

GOVERNMENT OPERATIONS COMMITTEE REPORT relative to a new license agreement with Making It Happen Inc. for office space at North Valley City Hall, 7747 Foothill Boulevard, Room 203, Tujunga, CA 91042.

Recommendation for Council action:

AUTHORIZE the Department of General Services (GSD) to execute a new license agreement between the City and Making It Happen Inc., a 501(c)(3) non-profit organization, for office space to be used to provide food and grocery assistance at North Valley City Hall, 7747 Foothill Boulevard, Room 203, Tujunga, CA 91042.

Fiscal Impact Statement: The Municipal Facilities Committee (MFC) reports that there is no General Fund impact, as there is no revenue generated from this lease. Making It Happen is responsible for all improvements, maintenance and repairs to the office space.

Community Impact Statement: None submitted

**TIME LIMIT FILE - OCTOBER 2, 2023**

**(LAST DAY FOR COUNCIL ACTION - SEPTEMBER 29, 2023)**

### SUMMARY

At its regular meeting held on August 22, 2023, your Government Operations Committee considered an MFC report, dated August 3, 2023, relative to authorizing the GSD to execute a new license agreement between the City and Making It Happen Inc., a 501(c)(3) non-profit organization, for office space to be used to provide food and grocery assistance at North Valley City Hall, 7747 Foothill Boulevard, Room 203, Tujunga, CA 91042.

Pursuant to Motion adopted by the Council on February 24, 2023, Council file No. 22-1505, GSD was directed to negotiate and execute a license agreement with Making It Happen Inc. to occupy room #203, approximately 307 square feet, in the North Valley City Hall. Making It Happen Inc. offers access to food and grocery assistance with a weekly drive-thru pantry serving over 200-250 individuals and families. They furnish clean clothing, hot showers, job training, Narcan distribution and training access. Furthermore, they assist with the needs of unhoused individuals at local permanent housing facilities and provide homeless connect days offering free medical clinics. The office space will be utilized for administrative purposes, a drop-in location that provides an array of programs and services, as well as partnering with Council District 7 on community outreach. Their mission is to support the community in any way they can.

After an opportunity for public comment was held, the Committee moved to approve the recommendation in the MFC report, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

GOVERNMENT OPERATIONS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PADILLA:	YES
HERNANDEZ:	YES
HUTT:	YES

8-22-23 MM 22-1505

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**