



Office of the Los Angeles City Attorney  
Hydee Feldstein Soto

REPORT NO. R 24 - 0 3 0 6  
JUN 0 7 2024

**REPORT RE:**

**DRAFT ORDINANCE ESTABLISHING A CHARTER REFORM COMMISSION**

The Honorable City Council  
of the City of Los Angeles  
Room 395, City Hall  
200 North Spring Street  
Los Angeles, California 90012

Honorable Members:

On May 14, 2024, the City Council requested this Office to prepare an ordinance establishing a Charter Reform Commission for the City of Los Angeles. This Office hereby transmits the enclosed draft ordinance pursuant to the Council's request. We have approved the draft ordinance as to form and legality.

Summary of the Proposed Ordinance

The enclosed draft ordinance would establish a Charter Reform Commission authorized to review the City Charter and develop recommended Charter amendments for the consideration of the City Council and Mayor. The Commission would be required to complete its work in time for its proposals to be considered for the ballot in 2026.

The Commission would consist of 13 members appointed in two phases. In the first phase, the Mayor would appoint four members, the Council President would appoint two members, and the Council President Pro Tempore would appoint two members, all subject to the confirmation of the City Council. In the second phase, the initial eight commissioners would appoint five additional commissioners, also subject to Council confirmation. The appointment of the five additional commissioners would be based on

criteria developed by the Commission and so that the Commission reflects the City's overall diversity.

The Commission would have an executive director who would be appointed by the Mayor and Council President, subject to Council confirmation. The Commission also would be assisted by the offices of the Chief Legislative Analyst, City Administrative Officer, City Clerk, and City Attorney.

The Commission would be required to solicit input from a wide variety of individuals and organizations in its review of the City Charter. As part of that process, the Commission would be required to adopt an Outreach and Engagement Plan and establish a program to solicit community impact statements from at least 60% of the City's Neighborhood Councils.

The Commission would dissolve after making its recommendations for the November 2026 ballot, unless the term of the Commission is extended by ordinance. The draft ordinance also provides that a new Charter Reform Commission shall be established every ten years such that a periodic review of the Charter can be completed in every year ending in the number 6.

#### Council Rule 38 Referral

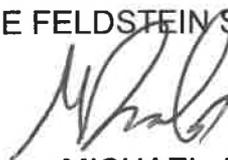
A copy of the draft ordinance was sent, pursuant to Council Rule 38, to the Chief Legislative Analyst's office and the CLA's comments have been incorporated or will be presented to the City Council when it considers this matter.

If you have any questions regarding this matter, please contact Assistant City Attorney Harit Trivedi at (213) 978-7100. A member of this Office will be available when you consider this matter to answer questions you may have.

Sincerely,

HYDEE FELDSTEIN SOTO, City Attorney

By



MICHAEL J. DUNDAS  
Senior Assistant City Attorney

MJD:HT:cl  
Transmittal