



clerk CIS <clerk.cis@lacity.org>

Your Community Impact Statement Submittal - Council File Number: 23-1027

LA City SNow <cityoflaprod@service-now.com>

Wed, Mar 18, 2026 at 9:33 AM

Reply-To: LA City SNow <cityoflaprod@service-now.com>

To: reformlacher@lacity.org, Clerk.CIS@lacity.org, commission@empowerla.org, tess.taylor@gtlnc.org

A Neighborhood Council Community Impact Statement (CIS) has been successfully submitted to your Commission or City Council. We provided information below about CISs and attached a copy of the CIS.

We encourage you to reach out to the Community Impact Statement Filer to acknowledge receipt and if this Community Impact Statement will be scheduled at a future meeting. Neighborhood Council board members are volunteers and it would be helpful if they received confirmation that you received their CIS.

The CIS process was enabled by the to Los Angeles Administrative Code §Section 22.819. It provides that, "a Neighborhood Council may take a formal position on a matter by way of a Community Impact Statement (CIS) or written resolution." NCs representatives also testify before City Boards and Commissions on the item related to their CIS. If the Neighborhood Council chooses to do so, the Neighborhood Council representative must provide the Commission with a copy of the CIS or rResolution sufficiently in advance for review, possible inclusion on the agenda, and posting on the Commission's website. Any information you can provide related to your agenda setting schedule is helpful to share with the NC.

If the CIS or resolution pertains to a matter *listed on the Commission's agenda*, during the time the matter is heard, the designated Neighborhood Council representative should be given an opportunity to present the Neighborhood Council's formal position. We encourage becoming familiar with the City Council's rules on the subject. At the Chair's discretion, the Neighborhood Council representative may be asked to have a seat at the table (or equivalent for a virtual meeting) typically reserved for City staff and may provide the Neighborhood Council representative more time than allotted to members of the general public. They are also permitted up to five (5) minutes of time to address the legislative body. If the CIS or resolution pertains to a matter *not listed on the agenda*, the designated Neighborhood Council representative may speak during General Public Comments.

We share this information to assist you with the docketing neighborhood council items before your board/commission. If you have questions and/or concerns, please contact the Department of Neighborhood Empowerment at empowerla@lacity.org.

***** This is an automated response, please DO NOT reply to this email. *****

Contact Information

Neighborhood Council: Greater Toluca Lake

Name: Tess Taylor

Email: tess.taylor@gtlnc.org

The Board approved this CIS by a vote of: Yea(12) Nay(0) Abstain(0) Ineligible(0) Recusal(0)

Date of NC Board Action: 03/17/2026

Type of NC Board Action: For

Impact Information

Date: 03/18/2026

Update to a Previous Input: Yes

Directed To: City Council and Committees, Charter Reform Commission, Board of Neighborhood Commissioners

Council File Number: 23-1027

City Planning Number:

Agenda Date:

Item Number:

Summary: Neighborhood Council terms are set by their respective bylaws. Citywide Neighborhood Council elections are held every two years. A Neighborhood Council's bylaws stipulate whether the Directors or Members of its Governing Board are selected or elected, and with what frequency.



Greater Toluca Lake Neighborhood Council
Resolution



Tuesday, March 17th, 2026

Position: SUPPORT
Vote: 12 / 0 / 0

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The Greater Toluca Lake Neighborhood Council

by:

A handwritten signature in blue ink, appearing to read "Tess Taylor", written over a horizontal line.

Tess Taylor
President

Preliminary list of recipients, subject to confirmation and possible supplementation.
This list is for information purposes only and is not part of the subject resolution itself.

to: [Council File 23-1027](#) - Charter Reform / Commission Creation / Periodic Review / Organizational Infrastructure / Strategic Policies (Krekorian, Harris-Dawson, McOsker)
Mayor Karen Bass
Adrin Nazarian, Councilmember, Council District 2
Marqueece Harris-Dawson, Councilmember, Council District 8
Tim McOsker, Councilmember, Council District 15
Hugo Soto-Martínez, Councilmember, Council District 13
Members of the Los Angeles City Council

Los Angeles City Charter Reform Commission:

Raymond Meza, Chair
Melinda Murray, Second Vice Chair
Christina Sanchez, Vice Chair
Carla Fuentes, Mona Field, Andrea Mac, Diego Andrades, Robert Lewis, Ted Stein, Michael Yap, James M. Thomas and Jason Levin, Commissioners

cc: [Council File 23-1027-S8](#) - Charter Reform Commission / Recommendations / Strategic Policies Updates (McOsker, Soto-Martínez)

Board of Neighborhood Commissioners:

Len Shaffer, President
Karen Connor Waters, Vice President,
Debbie Wehbe, Douglas Epperhart, Maggie Quiroz, and Randall Erving, Commissioners

Los Angeles Neighborhood Council Coalition:

Terrence Gomes, Chair
Kay Hartman, Chair, Better Government Committee

Valley Alliance of Neighborhood Councils:

Linda Gravani, Chair

Los Angeles Budget Advocates:

Jay Handal and Glenn Bailey, Co-Chairs

Department of Neighborhood Empowerment:

Carmen Chang, General Manager