



December 22, 2025

The Honorable City Council
of the City of Los Angeles
(via email)

Subject: First Amendment to Contract DA-5596 with
the Los Angeles Tourism and Convention Board

LAX
Van Nuys
City of Los Angeles

Enclosed for your consideration is the First Amendment to Contract DA-5596 with the Los Angeles Tourism and Convention Board, that was approved by the Board of Airport Commissioners at its December 18, 2025 meeting. There is no impact to the General Fund.

Karen Bass
Mayor

Board of Airport
Commissioners

RECOMMENDATIONS FOR CITY COUNCIL:

Karim Webb
President

Matthew M. Johnson
Vice President

Vanessa Aramayo
Courtney La Bau
Victor Narro
Nicholas P. Roxborough
Valeria C. Velasco

John Ackerman
Chief Executive Officer

1. Concur with said Board's adoption of staff's determination that the item is exempt from California Environmental Quality Act (CEQA) requirements pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; and
2. Approve the First Amendment to Contract DA-5596 with the Los Angeles Tourism and Convention Board to increase the contract authority by \$1,500,000, for new total not to exceed \$3,750,000, covering professional services related to air service marketing, trade missions, and promotional and development consulting services for Los Angeles World Airports; and
3. Further concur with said Board's action on December 18, 2025, by Resolution 28285, authorizing the Los Angeles World Airports Chief Executive Officer, or designee, to execute said First Amendment to Contract DA-5596 with the Los Angeles Tourism and Convention Board.

This document and its attachments are advisory only and do not constitute a complete and official submittal to the City Council. The official submittal, including this document and its attachments, will be submitted electronically to the City Council and the Council File Management System pursuant to Charter Section 373 via the City Clerk's website when the file is complete.

Very truly yours,


Grace Miguel, Commission Executive Assistant II
BOARD OF AIRPORT COMMISSIONERS

Enclosures

cc: CAO (Airport Analyst), e-file
CLA (Airport Analyst), e-file

