

PUBLIC WORKS COMMITTEE REPORT relative to a contract with Parkwood Landscape Maintenance, Inc., to provide specialized site services for the Japanese Garden at the Donald C. Tillman Water Reclamation Plant.

Recommendation for Council action:

AUTHORIZE the Board of Public Works (BPW), or two members of the BPW, on behalf of the Bureau of Sanitation, to execute the proposed Personal Services Contract with Parkwood Landscape Maintenance, Inc. for specialized site services at the Donald C. Tillman Water Reclamation Plant or a five-year term, with a two-year renewal option to be exercised at the City's sole discretion, which has been previously approved by the BPW. The total maximum not to exceed contract amount is \$9,000,000 for the services and authority to execute is subject to the City Attorney approval as to form.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no additional impact to the General Fund as funding is provided by the Sewer Construction and Maintenance Fund. The contract includes Standard Provisions which contain a City obligation limitation clause which limits the City's obligation to make payments to funds which have been appropriated for this purpose.

Financial Policies Statement: The CAO reports that the above recommendations comply with the City's Financial Policies in that expenditures of special funds are limited to the mandates of the funding sources.

Community Impact Statement: None submitted

TIME LIMIT FILE – AUGUST 25, 2023

(LAST DAY FOR COUNCIL ACTION – AUGUST 25, 2023)

SUMMARY

At the meeting held on August 9, 2023, your Public Works Committee considered a CAO report relative to a contract with Parkwood Landscape Maintenance, Inc., to provide specialized site services for the Japanese Garden at the Donald C. Tillman Water Reclamation Plant.

After an opportunity for public comment was held, the Committee moved to approve the CAO's recommendation, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
LEE	YES
BLUMENFIELD	ABSENT
RAMAN	YES

ME

-NOT OFFICIAL UNTIL COUNCIL ACTS-