

RULES, ELECTIONS AND INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT relative to establishing a permanent Office of Compliance that would proactively assist Councilmembers with identifying and avoiding potential conflicts of interest, and related matters.

Recommendations for Council action, as initiated by Motion (Yaroslavsky – Raman – Krekorian – Park):

1. INSTRUCT the City Attorney, in consultation with the Executive Director of the Ethics Commission, the City Administrative Officer (CAO), and the Chief Legislative Analyst (CLA) to provide a detailed report within 90 days with recommendations for establishing a permanent Office of Compliance that would proactively assist Councilmembers with identifying and avoiding potential conflicts of interest by reviewing financial disclosure and other forms of Councilmembers and upcoming City Council and City Council Committee agendas to identify potential conflicts. The report should include, but not be limited to:
  - a. A complete description of the responsibilities of the Office of Compliance and a system for conducting proactive reviews, drawing on the experience of any major cities or other government agencies with successful centralized compliance offices or units.
  - b. The costs, potential funding sources, personnel, structure, and facilities needs of a permanent Office of Compliance, including whether the Office of Compliance should be established as an independent body or within an existing City department, an analysis of where personnel for the Office of Compliance could be sourced (within and outside current City staff) and benchmark comparisons with staffing and resources at other large municipalities' and agencies' central compliance offices or units.
  - c. Any changes to the City's ordinances and/or the City Charter that would be necessary to establish the Office of Compliance as the unit responsible for assisting Councilmembers with identifying and reporting conflicts of interest and abiding by ethics laws.
2. INSTRUCT the CLA to appoint a staff member in the Office of the CLA to be the interim Compliance Officer while the Report referenced in recommendation No. 1 is completed.

Fiscal Impact Statement: Neither the CLA nor the CAO has completed a financial analysis of this report.

Community Impact Statement: Yes

For, if Amended: Sherman Oaks Neighborhood Council

**(Ad Hoc Committee on City Governance Reform waived consideration of the above matter.)**

## SUMMARY

At its meeting held on October 20, 2023, the Rules, Elections and Intergovernmental Relations Committee considered a Motion (Yaroslavsky – Raman – Krekorian – Park) relative to establishing a permanent Office of Compliance that would proactively assist Councilmembers with identifying and avoiding potential conflicts of interest, and related matters.

After an opportunity for public comment was held, the Committee moved to approve the recommendation in the Motion, as amended, as stated above. Subsequently, the Ad Hoc Committee on City Governance Reform waived consideration of this matter. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

RULES, ELECTIONS AND INTERGOVERNMENTAL RELATIONS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN	YES
HARRIS-DAWSON	ABSENT
BLUMENFIELD	YES

MM 10/20/23 CF 23-1097

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**