ORDINANCE NO. 187864

An ordinance authorizing the employment of personnel in the Zoo Department of the City of Los Angeles.

THE PEOPLE OF THE CITY OF LOS ANGELES DO ORDAIN AS FOLLOWS:

Section 1. Employment authorization for Fiscal Year 2022-23 is hereby granted to the Zoo Department for the designated number of positions in each code and title as provided in this ordinance.

ZOO

No.	Code	Title
(a) Regular Positions:		
1	1117-2	Executive Administrative Assistant II
1	1117-3	Executive Administrative Assistant III
3	1223	Accounting Clerk
4	1358	Administrative Clerk
1	1358	Administrative Clerk (Half-Time)
9	1368	Senior Administrative Clerk
1	1513	Accountant
1	1523-2	Senior Accountant II
2	1596	Systems Analyst
1	1597-1	Senior Systems Analyst I
1	1597-2	Senior Systems Analyst II
1	1670-2	Graphics Designer II
1	1670-3	Graphics Designer III
1	1702-1	Emergency Management Coordinator I
1	1714-1	Personnel Director I
2	1731	Personnel Analyst
1	1785-1	Public Relations Specialist I
1	1785-2	Public Relations Specialist II
1	1786	Principal Public Relations Representative
1	1793-2	Photographer II
1	1835-2	Storekeeper II
1	2360	Chief Veterinarian
1	2364	Zoo Nutritionist

(a) Regular Positions:

3	2367-2	Zoo Veterinarian II
1	2367-3	Zoo Veterinarian III
5	2369	Veterinary Technician
1	2400-1	Aquarist I
1	2400-2	Aquarist II
6	2412-1	Park Services Attendant I
6	2412-2	Park Services Attendant II
3	2415	Special Program Assistant II (Half-Time)
2	2422	Senior Park Services Attendant
1	2424	Principal Park Services Attendant
2	3112	Maintenance Laborer
2	3115	Maintenance and Construction Helper
1	3127-2	Construction and Maintenance Supervisor II
19	3141	Gardener Caretaker
2	3143	Senior Gardener
1	3146	Senior Park Maintenance Supervisor
14	3156	Custodian
1	3176	Custodian Supervisor
1	3178	Head Custodian Supervisor
1	3333-1	Building Repairer I
2	3344	Carpenter
1	3345	Senior Carpenter
1	3351	Cement Finisher Worker
2	3353	Cement Finisher
2	3423	Painter
1	3424	Senior Painter
2	3443	Plumber
1	3444	Senior Plumber
1	3451	Masonry Worker
2	3523	Light Equipment Operator
1	3525	Equipment Operator
2	3583	Truck Operator
2	3773	Mechanical Repairer
1	3774	Air Conditioning Mechanic
1	3775	Sheet Metal Worker
1	3796	Welder
1	3863	Electrician
1	3864	Senior Electrician
2	3913	Irrigation Specialist
1	4276	Zoo Curator of Birds
1	4277	Zoo Curator of Reptiles

(a) Regular Positions:

1	4290	Zoo Registrar
2	4297	Zoo Curator
7	4300-2	Zoo Curator of Education II
3	4300-3	Zoo Curator of Education III
1	4300-4	Zoo Curator of Education IV
1	4302	Zoo Research and Conservation Director
82	4304	Animal Keeper
5	4304	Animal Keeper (Half-Time)
8	4305	Senior Animal Keeper
1	4308	Animal Collection Curator
3	4312	Principal Animal Keeper
1	6147	Audio Visual Technician
1	7929-1	Landscape Architect I
1	9167-1	Senior Personnel Analyst I
1	9171-1	Senior Management Analyst I
2	9171-2	Senior Management Analyst II
1	9182	Chief Management Analyst
1	9184	Management Analyst
1	9500	General Manager Zoo
1	9501	Zoo Assistant General Manager
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(b) Commissioner Positions:

5	0101-2	Commissioner

(c) To be Employed As Needed in Such Numbers as Required:

0965	Plumber - Exempt
1113	Community and Administrative Support Worker II
1114	Community and Administrative Support Worker III
1223	Accounting Clerk
1358	Administrative Clerk
1368	Senior Administrative Clerk
1427-1	Computer Operator I
1501	Student Worker
1502	Student Professional Worker
1513	Accountant
1535-1	Administrative Intern I
1535-2	Administrative Intern II
1537	Project Coordinator
1542	Project Assistant

(c) To be Employed As Needed in Such Numbers as Required:

1596	Systems Analyst
1670-1	Graphics Designer I
1793-1	Photographer I
2367-2	Zoo Veterinarian II
2369	Veterinary Technician
2400-1	Aquarist I
2415	Special Program Assistant II
2416	Special Program Assistant III
2418-1	Assistant Park Services Attendant I
2418-2	Assistant Park Services Attendant II
2498	Recreation Assistant
2499	Recreation Instructor
3115	Maintenance and Construction Helper
3156	Custodian
4304	Animal Keeper
6147	Audio Visual Technician
6152-1	Librarian I

(d) Hiring Hall to be Employed As Needed in Such Numbers as Required:

0855	Air Conditioning Mechanic - Hiring Hall
0858	Carpenter - Hiring Hall
0858-Z	City Craft Assistant - Hiring Hall
0860-1	Cement Finisher I - Hiring Hall
0860-2	Cement Finisher II - Hiring Hall
0865	Electrician - Hiring Hall
0870	Painter - Hiring Hall
0872-2	Pipefitter II - Hiring Hall
0874-2	Plumber II - Hiring Hall
0876	Sheet Metal Worker - Hiring Hall

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Sec. 1.1. The General Manager may prescribe varying work schedules consisting of 40 hours per week for all employees in the Department, which schedules may include as a part of the workweek, Saturdays, Sundays and holidays.

Sec. 1.2. Employees in the following classification and job status, when required to wear a prescribed uniform in the conduct of their work assignment, shall receive a uniform maintenance allowance, in addition to the salary prescribed for their classification, as indicated:

Code	Class Title	Job Status	Allowance
3111-1	Occupational Trainee I	Temporary	$0.15 per hr.

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational class series, including related training classes, which have been authorized in the appropriate department personnel ordinance or by resolution of the City Council. If the employee's classification is not in the related occupational class series of the vacant position, then approval is required from the Office of the City Administrative Officer and the Personnel Department prior to such in-lieu filling. The vacant positions into which employees are to be hired on an in-lieu basis, whether or not in a related occupational series, must have a salary or salary range equal to or higher than the salary or salary range for the classification and pay grade in which the persons are to be employed. At no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever a vacant position used for the in-lieu filling of a classification provided under this section qualifies to receive adjusted compensation in accordance with the Los Angeles Administrative Code Section 4.61 Salary Notes of Schedule "A" and Section 4.72, payment of the adjusted compensation may then be

made to the person employed in lieu if that person otherwise qualified to receive such adjusted compensation.

Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

HYDEE FELDSTEIN SOTO, City Attorney

By _____
VIVIENNE SWANIGAN
Assistant City Attorney

Date 2/1/2023

File No. 22-1700

The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

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Ordinance Passed May 9, 2023

MAYOR

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Approved _____
05/18/2023

Ordinance Posted: 05/24/2023
Ordinance Effective Date: 06/02/2023