

REPORT FROM
OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 2, 2025

CAO File No.0220-05151-0748
Council File No. 22-1313;
22-1324
Council District: All

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Reference: C.F. 22-1313; C.F. 22-1324

Subject: **PILOT RV-TO-HOME PROGRAM IN COUNCIL DISTRICT 7;
COMPREHENSIVE CITYWIDE STRATEGY FOR PEOPLE
EXPERIENCING RECREATIONAL VEHICULAR HOMELESSNESS**

SUMMARY

On September 10, 2024, the City Council adopted the Housing and Homelessness Committee's report on the Office of the City Administrative Officer (CAO) proposed Enhanced RV Rehousing Strategy, modeled after the Council District 7 (CD 7) RV-to-Home Pilot Program ([C.F. 22-1313](#)). Council requested the following:

- That the Los Angeles Homeless Services Authority (LAHSA), with support from the Office of the City Administrative Officer (CAO, Chief Legislative Analyst (CLA), and Los Angeles Housing Department (LAHD), collaborate with West Valley Homes Yes (WVHY) to develop a program scope of work, including the costs associated with training selected providers to implement the WVHY model. This report provides an update on the Request for Proposal released by LAHSA, the list of approved service providers, and the scope of required service (SRS) that outlines the program model.

RECOMMENDATION

Note and file.

BACKGROUND

Following the City Council's adoption of the Enhanced RV Rehousing model, City Council directed the CAO to standardize the strategy into a scope of required services,

formalized by LAHSA and WVHY. The scope of required services (Appendix A) reflects the proven approach of the CD 7 RV-to-Home Pilot Program and guides the City's vehicular homelessness outreach efforts.

The model prioritizes outreach to individuals residing in vehicles, particularly recreational vehicles (RVs), to build trust, connect them with supportive services, and transition them into interim and permanent housing while reducing the number of vehicular homelessness on the city's public streets. Service providers will deliver a wide range of support, including housing navigation, problem-solving, an incentive for vehicle relinquishment and accepting housing, crisis intervention, vehicle-related costs (repairs, DMV fees, smog checks, storage, etc.), interim housing and permanent housing solutions.

In 2022, CD 7 partnered with WVHY to launch the CD 7 RV-to-Home Pilot Program, supported by an initial \$300,000 grant from the Hilton Foundation. The program's scope of work was to focus on vehicular homelessness, especially those living in recreational vehicles (RVs). This model prioritizes individual choice, offering safe vehicle storage, and providing incentives for participants who accept housing and voluntarily dispose of or sell their RVs.

DISCUSSION

Oversized vehicles, specifically recreational vehicles (RVs), are the most visible manifestation of this crisis, creating a host of challenges along the residential and commercial corridors where they park. They also create a severe habitability issue for the vehicle occupants. The impacts of oversized vehicles, which are designed for recreational use, not long-term urban dwelling, are felt across our City. They include the illegal discharge of hazardous waste into storm drains and public rights of way, harming our environment; occupying parking spaces in parking scarce neighborhoods; reducing roadway space on narrow streets; impeding line of sight at intersections and driveways; and, in certain instances, contributing to crime and heightened risk of fire.

However, the main challenge that has been encountered, is the fact that many of these RV dwellers do not consider themselves homeless. The City has explored ways to mitigate this challenge, thus in 2023, adopting a Citywide framework to rehouse individuals who are experiencing homelessness ([C.F.-22-1313](#)) and adopted the CD7 RV-to-Home pilot ([C.F. 22-1324](#)) as another strategy that can be used to address RV dwellings.

REQUEST FOR PROPOSAL (RFP)

On April 18, 2025, LAHSA's Programs and Contracts Committee approved the release of the Request for Proposal (RFP), and it was released on April 25, 2025. Proposals

were due by May 23, 2025. On June 27, 2025, the qualified list was ratified by the LAHSA Commission.

There were fourteen service providers that submitted proposals, each evaluated on their ability to meet program objectives and operational requirements. Eleven service providers met the threshold (see Appendix B) to operate this model that includes outreach, supportive services, and housing navigation as outlined in the Scope of Required Services.

PROGRAM MODEL

The program will conduct targeted outreach to individuals experiencing RV and vehicular homelessness in locations identified by the Council District Office. The outreach will focus on building trust-based relationships and assisting participants in transitioning from vehicular homelessness into, including interim or permanent housing options.

Enrolled participants will receive comprehensive case management and supportive services tailored to their needs. These services include document readiness, referrals to physical and mental health care, substance use treatment, employment assistance, and housing navigation. In addition, participants will be connected to crisis counseling, legal aid, childcare, domestic violence support, family reunification, and community-based services. Ongoing engagement and individualized support will ensure continuity of care and progress toward stable housing outcomes.

This program model differs from others by providing funding for vehicle expenses including repairs, registration, insurance, smog tests, dismantling, and towing. For participants that are reluctant to fully relinquish their RVs, that are transitioning to interim or permanent housing, temporary storage is made available, if the RV is owned and registered under the occupant. This resource is offered to assist participants' concerns prior to receiving their housing commitment. To help individuals adjust to life without their vehicles and to avoid unnecessary storage issues. Stored vehicles would remain inaccessible to the owner. Lastly, a \$500 incentive would be provided for those who voluntarily relinquish the RV and have accepted housing. The incentive would be distributed to individuals in the form of a gift card. In cases of multiple individuals residing in an RV, the incentive would be provided to the head of the household.

The selected providers will be required to complete an one-time, in-depth training to implement this program model. The training module spans approximately two weeks and combines classroom sessions with field shadowing. It includes three half-day

sessions on program design, trauma-informed care, case studies, and field challenges, as well as two full-day shadowing sessions focused on appropriate interactions with vehicle dwellers. The shadowing sessions follow a 'Train-the-Trainer' model, equipping participants to train their own teams in effective program administration.

Fiscal Impact Statement

Approval of the recommendations in this report will not have an impact on the General Fund.

Financial Policies Statement

The recommendations in this report comply with the City Financial Policies in that budgeted funds are being used to fund recommended actions.

MWS:EG: SP: CT: 16260042

Appendix A: Scope of Required Services



2025-2026 City RV Outreach Program Scope of Required Services (SRS)

This Scope of Required Services (SRS) for the Recreational Vehicle (RV) Outreach program contains a written summary of, and links to, detailed information regarding the services that must be provided to eligible participants experiencing homelessness and receiving RV Outreach services. This SRS and the documents that are linked hereto, in combination with the Program Standards, the Program Profile and Performance Targets, together, comprise the entire Statement of Work for the RV Outreach Program. LAHSA maintains the right to make changes related to prioritization, matching, and other aspects of the implementation of the complete Coordinated Entry System which will be noticed to contractors through policies, interim guidance, and other forms of guidance as it deems necessary.

PROGRAM OVERVIEW

The Street Outreach program is a critical component of the homeless delivery system that seeks to connect clients to services and resources who are not able to receive them through site-based programs. The City RV Outreach program is designed to support the build-out of new RV Outreach programs throughout the City of Los Angeles, that are focused on connecting unsheltered individuals living in RVs with interim and permanent housing resources. This program seeks to design an effective model for supporting RV dwellers to exit homelessness into safe living situations and improve the street environment for communities impacted by safety hazards, such as RV septic/black water, human waste, or bulky items from RV encampments. This program provides supportive services to participants experiencing vehicular homelessness, with a focus on those who cannot navigate the homeless system without assistance. The focus of RV Outreach is to help participants move forward on the path to interim and permanent housing. All services are provided with the goal of interim and permanent housing.

The program model would provide targeted street outreach to individuals experiencing RV or vehicular homelessness in the City of Los Angeles. The primary goal of this program is to build relationships with these individuals and assist them with transitioning from RV homelessness into more stable living conditions such as interim or permanent housing. Collaboration between municipal offices will be essential for the success of this program.

GOAL

The goal of the RV Outreach program is for street outreach teams to establish supportive relationships with people experiencing homelessness in uninhabitable vehicles, specifically recreational vehicles (RVs) to ensure the connections and access to necessary services and supports that will help resolve their immediate unsheltered homelessness, and progress on the path to permanent housing. Additionally, this program is focused on assisting people experiencing homelessness secure housing solutions and to reduce the number of RVs on public streets.

DELIVERABLES AND KEY PERFORMANCE INDICATORS (KPIs)

1. Sufficient Data Quality Score.
2. 75% of engaged individuals will receive a service or referral.
3. 10% of engaged individuals will successfully attain a referral to an interim housing resource within 45 days of engagement.
4. 7% of engaged individuals are matched successfully to a permanent housing resource or attain a referral to a permanent housing-type Program.
5. 5% of individuals exit to a permanent housing destination.
6. 25% of enrolled participants obtain their ID prior to exit, unless they exit to Interim Housing.

REPORTING

Updated 3/26/25

1. All KPIs will be measured through reports run on the relevant data elements within a Street Outreach-type program component for this program within HMIS.
2. Invoices are due no later than the 15th of the month following the purchase or expense incurred.
3. Enterprise Grant Management signatures are required no later than 3 business days after receiving receipt.
4. Quarterly reports are due upon the request of the Programs and Data Management Teams.

STAFFING REQUIREMENTS

1. The staffing necessary for the successful implementation of this program may vary by location; however, this section details the minimum staff necessary for a twelve-month period. In addition to the leadership and support staff of the selected organization, the minimum necessary Full-Time Equivalents (FTEs) for the program are as follows:
 - 0.5 FTE Manager with program training
 - 2 FTE Outreach Specialists with program training
2. To support participant's journey in securing permanent housing, the City of Los Angeles should consider staffing to be extended beyond a single year to allow program staff to monitor the progress of their clients and continue to assist them in achieving a permanent solution. This optional component of the RV Outreach program model ensures that individuals who relinquished their vehicles and moved into an interim housing placement do not end up back on the street. Achieving this optional long-term objective would require additional funding for two additional positions. The dedicated Housing Navigator would interface with clients and assist them in viewing and applying for housing units. The Locator would be responsible for developing relationships with landlords and determining eligible units; however, the Locator does not typically interface with clients. Having a locator allows the Housing Navigator to focus on client-centered work and paperwork. This collaboration between the Housing Navigator and Locator allows for a smooth transition into housing wherein the client has a greater likelihood of being approved for the unit they apply for. The recommended FTEs for this optional component of the program are as follows:
 - 1 FTE Housing Navigator
 - 0.5 FTE Housing Locator

DEFINITIONS

1. **Outreach** aims to locate, identify, and build relationships with individuals experiencing homelessness who are unsheltered/street-based to engage them for providing immediate support, linkages to services, and connections with housing navigation resources aimed at ending homelessness.
2. **Pre-Engagement phase** is the phase in which an outreach worker strives to build rapport and a trusting relationship with an individual. During the engagement phase, the outreach worker assesses needs, getting to know the individual's personal narrative. The Outreach worker should also initiate problem solving (aka-diversion) conversations. During this phase, a person may or may not be willing to accept any assistance.
3. **Engagement phase** is the phase in which a participant is willing to obtain assistance from an outreach worker and is providing services. During the Engagement phase, the street outreach worker has begun developing a care management plan and should endeavor to complete a triage tool with the participant (or link the participant to Youth or Family system to conduct and provide care), if needed (see CES Triage Tool section), and begins providing services and support to the participant.

4. **Problem Solving (aka-Diversion)** is a strategy that prevents homelessness at the front door of the homeless response system by helping people identify immediate alternative housing arrangements. Outreach workers should have on-going conversations to assist the persons self-resolve their housing crisis and/or make reasonable efforts to re-connect with supportive family and/or friends who could temporarily or permanently house the participant, rather than reside in an Interim Housing program. If resources are needed to successfully divert a person from entry into the homelessness system, a referral must immediately be made to a CES Diversion/Prevention program. **Please see Problem Solving Scope of Required Services located in the LAHSA document library on the LAHSA website for further guidance.**
5. All programs operating in the LA CoC system must operate with a Housing First, Harm Reduction, Low Barrier, and Trauma-Informed Care approach. **Please see LAHSA Program Standards on the LAHSA website for more detailed definition of these terms.**
6. **Housing Navigation** is housing-focused case management and supportive services that are all provided in service of the goal of permanent housing. Housing Navigation provides participants experiencing homelessness with a wide array of assistance and services while they are successfully referred to, matched to, and/or enrolled in permanent housing programs. A complete list of services can be found in this document, under Services and Activities. Housing Navigation programs are integral to the Coordinated Entry System (CES) created to ensure consistent approaches for access to, and delivery of, services in Los Angeles County. Therefore, Housing Navigation must work in collaboration with the Coordinated Entry System (CES), and in coordination with the other Program components, including but not limited to: Outreach, Crisis Housing, Bridge Housing, Rapid Re- Housing, and/or Permanent Supportive Housing.

TRAINING FOR PROVIDERS

1. West Valley Homes Yes (WVHY) will provide one-time training to selected providers that will be implementing this RV Outreach program. The training module is intended to be an in-depth and hands-on training that can be delivered to a small number of outreach staff, or to trainers within each provider organization. WVHY will deliver the training to any new organization implementing the RV Outreach program. The full training module will be delivered over the course of approximately 2 weeks and include the following:
 - 1.1. Three (3) half-day (4 hour) training sessions of up to 12 participants, focused on program design, identifying vehicles, trauma-informed care for vehicle dwellers, case study reviews, challenges in the field, and related topics.
 - 1.2. Two (2) full-day (8 hour) shadowing sessions in the field of up to 4 participants, focused on appropriate interactions and interventions for vehicle dwellers. Each full-day shadowing session will follow a "Train-the-Trainer" model whereby the 4 participants train their respective teams on proper program administration.

ELIGIBILITY FOR SERVICES

1. **Population Served:** Program serves vehicle dwellers, including but not limited to the following vehicles; RVs, campers, trailers, and camper vans.
2. **Homeless Status:** Individuals or households must be determined to be homeless (Categories 1 or 4) according to Department of Housing and Urban Development (HUD)'s Final Rule on "Defining Homeless" (24.CFR parts 91, 576 and 578), and living in a RV at the time of enrollment.
 - 2.1. Contractors will be responsible for documenting the determination of the participant's homelessness

status by using LAHSA Approved LA CoC Homeless Certification Form.

- 2.2. Contractor will be responsible for obtaining the LA CoC Homeless Certification forms from any referring agency or proof of institutional stay. All documentation is required to be uploaded to HMIS.
- 2.3. Contractor will be responsible for entering the homelessness status into the Homeless Management Information System (HMIS).
3. **CES Survey:** Contractor must utilize the population-appropriate LA County CES Survey to determine eligibility for and connection to the appropriate housing intervention. Before completing the population-appropriate survey, Contractor must check participant's CES record in the Homeless Management Information System (HMIS) for a previous result. If there is no record of an existing CES survey result in HMIS, Contractors must complete the appropriate and most recent version of the CES Survey. If the participant has a previous CES survey result in HMIS, an additional triage tool should not be administered unless the staff believes the result of the score does not reflect the participant's acuity. **Please see LAHSA Interim Guidance document "Interim Guidance: Updating and Correcting Population - Appropriate CES Triage Tool Scores," found in the LAHSA document library on the LAHSA website.**
 - 3.1. LA County CES-approved surveys include:
 - 1.1.1.CES Survey Packet for Adults
 - 1.1.2.CES Survey for Youth
 - 1.1.3.CES For Families with Children
 - 3.2. The Survey tools must be administered (whether in an office setting or in the field), by staff who have completed training required by the LA CoC.
 - 3.3. The Survey tool must be administered in a place that allows the participant needed privacy for answering the questions.

SUPPORTIVE SERVICES AND ACTIVITIES

1. Contractor must provide services specifically needed by, and requested by, each participant. That is, each participant must be uniquely assessed for the types of services needed. RV Outreach program services can be provided either directly by Contractor or through subcontracted service arrangements. Contractors who choose to have a subcontractor provide services are responsible for monitoring their performance and ensuring that required services are provided to participants in a timely manner.
2. Contractor must serve persons who are experiencing RV or vehicular homelessness including adults, families, Veterans, and transition age youth (TAY) and make the appropriate warm hand-offs/referrals to the respective system/provider.
3. In the context of outreach, a warm hand-off refers to a direct and confirmed linkage that may include participant transport to provider, an introduction, and joint coordination of services.
4. Contractor must aim to link participants enrolled in RV Outreach services to interim/permanent housing, housing navigation, and/or other longer-term case management services (and/or other programs) aimed at providing permanent housing as quickly as possible.
5. Veterans must be linked to Veteran service organizations to receive all eligible Veteran-specific Services and benefits.

6. **RV Outreach and Direct Support Services:** Contractors providing RV Outreach Program are funded for and shall provide the following services as appropriate to participants:
 - 6.1. Problem-Solving
 - 6.2. Program Intake
 - 6.3. CES Assessment
 - 6.4. Housing Navigation
 - 6.5. Financial Assistance
 - 6.6. Crisis Intervention and Conflict Resolution
 - 6.7. Personal Storage Fees
 - 6.8. Vehicle Storage
 - 6.9. Repairs to prepare vehicle for tow and/or sale
 - 6.10. DMV Costs
 - 6.11. Smog Tests
 - 6.12. Cleaning Service for vehicles prior to towing and/or sale.
 - 6.13. Car/Truck Rentals
 - 6.14. RV Pump Services
 - 6.15. Client Needs
 - 6.16. Motels
 - 6.17. Towing Services (See Appendix I)
 - 6.18. Demolition
 - 6.19. Incentives (See Appendix I)
7. **Program Intake:** Contractor is required to complete a program intake of all RV Outreach participants.
8. Upon entry to the RV Outreach Program, Contractor must complete a full HMIS program intake within 24 hours of their admittance into the program. An intake involves creating a profile for the participant in HMIS, enrolling them into the appropriate RV Outreach program, and uploading any supporting documentation such as a copy of their ID, vehicular registration, and proof of automobile insurance to HMIS. This will be completed for all household members residing in the vehicle and as applicable to any motor vehicle that would be driven by the participant at the direction of the program.
9. **RV Outreach, Outreach Services and Referrals:** Contractors must locate, identify, and build relationships with unsheltered homeless individuals and engage them for the purpose of providing immediate support and referrals within the Coordinated Entry System. These activities consist of:
 - 9.1. Administering a CES Survey
 - 9.2. Providing crisis counseling
 - 9.3. Addressing urgent/immediate needs and linking participants to necessary services.
 - 9.4. Actively connecting and/or providing referrals to services including, but not limited to:
 - 9.4.1. Interim Housing
 - 9.4.2. Safe Parking
 - 9.4.3. Physical health services
 - 9.4.4. Mental health services
 - 9.4.5. Substance use services
 - 9.4.6. Documentation
 - 9.4.7. Mainstream Benefits
 - 9.4.8. Legal Services
 - 9.4.9. Employment Services
 - 9.4.10. Housing Navigation
 - 9.4.11. Permanent Housing

- 9.4.12. Domestic Violence Services
- 9.4.13. Childcare
- 9.4.14. Family Reunification
- 9.4.15. Other community-based services

10. **Vehicle Relinquishment:** Contractor shall assist RV Outreach participants as necessary with the relinquishment of their vehicles once they have been connected to housing.
11. If eligible, a participant may be able to store a vehicle for a limited period of time. However, individuals will not be permitted to visit their RVs while they are in storage.
12. For RVs deemed uninhabitable, the program may facilitate safe dismantling or notify the appropriate office and/or agencies that the vehicle is abandoned and may be removed in accordance with their protocols or RV outreach program services.
13. If an RV is deemed suitable for sale, contractor shall use best efforts to determine that a buyer is housed. For example, a current identification card along with documentation that indicates proof of housing, such as a utility bill, may be requested.

LENGTH OF ENROLLMENT

1. Contractor must exit participant from enrollment in Outreach when the following conditions are met:
2. Participant is successfully enrolled in a Rapid Rehousing program (and upon completion of RV Disposition).
3. Participant is successfully placed into permanent housing (and upon completion of RV Disposition).
4. Participant relocates to another CoC.
5. Reunification services are utilized or the participant self-resolve the housing crisis.
6. Participant relocates outside of Los Angeles County.
7. Participant is deemed a risk to the safety of the contractor's staff.
8. Participant has failed to be in contact with Contractor for ninety (90) days or more after all due diligence to re-engage with the participant has been taken by the contractor.
9. Participant will be hospitalized or incarcerated for ninety (90) days or more.
10. Contractor must **NOT** exit participant from Outreach services for the following:
 - 10.1. Active substance use.
 - 10.2. Non-Compliance with "Outreach Plan"
 - 10.3. Active health issues
 - 10.4. Medication non-compliance
 - 10.5. Desire to be assigned another Outreach worker (they can make a handoff and then exit)
11. Contractor must provide necessary support when linking participant to another housing or supportive services program. Contractor must ensure a warm hand off takes place once a participant is connected to a crisis housing, bridge housing, any housing search and placement program, or if participant was matched to a permanent housing unit with supportive services that assist with the placement process. A warm hand off includes meeting with staff and participant to ensure a successful enrollment into the program.
12. Contractor is not permitted to provide on-going case management services or housing retention services to participants successfully placed into permanent housing.
13. Exit must be entered into HMIS indicating where the Participant has "exited to." "Unknown destination" entries in HMIS are to be discouraged. Exits must be entered in HMIS at the time of their exit.

REPORTING

1. Please see LAHSA Program Standards for reporting requirements.

FINANCIAL ASSISTANCE

1. Contractor will provide financial assistance directly to any program participant and will ensure that financial assistance is paid directly to the Department of Motor Vehicles (DMV), Insurance Company, Smog Check Station or Automobile Repair Company, Title Transfer or Inspection, or Towing Company.
2. Eligible categories of financial assistance and guidance can be found in **Appendix I**.
3. Contractor must monitor and coordinate the use and disbursement of financial assistance. This includes timely and accurate data entry in HMIS, and documentation of financial expenditures in HMIS.
4. Service must be recorded in HMIS "Provided Services" tab. The date and amount paid must be provided accordingly.
5. A case note must be entered in HMIS explaining the purpose of the service provided.
6. Contractor must ensure that receipts of all financial assistance payments that are made to support the participant's needs are placed in the participant's master or HMIS file. **See Appendix I for further guidance on required documentation.**

HMIS ENROLLMENT AND DOCUMENTATION OF SERVICES

1. To provide well-coordinated support for participants and manage the limited resources available in the CoC, Contractors must utilize HMIS to track participants served, services provided, referrals made, and referrals attained.
2. Contractor will ensure that all participants being served sign the Consent to Share Protected Personal Information form, granting other CES providers access to their information.
3. In addition to Contractor requirements for utilization of HMIS, Contractor is also required to adopt and implement best practices for data entry as follows:
4. With any participant or household, the Contractor will first search the Clarity HMIS database for an existing profile; if none is found, the Contractor will collect and record the participant/household's consented information into the database and create a client record.
5. Contractor must complete the participant's HMIS profile to the extent that the participant provides the needed information. With their consent, this may include the participant's Personal Protected Information (PPI).
6. Contractor must complete the participant's HMIS program enrollment to the extent that the participant provides the needed information. When previously undisclosed information is gathered the Contractor must update the program enrollment with the applicable information.
7. With any participant or household, the Contractor will check for an existing population- appropriate CES Survey in the Clarity HMIS database; if none is found, the Contractor will seek the consent for and the completion of the population-appropriate CES Survey. If completed, Contractor must enter the participant's standardized assessment in HMIS within twenty-four (24) hours of completion.
8. With any participant or household, the Contractor must enter all service(s) provided to program participants or

Updated 3/26/25

referrals made and attained to outside agencies.

9. Update information and complete case notes on services provided to the participant within two (2) business days following the provision of services.
10. If a participant obtains permanent housing, the Contractor must ensure the move-in date and permanent housing location is recorded in HMIS.
11. Update the participant's housing status within one (1) business day of any change.

OPERATIONS

1. ADA Accessibility: **See Appendix C of the LAHSA Facility Standards for details on ADA compliance.**
2. Types of Sites: Program services will be offered in the City of Los Angeles.
3. Contractor may provide vouchers/assistance for legal, no-cost Recreational Vehicle wastewater dumping at sites that have been designated for this purpose.
4. Program Rules and Regulations: Contractor will enforce the rules outlined in Exhibit A: Rules for LAHSA-Administered RV Outreach Programs. Contractors may choose to incorporate additional rules into their RV Outreach program. These rules must abide by the following criteria:
5. Rules must ensure the safety and security of program participants, volunteers, and staff.
6. Rules must reflect a Housing First, Low Barrier, Trauma-Informed, and Harm Reduction approach
7. Contractor must review all program rules with participants as part of the intake process, and have participants sign and date the form. The completed form must be uploaded to HMIS and placed in the participant master file.
8. LAHSA reserves the right to review and approve program rules at any time throughout the Contract, and they must be available to LAHSA upon request.

CONTRACTOR OBLIGATIONS

1. Contractor agrees to maintain and make accessible the services funded and/or required under this Agreement to participants experiencing vehicular homelessness.
2. Contractor must respond to inquiries from LAHSA and/or the site owner in a timely manner and must inform both parties of any property damage that results from RV Outreach program activities within 24 hours of occurrence.
3. Contractor must ensure outreach teams are street based and are providing outreach services in a proactive way (e.g., providing routine outreach services in a pre-determined area in accordance with a SPA outreach strategy or plan).
4. Contractor must ensure that street-based services are provided in pairs and staff are equipped with appropriate clothing and equipment.
5. Contractor must ensure that outreach teams are provided the appropriate safety and field-based services training.

Updated 3/26/25

COMMUNITY BASED COLLABORATIVE REQUIREMENTS

1. Contractor must work with the LAHSA-funded SPA Outreach Coordinator and LAHSA Outreach Coordinators.
2. Contractor must make best efforts to attend all SPA Outreach Coordination meetings held in the SPA to ensure effective collaboration and coordination when discussing geographical coverage of the SPA.

PERSONNEL

1. Contractor must ensure that all staff and volunteers that are contracted to provide services specifically targeted to serving transition age youth must be fingerprinted and pass a criminal background (Live Scan) check before working/ interacting with any youth who are served in the program.

Appendix B: Qualified Agencies

Qualified Agencies (June 27, 2025)		
Agency Name	City Council Districts	Service Planning Area
Five Keys	5, 11, 12, 5	Not Specified
PATH	1, 4, 5, 11, 13, 14	4, 5
B.A.R.E. Truth, Inc	Not Specified	Not Specified
Hope the Mission	Not Specified	Not Specified
Volunteers of America of Los Angeles	Not Specified	Not Specified
St. John's Community Health	Not Specified	Not Specified
Special Services Group, Inc	8, 9, 10, 15	6
St. Joseph Center	Not Specified	Not Specified
U.S. Vets	Not Specified	Not Specified
Helpline Youth Counseling, Inc	14	Not Specified
Christ Living Gospel Ministry American Renascent Center	14	Not Specified