within 48 hours of citation, LAHD utilizes the pre-approved contractor below to make the repairs and prevent the displacement of tenants from their rental units.

Contractor	Contract Number	Proposed Amendment #	Existing Contract Amount*	PY 49 CDBG (Fund 424)	Total Contract Amount
Tiger Construction, LLC	138685	3	\$300,000	\$ 125,000	\$ 425,000

\*Includes \$50,000 of funding for Amendment 2 which is pending Council approval (CF 21-1186-S5).

49th Consolidated Plan Year  
Controller Instructions

For Fiscal Year 2024, **AUTHORIZE** the Controller to:

Community Development Block Grant (CDBG)

a) Establish new appropriations within the Community Development Trust Fund 424/21 as follows:

Account	Account Name	Amount
21Y207	FAIR HOUSING	510,500.00
21Y112	City Attorney (CARE)	84,959.00
21Y112	City Attorney (TARP)	255,296.00
21Y291	Reimbursements of General Fund Costs - City Atty (CARE)	47,810.00
21Y291	Reimbursements of General Fund Costs - City Atty (TARP)	143,012.00
21Y299	Reimbursements to the General Fund-Building and Safety	718,000.00
21YB28	Accelerating Blue Future Incubator	300,000.00
21Y260	GRID 110	374,000.00
21Y422	Healthy Neighborhood Market Network	500,000.00
21Y586	LA Business Source Program	6,996,000.00
21Y248	Los Angeles Cleantech Incubator	1,500,000.00
21Y286	SEE-LA Food Business Incubator	135,000.00
21Y306	Crenshaw Coffee Co - Cali Soul Collective Acq	1,050,000.00
21Y588	Handyworker	1,478,135.00
21Y281	Lead Hazard Reduction	211,400.00
21Y559	Urgent Repair Program	125,000.00
21Y734	BCA/Prevailing Wage Labor Compliance Services	38,879.00
21Y108	Building and Safety	2,582,376.00
21Y744	Panorama City CD6 Street Lighting	150,000.00
21Y716	PIO PICO LIBRARY POCKET PARK	300,000.00
21YB25	Watts Rising Watts Empowerment Music & Film Studio	800,000.00
21Y539	Huntington Drive Sidewalk	172,000.00
21Y773	Green Meadows Recreation Center	300,000.00
21Y605	Building Improvement Fund	55,000.00
21YB37	Mayfair Hotel Transitional Housing Acquisition	27,687,000.00
21YB33	Watts Rising CNI: Cool Schools	500,000.00
21YB34	Watts Rising CNI: Cultural Trail	500,000.00

21YB35	Watts Rising CNI: Grape Street School Signage	200,000.00
21YB36	Watts Rising CNI: Morning Star Sports Complex	170,000.00
21YB32	Watts Rising CNI: Mudtown Farms Kitchen Incubator	300,000.00
21YB38	Watts Rising CNI: Watts Station Redevelopment	900,000.00
21Y420	Aging Services Delivery System	582,800.00
21Y581	Domestic Violence & Human Trafficking Shelter Operations	2,646,439.00
21Y582	FamilySource Centers-Nonprofit Managed	6,664,300.00
21Y900	Contract Programming - Systems Upgrades	400,000.00
21Y728	CIFD Program Delivery	161,931.00
21Y143	Los Angeles Housing Dept	71,787.16
21Y299	Reimbursement to GF - LAHD	28,994.84
		59,640,619.00

b) Increase appropriation in the amount of \$71,787.16 for account no. 001010 Salaries within Fund 100/43 Los Angeles Housing Department.

c) Increase or Decrease the following appropriations within the Community Development Trust Fund 424/21 as follows:

Account	Account Name	Amount
43Y102	Aging	-131,508.00
21W531	Pico Union Youth and Family Innovation Center	-500,000.00
21W682	Engineering Special Services	-1,300,000.00
21VB12	CD 9 Alley Improvements	-500,000.00
21V693	CD 9 Sidewalk Improvements	-500,000.00
21VB10	Blue LA EV Carshare	-1,200,000.00
21W578	DV Shelter ADA-The People Concern Adams House	-273,294.00
43N467	Slauson Wall Green Space	-150,000.00
43S284	JEDI Zone Facade Improvement	-354,846.76
43T284	JEDI Zone Facade Improvement	-1,327,695.00
43T649	Section 108 Payment	-491,920.00
21VB27	Slauson Connect	-1,265,000.00
21WB27	Slauson Connect	-1,000,000.00
43R716	Pio Pico Library Pocket Park	-2,000,000.00
43S716	Pio Pico Library Pocket Park	-2,000,000.00
43T716	Pio Pico Library Pocket Park	-951,708.00

43TA41	CD 1 Beautification	-500,000.00
43T967	Sepulveda Recreation Center & Park Ballfield Improvements	-1,000,556.00
21WB26	Wilmington Multipurpose & Senior Center Improvement	-500,000.00
43N140	General Services	-2,501.05
43R278	Dulan's Soul Food Restaurant	-560,000.00
43S278	Dulan's Soul Food Restaurant	-190,000.00
21Y122	Economic Workforce Development Department	-376,689.83
21Y299	Reimbursements to the General Fund-EWDD	-156,168.17
	<b>Total:</b>	<b>-17,231,886.81</b>

- d) Increase appropriation in the amount of \$340,255 for Appropriation Account No. 001010 Salaries within Fund 100/12 City Attorney for the following: \$84,959-CARE; \$255,296-TARP.
- e) Decrease appropriation in the amount of \$131,508 for account no. 001010 Salaries within Fund 100/02 Aging.
- f) Decrease appropriation in the amount of \$376,689.83 for account no. 001010 Salaries within Fund 100/22 Economic Workforce Development Department (EWDD).

**Home Investment Partnership (HOME)**

- g) Establish new accounts within the HOME Investment Partnership Fund No. 561 and appropriate as follows:

Acct	Account Name	Amount
43Y800	Affordable Housing Managed Pipeline	36,218,014.00
43Y223	Homeownership	4,200,000.00
	<b>Total:</b>	<b>40,418,014.00</b>

**Housing Opportunities for Persons with AIDS (HOPWA)**

- h) Establish new accounts within the HOPWA Fund No. 569 and appropriate as follows:

Acct	Account Name	Amount
43Y867	HOPWA Providers Prog & Adm	24,961,232.94
43Y440	HOPWA Permanent Supportive Housing Development	5,394,164.79

43Y442	HOPWA Housing Information Services	551,741.00
	<b>Total:</b>	<b>30,907,138.73</b>

i) Decrease appropriations within the HOPWA Fund No. 569 as follows:

Acct	Account Name	Amount
43T313	Tenant Based Rental Assistance	251,612.87
43T143	Housing and Community Investment	51,262.75
43T326	HOPWA Subsidy Assistance	271.86
43T332	HOPWA Project Sponsor Administration	377,917.17
43T406	HOPWA Support Services	12,963.18
43T408	HOPWA - STRMU	55,673.21
43V143	Housing and Community Investment	63,204.39
43V867	HOPWA Providers Prog & Adm	6,796,861.57
	<b>Total:</b>	<b>7,609,767.00</b>

j) Transfer funds within the Accessible Housing Trust Fund No. 10D and appropriate as follows:

Acct	Account Name	Amount
From:		
43W143	Los Angeles Housing Department	25,000.00
To:		
43Y722	Technical Contracts	25,000.00

k) Appropriate from cash balance amounting to \$211,500 and establish a new account 43Y722, Technical Contracts within Low and Moderate Income Housing (LMIHF) Fund No. 55J.

l) Transfer funds within the SB 2 Permanent Housing Allocation Fund No. 64R and appropriate as follows:

Acct	Account Name	Amount
------	--------------	--------

From:		
43W244	Administrative Reserve	507,538.00
43VB88	Administration Reserve for PLHA	209,575.00
43W143	Los Angeles Housing Department	35,687.00
	<b>Total</b>	<b>752,800.00</b>
To:		
43Y900	Contract Programming - Systems Upgrades	752,800.00

**Federal Emergency Shelter Grant (ESG)**

m) Establish new accounts within the ESG Fund No. 517 and increase / (decrease) appropriations as follows:

Account	Account Name	Amount
43Y354	LAHSA Homeless Emergency Shelter Services	2,751,726.00
43Y355	LAHSA Administration	201,427.00
43Y475	Homeless Management Info System (HMIS)	223,807.00
43Y703	LAHSA Homeless Prevention & RRR	1,164,902.00
43Y143	Housing and Community Investment	(132,844.62)
43Y299	Reimbursements to the General Fund	(159,648.00)
	<b>Total</b>	<b>4,049,369.38</b>

n) Decrease appropriations within Fund 100/43, as follows:

Acct	Account Name	Amount
001010	Salaries, General	120,423.62
006030	Leasing	12,421.00
	<b>Total</b>	<b>132,844.62</b>