



Approved by:	Richard J. Connolly Deputy Executive Director Facilities Management Division	
ITEM TYPE	<input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Appropriation <input type="checkbox"/> Policy/Program	
SUBJECT	Request to adopt the following report, approve the First Amendment to Contract DA-5746 with Tarkett USA, Inc. for the supply, delivery, and installation of flooring materials for Los Angeles World Airports, increasing the value by \$3,066,000 for a new not-to-exceed amount of \$6,000,000, and extend the contract term for an additional three years to August 9, 2030.	

Item REQUIRES City Council Approval.
 Item is subject only to STANDARD REVIEW by the City Council.

DISCUSSION

1. Background and Necessity of Requested Action

07-18-2024	DA-5746	Award
Approved joining Sourcewell Contract 061323-TFU with Tarkett USA, Inc. and awarded a contract for the supply, delivery, and installation of flooring materials at Los Angeles International Airport (LAX) and Van Nuys Airport (VNY), for an amount not-to-exceed \$2,934,000. Contract DA-5746 expires on August 9, 2027. The Los Angeles City Council approved Contract DA-5746 on October 9, 2024 (Council File No. 24-1048).		

The Facilities Management Division (FMD) is responsible for maintaining the carpets and flooring at LAX and VNY to ensure comfort, safety, and aesthetics for passengers, employees, and visitors. This includes regular maintenance and repair to address wear and tear, spills, stains, and other damage caused by the high foot traffic volume and environmental factors.

The existing carpet, installed by FMD in 2014, has reached a level of deterioration and fraying that necessitates replacement, despite staff's ongoing repair and cleaning efforts. Replacing the carpet will enhance both the appearance and safety of the area by reducing trip hazards. Additionally, this update will help LAX prepare to welcome guests for the 2028 Summer Olympics.

The proposed First Amendment will provide the additional authority to cover the majority of the costs of replacing the carpet at the Tom Bradley International Terminal (TBIT). Carpet will be replaced in various gates at TBIT and the fifth-floor sterile corridor.

The estimated cost of this project is \$3,730,614. The FMD projects that TBIT carpet replacement will begin in February 2026 and take approximately four months to complete.

The remaining contract authority will be used for the TBIT gates near the Bus Gates, in addition to any other smaller carpet replacement needs at LAX and VNY.

2. **Selection Process:** Competitive process. Other process. Not applicable.

In July 2024, the Board approved joining Sourcewell Contract 061323-TFU with Tarkett USA, Inc. Sourcewell is a local government unit under the State of Minnesota, created by state law as a service cooperative to provide programs and services to educational and governmental entities. Sourcewell issued a Request for Proposals for “Flooring Materials with Related Supplies and Services” on June 13, 2023, and awarded Contract No. 061323-TFU to Tarkett USA, Inc. on August 11, 2023.

The Sourcewell Contract is currently set to expire on August 9, 2027, and includes provisions for annual extensions through August 9, 2030. Contract DA-5746 will terminate concurrently with the Sourcewell Contract, regardless of any extensions exercised.

The Sourcewell RFP process attracted 23 proposers, resulting in 11 awarded contracts. Tarkett ranked third overall. Among those top three, Tarkett placed second in pricing. FMD considered Tarkett due to this pricing structure, which is expected to save between 15% and 20% on flooring materials costs based on LAWA’s previous contract, and its established relationships with local installers.

Staff concluded that joining the original competitively bid government contract for the longer term would be a more efficient use of administrative resources than issuing a Request for Bids (RFB). This approach also helps maintain consistent pricing, which benefits LAWA.

Request to find that Charter Sec. 1022 is applicable to this action.

3. **Fiscal Impact:** None. Revenue generation. Cost/cost recovery. Other.

Costs for the contract will be recovered through landing fees, terminal rates and charges, and non-aeronautical revenues.

4. **Alternative Actions:** Alternatives considered. No alternatives considered.

APPROPRIATIONS

Appropriation required. No appropriation required. Funding is available.

Funds for this contract are available in the Fiscal Year 2025-2026 Los Angeles World Airports Operating Budget in LAX Cost Center 1150075 – Landside Building Paint and Sign Shop and VNY Cost Center 1400003 – Van Nuys Maintenance Services. Funding for subsequent years

will be requested as part of the annual budget process.

INCLUSIVITY & IMPACT

Goals/requirements identified. No goals/requirements stipulated. N/A or other.

LAWA did not stipulate any inclusivity goals for Contract DA-5746. However, Tarkett USA, Inc. will utilize V.T.P. Inc. to provide installation labor for the proposed work at TBIT. V.T.P. Inc. is a certified Minority, Small, and Women-owned Business Enterprise with the City of Los Angeles.

Tarkett USA, Inc. will continue using other authorized flooring installers including Moore United Construction, Inc., Donald M. Hoover Company, and Floor Tech America, Inc. for various flooring tasks throughout LAWA. Floor Tech America is also a certified Minority, Small, and Women-owned Business Enterprise.

PROVISIONS

The Chief Executive Officer has approved this item.

The Board of Airport Commissioners is hereby requested to adopt staff's determination that the requested action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.

The Board is hereby further requested to find that this action is exempt from the competitive bid process requirements per Los Angeles City Charter Section 371(e)(8) and Administrative Code Section 10.15(a)(8) in that this is a contract for a cooperative arrangement with another government agency for utilization of a purchasing contract of that agency.

The Board of is hereby further requested to authorize the Chief Executive Officer, or designee, to execute the First Amendment to Contract DA-5746 with Tarkett USA, Inc. subject to approval by the Los Angeles City Council and approval as to form by the City Attorney.

Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.