

PERSONNEL AND HIRING COMMITTEE REPORT relative to the exemption of three positions for the Community and Investment Department (CID) from the Civil Service pursuant to Charter Section 1001(d)(4).

Recommendation for Council action:

APPROVE the exemption of the following positions from the Civil Service for the CID pursuant to Charter Section 1001(d)(4):

- a. Project Coordinator (Class Code 1537); Position No. P167073
- b. Project Coordinator (Class Code 1537); Position No. P167074
- c. Chief Grants Coordinator (Class Code 9182); Position No. P167128

Fiscal Impact Statement: None submitted by the CID. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted

Summary:

On October 14, 2026, your Committee considered a September 30, 2026 CID report relative to the exemption of three positions from the Civil Service pursuant to Charter Section 1001(d)(4). According to the CID, on August 13, 2026, meeting, the Board of Civil Service Commissioners (CSC) approved re-exemptions for the following positions in the Economic and Workforce Development Department (EWDD) in accordance with City Charter Section 1001(d)(4), based on the positions being grant-funded for a term not to exceed two years. In this same meeting, the CSC also made a matter of record the Functional Transfer Fiscal Year (FY) 2026-2027, approved by the Los Angeles City Council of all EWDD positions into the CID.

The duties for each are as follows:

Workforce Development 23-1313 Position ID #P167073 & P167074 – Project Coordinator (PC) in-lieu of Management Analyst – Rapid Response: Position coordinates with employers, State of California and US Department of Labor staff, and others to inform dislocated workers and employees of their rights and available resources as mandated by the Workforce Innovation and Opportunities Act (WIOA). PC conducts background research on employers, including employment trends in the affected industry. Provides information, referrals, technical support and guidance to employees, employers, and other organizations to assist getting dislocated workers back into the labor market. The PC coordinates, set up and/or conduct meetings, workshops and oral/virtual presentations to various outside clients, such as funding agencies, Workforce

Development Boards, business and employee groups, agencies, dislocated personnel. (Sanchez-Morales & Tello) workers and employers, and Department

Position ID #P167128 - Chief Grants Administrator (CGA) - Position acts as the director of the Workforce Development Division of CID. The GCA will administer workforce related grants including the Workforce Innovation and Opportunity Act (WIOA) grant, the National Dislocated Worker Grants, and other City and County General Fund grants for CID. The GCA will oversee the day-to-day operations of the City's Workforce Development System, which includes the Adult and Dislocated WorkSource Centers, the YouthSource Centers, the Hire LA youth initiative, Los Angeles Regional Initiative for Social Enterprise (LA:RISE) and collaborate with strategic partners to align workforce programs for low-income and high-barrier job seekers. The GCA will manage the over \$100 million dollar workforce development budget, including the City staffing and more than 40 sub-recipients. The administrator will oversee the development of the budget for approval by the Workforce Development Board, City Council and Mayor, and provide oversight and reporting of all workforce-related grant expenditures. (Brooks) The above positions were previously approved based on temporary grant-funding under Charter Section 1001(d)(4). Employment authority for these positions are currently in effect within the FY 2026-2027 Personnel Authority Resolution (PAR) and will be extended in the FY 2027-2028 PAR.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendation contained in the CID report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel and Hiring Committee

COUNCILMEMBER:	VOTE:
McOSKER:	YES
RODRIGUEZ:	YES
SOTO-MARTINEZ:	ABSENT

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10/14/26

-NOT OFFICIAL UNTIL COUNCIL ACTS-