



KAREN BASS
MAYOR

May 21, 2026

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Eunice Song to the Area Planning Commission - East LA for the term ending June 30, 2031. Ms. Song's current term expires on June 30, 2026.

I certify that in my opinion Ms. Song is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'.

KAREN BASS
Mayor

KB:lap

Attachment

COMMISSION APPOINTMENT FORM

Name: Eunice Song
Commission: Area Planning Commission - East LA
End of Term: 6/30/2031

Appointee Information

1. **Race:** API
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 14 - East LA
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., Southwestern University School of Law
7. **Occupation/profession:** Executive Director, The Korean American Coalition
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioner	APC	CD	Race	Gender	Term End
Avila-Hernandez, Lydia	East LA	14	L	F	6/30/2030
Geaga, Jaime	East LA	13	API	M	6/30/2029
Song, Eunice	East LA	14	API	F	6/30/2026
Dellinger, Myanna	East LA	14	C	F	6/30/2028
Gutierrez, Gloria	East LA	14	L	F	6/30/2027

EXPERIENCE

The Korean American Coalition - Los Angeles (KAC), Los Angeles, CA

Executive Director- November 2018 - Present

- **Executive Duties:** Manages the vision and objectives of the organization; Restructured and reorganized the organization's pillars of focus to the core values of: Civic Engagement & Community Advocacy, Alternative Dispute Resolution and Leadership Development. Raised the standard on quality of services and programs provided to the community. Increased the staffing and annual budget at a record rate in the history of the organization.
- **Awards:** Won the prestigious Korean Presidential Award for outstanding nonprofit. It was a global competition due to the leadership for the work done for the community for redistricting to keep Koreatown whole at City, County, and all three State levels, as well as for the programs and services helping thousands of community members and being an exemplary organization.
- **Development:** Responsible for revenue and fundraising through partnerships, donor management and the entire budget for the organization. Nearly quadrupled the revenue within six years; tripled the staff by year 4; Increased the gender diversity on the board of directors from 10% to 40% female and board participation to 90%.
- **Programs:** Created bilingual stop the Hate series of educational videos working with law enforcement (Los Angeles District Attorney, LADP, Los Angeles City Attorney) to teach the importance of reporting hate incidents and hate crimes; Created resources for youth to fight hate. Revived the oldest signature leadership program for Korean American college students: the National College Leadership Conference (NCLC); Created a joint six-week leadership program: Emerging Leaders Ignite Next Gen Fellowship with the Council of Korean Americans. Increased the Model United Nations program by 33%. Increased the case closure rate for Dispute Resolution Program services four fold, serving a historical record of community members.
- **Coalition Building:** Serves/served on over 10 community advisory groups, committees and boards:
Community Co-Chair for the Los Angeles County Registrar-Recorder/County Clerk Language Accessibility Advisory Committee (LAAC) for the past 7 years; Los Angeles County District Attorney's office AAPI Advisory Board member; served on Steering Committee Member AAHNPI and AMEMSA Educational Equity Los Angeles Unified School District (LAUSD); LA for Good Leadership Council (ADL, AJC, AAAJ-LA, Urban League, etc.); Led the Koreatown Redistricting Task Force (K-RTF as the Co-Chair); KAC National - Committee Chair for Public Policy and Rapid Response; Board Member and Secretary - Koreatown Organizations Association (KOA); Koreatown Arts and Recreational Center (K-ARC); former Board member, Korean American United Foundation (KAUF); LA County Workforce Development Aging and Community Services (WDACS) Dispute Resolution Center Contract Providers now under DCBA; Board Member, AAPI Equity Alliance (Creators of Stop the Hate)
- **Media & Community Outreach:** Organized press conferences reported in media outlets such as Korea Times, Korea Central Daily, Daily Sports Seoul USA, Radio Korea etc. As well as mainstream media and ethnic media live interviews.

4.29 Alternative Dispute Resolution (ADR) Center Director, July 2017 – Present; Mediation Director, April 2012 – November 2012, Volunteer Advisor to ADR Center November 2012-February 2013; Mediator, March 2009 – June 2011

- **Managerial Duties:** Revamped the organizational structure training model so that every employee is a certified mediator. Restructured the department's case management system; Trained and supervised staff (attorney mediators, staff mediators, support staff, volunteers); Increased annual performance metrics at a case closure rate of over 300% above quota.
- **Financial & Regulatory Duties:** Managed financial grant funding reports to the County of Los Angeles on a monthly basis. Successfully managed five LA County grant fiscal monitoring audits. Successfully managed County contract compliance. Secured 300% increase in funding.

- **Mediation Work:** Lead team to mediate and successfully closed an average of 15-20 mediation and conciliation cases per month covering various legal areas including consumer-merchant, ADA, lawyer-client, governmental, organizational, business to business, landlord-tenant (commercial/residential), family-relations, administrator-student, and contractual disputes in a bilingual capacity.
- **Media & Community Outreach:** Participated in press conferences reported in media outlets such as Korea Times, Korea Central Daily, Daily Sports Seoul USA, Radio Korea, including live interviews programs.

City of Los Angeles, East Los Angeles Area Planning Commission (ELA APC)

President, August 2025-Present

Vice-President Commissioner, June 2023-August 2025

- Adjudicate over matters including permits and appeals for land use applications for the City of Los Angeles. Obtain and evaluate input from various stakeholders, including members of the public during regular hearings twice a month.
- Vote on binding decisions, based on facts and evidence under the Brown Act, on land use applications, zoning matters and permits within the boundaries of east Los Angeles.
- Preside over hearings in the absence of the President.

Law Offices of Etan Z. Lorant, Woodland Hills, CA

Attorney & Law Clerk, September 2011-March 2012

- **Law & Motion Practice:** Researched multiple legal issues, prepared law and motion work on high profile cases, including a high-profile employment and discrimination case involving U.S. actor Mel Gibson.
- **Pre-Trial Investigation Duties:** Developed factual history of litigation cases by interviewing clients and documents, and by assisting in depositions.

Los Angeles City Attorney's Office, Los Angeles, CA

Volunteer Attorney (Complex Tort Litigation in the Civil Division), September 2011-January 2012

Law Clerk (Complex Tort Litigation in the civil division), February 2011 – May 2011

Reserve Prosecutor (Criminal Division), September 2010-November 2010

Law Clerk to Sue Frauens & Howard Gluck (Criminal Division), March 2010-May 2010

- **Managerial Duties:** Assigned as Case Manager for *Santiesteban v. City of Los Angeles*, the largest complex tort case filed against the City of Los Angeles at the time; supervised two attorneys responsible for drafting pretrial motions in the case.
- **Case Management:** Developed legal and factual arguments upon review of evidence, which contributed to a settlement agreement reducing the plaintiff's claim of \$30 million to \$1 million.
- **Law & Motions Practice:** Drafted three successful motions to compel medical and mental examinations; Drafted two successful oppositions to motions to compel brought by plaintiff; Represented the City of Los Angeles in pretrial court hearings.
- **Pre-Trial Investigation Duties:** Developed factual history of litigation cases by interviewing witnesses including Korean-speaking witnesses in a bilingual capacity to assist the prosecutor; assisted attorneys in depositions. Facts developed during discovery were used to develop a successful case-in-chief and trial strategy.

Los Angeles Department of Transportation (LADOT), Vice-President Commissioner, Honorable Sherry Yi-Hill, Los Angeles, CA

Briefing Clerk to Commissioner Sherry Yi-Hill, January-September 2005

- **Briefings Preparation:** Prepared bi-monthly briefings used by the Commissioner in resolving over 200 permit applications and transportation regulations for the City of Los Angeles.
- **Recommendations & Presentations:** Presented cases briefings before the Commissioner and issued recommendations on the disposition of those applications based on public records available before hearings. The Commission adopted the majority of these recommendations.

EDUCATION

Southwestern Law School, SCALE (*Two-Year Accelerated Program*), Los Angeles, CA
Juris Doctor, May 2010
Recipient, Southwestern Scholarship

University of California, Los Angeles (UCLA Ext.), Los Angeles, CA
Graduate, Professional Certificate in Human Resource Management, May 2006

University of California, Riverside, CA
Bachelor of Science, Biology, June 2006
Recipient, Chancellor's Scholarship; Recipient Alumni Association Scholarship; Recipient, The United States Presidential Scholarship; Recipient, Rotary Club Scholarship.

ACCREDITATIONS

- *Reserve Prosecutor*
 - **Los Angeles City Attorney's Office - Academy of Justice**, Los Angeles, CA
Completed City of Los Angeles trial advocacy training program, November 2010.
- *Certified Mediator*
 - **Certification in Mediation & Alternative Dispute Resolution**, Pasadena, CA
Los Angeles County Bar Association, March 2009.
- *University of Southern California, Marshall School of Executive Education*, Los Angeles, CA
 - May-July 2021, Executive Education Series Badges in Agile Leadership, Inclusive Leadership, Mindfulness Toward Humanistic Leadership, Psychological Safety

LANGUAGE SKILLS

- Fluent in written and spoken Korean

PROFESSIONAL AFFILIATIONS/MEMBERSHIPS

- FBI InfraGard
- FBI Citizens Academy Graduate, Fall 2022
- Council of Korean Americans (CKA)
- Korean American Bar Association (KABA)



KAREN BASS
MAYOR

May 21, 2026

Dear Ms. Song:

Congratulations! I am pleased to inform you of your appointment to the Area Planning Commission - East LA for the term ending June 30, 2031, subject to confirmation by the Los Angeles City Council.

On behalf of the people of Los Angeles, thank you for your willingness to serve. Our boards and commissions are a vital part of the City's governance, and your leadership and expertise will play an important role in shaping the future of Los Angeles.

To move forward, there are a few steps you must complete prior to the Council's consideration of your appointment. My Commission Affairs team has prepared an attached checklist with deadlines and submission instructions, and they are available to support you throughout the confirmation process.

Once again, congratulations, and thank you for your commitment to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:lap

Attachment I
Ms. Eunice Song
May 21, 2026

Nominee Check List

I. Within 7 days of appointment:

- Submit the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org **OR** mail them to:
 - Office of the Mayor
 - Attn: Luz Portillo
 - 200 N. Spring Street, Room 303
 - Los Angeles, CA 90012
 - Remuneration Form
 - Undated Separation Letters (2)
- Schedule a fingerprinting appointment to complete your background check.
 - The Commissions team will connect you with the Personnel Background Unit.
- Complete and file a Statement of Economic Interests (Form 700).
- Submit the CEC Form 60 (Ethics Clearance Form) to the City Ethics Commission.
 - The City Council cannot act on your nomination until the Ethics Department receives and submits your filings.
 - Note: you will be required to submit the same forms again after you are sworn in

II. Council Member Meetings:

You may be asked to meet with Councilmembers prior to your hearings.

- Your City Councilmember Ysabel Jurado
- Councilmember Bob Blumenfiels, Chair of the Council Committee, considering your nomination

III. Public Meetings at City Hall:

- Planning and Land Use Management Committee Hearing
 - The Clerk's office will contact you once your item has been scheduled.
- Full Council Hearing and Oath of Office
 - The Clerk's office will contact you once your item has been scheduled.

V. Standing Requirements

- Notify the Commissions team of any changes in address or contact information.
- If you wish to resign, you must submit a resignation letter to myr-commissions@lacity.org.