

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 7, 2025
To: The Council
From: Matthew W. Szabo, City Administrative Officer
Reference: 2024-25 Adopted Budget; Transportation – Special Parking Revenue Fund Surplus Report
Subject: **2024-25 SPECIAL PARKING REVENUE SURPLUS DECLARATION AND TRANSFER TO THE RESERVE FUND**

RECOMMENDATIONS

That the City Council, subject to the approval of the Mayor:

1. Declare a surplus for Fiscal Year 2024-25 of up to \$24,622,874 within the Special Parking Revenue Fund and instruct the Department of Transportation, and authorize the Controller, to transfer up to \$24,622,874 from the Special Parking Revenue Fund to the Reserve Fund; and,
2. Authorize the CAO to make technical corrections, if necessary, to effectuate the intent of the Mayor and Council.

BACKGROUND

Section 5.117, Subsection 6 of the Los Angeles Administrative Code (LAAC) authorizes the Council to make a surplus determination in the Special Parking Revenue Fund (SPRF) and to transfer the surplus to the Reserve Fund. Funds can only be declared surplus subsequent to the provision of the cost of operation and maintenance of on-street and off-street parking facilities as detailed in the Council adopted 5-Year Parking Operations and Maintenance Plan (C.F. 15-1450) and the maintenance of a contingency amount in the SPRF defined at the discretion of the Mayor and Council.

2024-25 Adopted Budget

This Office worked with the Department of Transportation (DOT) during the development of the 2024-25 budget to identify up to \$24,622,874 within the SPRF that was projected to be in excess of the Department's needs to operate and maintain the City's parking facilities and meters.

FISCAL IMPACT STATEMENT

Approval of the recommendations will provide up to \$24,622,874 in surplus funding from the 2024-25 Special Parking Revenue Fund monies to the Reserve Fund. The recommendations are consistent with the City's Financial Policies as sufficient funds exist to support this transfer.

FINANCIAL POLICIES STATEMENT

This recommendation is consistent with the City Financial Policies as sufficient funds exist to support the recommendation.

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