ORDINANCE NO. 187848

An ordinance authorizing the employment of personnel in the Department of General Services of the City of Los Angeles.

THE PEOPLE OF THE CITY OF LOS ANGELES DO ORDAIN AS FOLLOWS:

Section 1. Employment authorization for Fiscal Year 2022-23 is hereby granted to the Department of General Services for the designated number of positions in each code and title as provided in this ordinance.

GENERAL SERVICES

No.	Code	Title
(a) Regular Positions:		
2	1116	Secretary
2	1117-2	Executive Administrative Assistant II
1	1117-3	Executive Administrative Assistant III
9	1121-1	Delivery Driver I
1	1121-3	Delivery Driver III
1	1170	Payroll Supervisor
1	1201	Principal Clerk
31	1214	Supply Services Payment Clerk
11	1223	Accounting Clerk
19	1358	Administrative Clerk
24	1368	Senior Administrative Clerk
1	1431-5	Programmer/Analyst V
1	1470	Data Base Architect
13	1513	Accountant
1	1517-1	Auditor I
7	1523-2	Senior Accountant II
1	1525-1	Principal Accountant I
2	1525-2	Principal Accountant II
1	1555-1	Fiscal Systems Specialist I
1	1593-2	Departmental Chief Accountant II
1	1593-3	Departmental Chief Accountant III
6	1596	Systems Analyst
4	1597-1	Senior Systems Analyst I

(a) Regular Positions:

2	1597-2	Senior Systems Analyst II
1	1702-2	Emergency Management Coordinator II
1	1726-2	Safety Engineering Associate II
1	1727	Safety Engineer
10	1832-1	Warehouse and Toolroom Worker I
10	1832-2	Warehouse and Toolroom Worker II
49	1835-2	Storekeeper II
21	1835-M	Storekeeper II
13	1837	Senior Storekeeper
1	1837-M	Senior Storekeeper
6	1839	Principal Storekeeper
4	1852	Procurement Supervisor
19	1859-2	Procurement Analyst II
2	1865-1	Supply Services Manager I
1	1865-2	Supply Services Manager II
2	1866	Stores Supervisor
1	1941-1	Real Estate Associate I
1	1943	Title Examiner
6	1960	Real Estate Officer
4	1961	Senior Real Estate Officer
2	1964-2	Property Manager II
5	3112	Maintenance Laborer
1	3115	Maintenance and Construction Helper
1	3115-9	Maintenance and Construction Helper
5	3124	Building Construction and Maintenance Superintendent
1	3126	Labor Supervisor
1	3127-2	Construction and Maintenance Supervisor II
217	3156	Custodian
22	3157-1	Senior Custodian I
28	3157-2	Senior Custodian II
28	3176	Custodian Supervisor
6	3178	Head Custodian Supervisor
2	3182-1	Chief Custodian Supervisor I
2	3182-2	Chief Custodian Supervisor II
10	3190	Building Maintenance District Supervisor
1	3194-2	Bldg Construction and Maintenance General Superintendent II
1	3333-1	Building Repairer I
1	3333-2	Building Repairer II
5	3338	Building Repairer Supervisor

(a) Regular Positions:

5	3344	Carpenter
4	3393	Locksmith
2	3423	Painter
1	3428	Sign Painter
14	3443	Plumber
6	3446	Plumber Supervisor
5	3476	Roofer
2	3477	Senior Roofer
1	3478	Roofer Supervisor
3	3521	Drill Rig Operator
1	3523	Light Equipment Operator
2	3529-1	Senior Parking Attendant I
1	3529-2	Senior Parking Attendant II
22	3530-1	Parking Attendant I
15	3530-2	Parking Attendant II
4	3531	Garage Attendant
24	3531-6	Garage Attendant
1	3533	Senior Garage Attendant
1	3535	Director of Fleet Services
2	3537	Parking Services Supervisor
3	3541-6	Construction Equipment Service Worker
9	3583	Truck Operator
1	3583-6	Truck Operator
1	3595-1	Automotive Dispatcher I
1	3595-2	Automotive Dispatcher II
5	3704-6	Auto Body Builder and Repairer
1	3706-2	Auto Body Repair Supervisor II
57	3711-5	Equipment Mechanic
117	3711-6	Equipment Mechanic
2	3712-5	Senior Equipment Mechanic
6	3712-6	Senior Equipment Mechanic
4	3714	Automotive Supervisor
14	3714-6	Automotive Supervisor
1	3716	Senior Automotive Supervisor
2	3716-6	Senior Automotive Supervisor
2	3718	General Automotive Supervisor
2	3721-5	Auto Painter
1	3721-6	Auto Painter
7	3727-6	Tire Repairer
1	3732	Tire Repairer Supervisor
4	3734-1	Equipment Specialist I

(a) Regular Positions:

3	3734-2	Equipment Specialist II
31	3742	Helicopter Mechanic
52	3743	Heavy Duty Equipment Mechanic
17	3743-6	Heavy Duty Equipment Mechanic
2	3745	Senior Heavy Duty Equipment Mechanic
5	3746	Equipment Repair Supervisor
1	3746-6	Equipment Repair Supervisor
7	3749-1	Helicopter Mechanic Supervisor I
2	3749-2	Helicopter Mechanic Supervisor II
3	3750	Equipment Superintendent
3	3763	Machinist
3	3771	Mechanical Helper
1	3773	Mechanical Repairer
14	3774	Air Conditioning Mechanic
2	3775	Sheet Metal Worker
1	3777	Sheet Metal Supervisor
6	3781	Air Conditioning Mechanic Supervisor
9	3796	Welder
22	3796-6	Welder
3	3798	Welder Supervisor
4	3799	Electrical Craft Helper
3	3860	Elevator Mechanic Helper
19	3863	Electrician
2	3864	Senior Electrician
6	3865	Electrician Supervisor
7	3866	Elevator Mechanic
1	3869-2	Elevator Repairer Supervisor II
5	5923	Building Operating Engineer
4	5925	Senior Building Operating Engineer
1	5927	Chief Building Operating Engineer
1	7246-4	Civil Engineering Associate IV
1	7830	Senior Chemist
2	7833-2	Chemist II
1	7840-1	Wastewater Treatment Laboratory Manager I
1	7840-2	Wastewater Treatment Laboratory Manager II
17	7967-2	Materials Testing Engineering Associate II
5	7967-3	Materials Testing Engineering Associate III
1	7967-4	Materials Testing Engineering Associate IV
38	7968-2	Materials Testing Technician II
2	7973-1	Materials Testing Engineer I
1	7973-2	Materials Testing Engineer II

(a) Regular Positions:

1	7974	Director of Materials Testing Services
1	9170-1	Parking Manager I
1	9170-2	Parking Manager II
20	9171-1	Senior Management Analyst I
7	9171-2	Senior Management Analyst II
8	9182	Chief Management Analyst
25	9184	Management Analyst
1	9254	General Manager General Services Department
4	9257	Assistant General Manager General Services Department
1	9375	Director of Systems
1,370		

(b) To be Employed As Needed in Such Numbers as Required:

0717-2	Event Attendant II
1121-2	Delivery Driver II
1223	Accounting Clerk
1358	Administrative Clerk
1368	Senior Administrative Clerk
1502	Student Professional Worker
1539	Management Assistant
1832-2	Warehouse and Toolroom Worker II
1835-2	Storekeeper II
2415	Special Program Assistant II
2416	Special Program Assistant III
3111-2	Occupational Trainee II
3112	Maintenance Laborer
3113-1	Vocational Worker I
3113-2	Vocational Worker II
3115	Maintenance and Construction Helper
3124	Building Construction and Maintenance Superintendent
3127-2	Construction and Maintenance Supervisor II
3156	Custodian
3157-1	Senior Custodian I
3173	Window Cleaner
3176	Custodian Supervisor
3178	Head Custodian Supervisor
3194-2	Bldg Construction and Maintenance General Superintendent II
3333-1	Building Repairer I

(b) To be Employed As Needed in Such Numbers as Required:

3337	Electrical Construction Estimator
3339	Carpenter Shop Supervisor
3341	Construction Estimator
3342	Mechanical Construction Estimator
3343	Cabinet Maker
3344	Carpenter
3345	Senior Carpenter
3346	Carpenter Supervisor
3347	Senior Construction Estimator
3353	Cement Finisher
3354	Cement Finisher Supervisor
3357	Glazier
3393	Locksmith
3418	Carpet Layer
3423	Painter
3424	Senior Painter
3426	Painter Supervisor
3443	Plumber
3444	Senior Plumber
3446	Plumber Supervisor
3451	Masonry Worker
3453	Plasterer
3476	Roofer
3523	Light Equipment Operator
3525	Equipment Operator
3529-1	Senior Parking Attendant I
3529-2	Senior Parking Attendant II
3530-1	Parking Attendant I
3530-2	Parking Attendant II
3531	Garage Attendant
3533	Senior Garage Attendant
3541	Construction Equipment Service Worker
3583	Truck Operator
3704-6	Auto Body Builder and Repairer
3707-6	Auto Electrician
3711	Equipment Mechanic
3721-6	Auto Painter
3723	Upholsterer
3727	Tire Repairer
3742	Helicopter Mechanic
3763	Machinist

(b) To be Employed As Needed in Such Numbers as Required:

3771	Mechanical Helper
3773	Mechanical Repairer
3774	Air Conditioning Mechanic
3775	Sheet Metal Worker
3777	Sheet Metal Supervisor
3781	Air Conditioning Mechanic Supervisor
3796	Welder
3799	Electrical Craft Helper
3860	Elevator Mechanic Helper
3863	Electrician
3864	Senior Electrician
3865	Electrician Supervisor
3866	Elevator Mechanic
5923	Building Operating Engineer
7854-2	Laboratory Technician II
7967-2	Materials Testing Engineering Associate II
7968-2	Materials Testing Technician II
9170	Parking Manager
9171-1	Senior Management Analyst I
9171-2	Senior Management Analyst II
9184	Management Analyst

(c) Hiring Hall to be Employed As Needed in Such Numbers as Required:

0852	Building Operating Engineer - Hiring Hall (with License)
0853	Building Operating Engineer - Hiring Hall (without License)
0855	Air Conditioning Mechanic - Hiring Hall
0857	Cabinet Maker - Hiring Hall
0858	Carpenter - Hiring Hall
0858-Z	City Craft Assistant - Hiring Hall
0859	Carpet Layer - Hiring Hall
0860-1	Cement Finisher I - Hiring Hall
0860-2	Cement Finisher II - Hiring Hall
0862	Electrical Craft Helper - Hiring Hall
0863	Electrical Mechanic - Hiring Hall
0864	Electrical Repairer - Hiring Hall
0865	Electrician - Hiring Hall
0866	Elevator Mechanic - Hiring Hall
0867	Elevator Mechanic Helper - Hiring Hall
0868	Glazier - Hiring Hall

(c) Hiring Hall to be Employed As Needed in Such Numbers as Required:

0869	Masonry Worker - Hiring Hall
0870	Painter - Hiring Hall
0872-1	Pipefitter I - Hiring Hall
0872-2	Pipefitter II - Hiring Hall
0872-3	Pipefitter III - Hiring Hall
0873	Plasterer - Hiring Hall
0874	Plumber I - Hiring Hall
0874-2	Plumber II - Hiring Hall
0875	Roofer - Hiring Hall
0876	Sheet Metal Worker - Hiring Hall
0878	Sign Painter - Hiring Hall
0880-1	Tile Setter I - Hiring Hall
0880-2	Tile Setter II - Hiring Hall
0890	Iron Worker - Hiring Hall
0897	Equipment Operating Engineer - Hiring Hall
0898	Operating Engineer - Hiring Hall
0899	Laborer - Hiring Hall
0899-F	Construction Tenders - Hiring Hall
0899-G	Trainee - Hiring Hall
0899-H	Plasterer Tenders - Hiring Hall
0899-I	Brick Tenders - Hiring Hall

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Sec. 1.1. Employment is hereby authorized in the Department of General Services of the designated number of persons in each code and title as set forth in this section:

PRINTING

(a) Regular Positions:

No.	Code	Title
1	1121-2	Delivery Driver II
2	1358	Administrative Clerk
2	1368	Senior Administrative Clerk
2	1481-1	Pre-Press Operator I
6	1485-1	Bindery Equipment Operator I
1	1485-2	Bindery Equipment Operator II
1	1488	Director of Printing Services
1	1489	Print Shop Trainee
10	1493	Duplicating Machine Operator
1	1494-1	Printing Press Operator I
1	1494-2	Printing Press Operator II
1	1496	Printing Services Superintendent
4	1497	Bindery Worker
1	1500	Senior Duplicating Machine Operator
2	1513	Accountant
1	1523-2	Senior Accountant II
1	1597-1	Senior Systems Analyst I
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(b) To be Employed As Needed in Such Numbers as Required – Printing Fund:

Code	Title
1121-2	Delivery Driver II
1358	Administrative Clerk
1368	Senior Administrative Clerk
1481-1	Pre-Press Operator I
1481-2	Pre-Press Operator II
1485-2	Bindery Equipment Operator II
1489	Print Shop Trainee
1493	Duplicating Machine Operator
1494-1	Printing Press Operator I
1494-2	Printing Press Operator II

1497	Bindery Worker
1500	Senior Duplicating Machine Operator
1513	Accountant
1523-2	Senior Accountant II
1832-1	Warehouse and Toolroom Worker I

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions so approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational class series, including related training classes, which have been authorized in the appropriate department personnel ordinance or by resolution of the City Council. If the employee's classification is not in the related occupational class series of the vacant position, then approval is required from the Office of the City Administrative Officer and the Personnel Department prior to such in-lieu filling. The vacant positions into which employees are to be hired on an in-lieu basis, whether or not in a related occupational series, must have a salary or salary range equal to or higher than the salary or salary range for the classification and pay grade in which the persons are to be employed. At no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever a vacant position used for the in-lieu filling of a classification provided under this section qualifies to receive adjusted compensation in accordance with the Los Angeles Administrative Code Section 4.61 Salary Notes of Schedule "A" and Section 4.72, payment of the adjusted compensation may then be made to the person employed in lieu if that person otherwise qualified to receive such adjusted compensation.

Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

HYDEE FELDSTEIN SOTO, City Attorney

By _____
VIVIENNE SWANIGAN
Assistant City Attorney

Date 2/1/2023

File No. 22-1700

The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

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Ordinance Passed May 9, 2023

MAYOR

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Approved 05/18/2023

Ordinance Posted: 05/24/2023
Ordinance Effective Date: 06/02/2023