

LOS ANGELES POLICE COMMISSION

**BOARD OF
POLICE COMMISSIONERS**

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EXECUTIVE DIRECTOR

FLORENCE YU
ACTING INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

January 7, 2025

BPC #25-000

The Honorable Karen Bass
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles, Room 395
c/o City Clerk's Office

Dear Honorable Members:

RE: GRANT APPLICATION AND AWARD FOR THE 2024 DNA CAPACITY
ENHANCEMENT AND BACKLOG REDUCTION PROGRAM

At the regular meeting of the Board of Police Commissioners held Tuesday, January 7, 2025, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in cursive script that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant II

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

25-000

Reviewed:

3A

DS

Executive Director

1/2/25

Date

December 18, 2024
1.14

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: TRANSMITTAL OF THE APPLICATION AND AWARD FOR THE 2024
DNA CAPACITY ENHANCEMENT AND BACKLOG REDUCTION
PROGRAM GRANT

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application and award, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst, and to the City Clerk for Committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police, or designee, to retroactively apply for and accept the award for the Fiscal Year (FY) 2024 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program in the amount of \$1,995,862 for the period of October 1, 2024, through September 30, 2026, from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance;
 - B. AUTHORIZE the Chief of Police, or designee, to execute the 2024 DNA CEBR Program Grant Agreement on behalf of the City and submit the necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
 - C. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount of \$1,995,862 in accordance with the grant award agreement;
 - D. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Fund No. 339, Department No. 70;
 - E. AUTHORIZE the LAPD to prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

F. AUTHORIZE the Controller to establish a grant receivable and appropriate \$1,995,862 to appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the receipt and disbursement of the FY 2024 DNA CEBR Program grant funds;

G. AUTHORIZE the Controller to increase appropriations and transfer, as necessary, to FY 2024 DNA CEBR Program grant funds from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001090	Overtime Civilian	\$30,000.00
Account No. To Be Determined	Related Costs	\$1,506.00

H. AUTHORIZE the City Clerk to place the following actions relative to the FY 2024 DNA CEBR Grant on the City Council agenda on July 1, 2025 or on the first meeting day thereafter:

AUTHORIZE the Controller to increase appropriations and transfer, as necessary, to FY 2024 DNA CEBR Program grant funds from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001090	Overtime Civilian	\$780,000.00
Account No. To Be Determined	Related Costs	\$39,156.00

I. AUTHORIZE the City Clerk to place the following actions relative to the FY 2024 DNA CEBR Grant on the City Council agenda on July 1, 2026 or on the first meeting day thereafter:

AUTHORIZE the Controller to increase appropriations and transfer, as necessary, to FY 2024 DNA CEBR Program grant funds from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001090	Overtime Civilian	\$179,937.00
Account No. To Be Determined	Related Costs	\$9,034.00

DISCUSSION

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$1,995,862 grant award for the 2024 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program from the United States Department of Justice, Office of Justice

Programs, Bureau of Justice Assistance (BJA) for the period of October 1, 2024, through September 30, 2026. There are no matching funds required.

The 2024 DNA CEBR Program provides funding to state and local units of government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and DNA database samples. The grant award will increase the efficiency and capacity of the analysis of evidence in the LAPD's Forensic Science Division, Serology/DNA Unit (SDU).

The 2024 DNA CEBR Program grant funding provides \$1,995,862 to support the following expenses:

Expense Category	Amount
Personnel (Overtime)	\$ 989,937
Fringe Benefits	49,696
Travel	93,917
Equipment	429,093
Supplies	289,941
Other Costs*	143,278
Total	\$ 1,995,862

* Includes a laboratory workstation reconfiguration and registration fees for trainings, events, and conferences.

The grant budget provides funding for civilian Criminalists and support staff to process DNA cases on an overtime basis; fringe benefits on overtime; travel expenses for training and continuing education of DNA analysts; the purchase of liquid handling instruments; and the purchase of DNA reagent supplies. Other expenses include the purchase of software licenses, sample management software, a laboratory workstation reconfiguration, and registration fees for training, events, and conferences.

If you have any questions, please contact Senior Management Analyst II Barbra Montesquieu, Office of Constitutional Policing and Policy, Grants Section at (213) 486-0380.

Respectfully,


JIM McDONNELL
Chief of Police

**BOARD OF
POLICE COMMISSIONERS**
Approved *January 7, 2025*
Secretary *Marla Silva*

Attachments

Standard Applicant Information

Project Information

Project Title LAPD FY24 DNA Capacity Enhancement and Backlog Reduction Program	Proposed Project Start Date 10/1/24	Proposed Project End Date 9/30/26
Federal Estimated Funding (Federal Share) 1905767.0	Applicant Estimated Funding (Non-Federal Share) 0.0	Program Income Estimated Funding 0.0
Total Estimated Funding 2047084.0		

Areas Affected by Project (Cities, Counties, States, etc.)

No items

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

Application Submitter Contact Information

Application POC Prefix Name

Application POC First Name

Barbra Ann

Application POC Middle Name

Application POC Last Name

Montesquieu

Application POC Suffix Name

Organizational Affiliation

Los Angeles Police Department

Title

Sr. Management Analyst

Email ID

n3202@lapd.online

Phone Number

213-486-0380

Fax Number

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? *

a. This application was made available to the State under the Executive Order 12372 Process for review on: **State Review Available Date**
06/03/2024

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (5)

Name	Date Added
 manifest.txt	5/21/24
 Form SF424_4_0-V4.0.pdf	5/21/24
 Form SF111_2_0-V2.0.pdf	5/21/24
 SF424_4_0-1234-Congressional_Districts.docx	5/21/24
 GrantApplication.xml	5/21/24

[Load more](#)

Authorized Representative

Authorized Representative Information

Prefix Name

First Name Middle Name Last Name Suffix Name

Dominic _____ Choi _____

Title

Chief of Police

Verify Legal Name, Doing Business As, and Legal Address

Legal Name
CITY OF LOS ANGELES

Doing Business As

UEI
ZRXC MNNSUEJ1

Legal Address

Street 1
200 N MAIN ST

Street 2

City
LOS ANGELES

State
CA

Zip/Postal Code
90012

Congressional District
34

Country
USA

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.



I confirm this is the correct entity.

Signer Name

BarbraAnn Montesquieu

Certification Date / Time

05/31/2024 11:19 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract



The Los Angeles Police Department (LAPD) Forensic Science Division (FSD) is a full-service accredited crime laboratory that serves approximately 4 million residents in the City of Los Angeles. The FSD proposes to increase the efficiency and capacity of the analysis of evidence in the Serology/DNA Unit (SDU) using the FY 2024 DNA Capacity Enhancement and Backlog Reduction Program.

Project activities to increase sample processing include purchasing of supplies and validating a new liquid handling instrument to automate the process of sexual assault samples. To increase capacity and reduce case backlog, the program will increase personnel hours for DNA sample analysis, interpretation, and reporting. During the grant performance period, the LAPD expects to process more CODIS eligible samples in less time, allowing staff sufficient time to train personnel and validate new technologies. In addition, grant funding will allow staff to receive training to meet required continuing education requirements of accreditation.

The Los Angeles Police Department (LAPD) Forensic Science Division (FSD) is a full-service accredited crime laboratory that serves approximately 4 million residents in the City of Los Angeles. The FSD proposes to increase the efficiency and capacity of the analysis of evidence in the Serology/DNA Unit (SDU) using the FY 2024 DNA Capacity Enhancement and Backlog Reduction Program.



Project activities to increase sample processing include purchasing of supplies and validating a new liquid handling instrument to automate the process of sexual assault samples. To increase capacity and reduce case backlog, the program will increase personnel hours for DNA sample analysis, interpretation, and reporting.

During the grant performance period, the LAPD expects to process more CODIS eligible samples in less time, allowing staff sufficient time to train personnel and validate new technologies. In addition, grant funding will allow staff to receive training to meet required continuing education requirements of accreditation.

Data Requested with Application

- > Financial Management and System of Internal Controls
- > Brief Entity Questionnaire

Proposal Narrative

Name	Category	Created by	Date Added
 LAPD-24CEBB Baseline Data.pdf	Proposal Narrative	BarbraAnn Montesquieu	05/31/2024
 LAPD-24CEBB Narrative.pdf	Proposal Narrative	BarbraAnn Montesquieu	05/31/2024

Goals, Objectives, Deliverables, and Timeline

Goal Statement

The Los Angeles Police Department Forensic Science Division Serology/DNA Unit(LAPD FSD SDU) will improve procedures to analyze crime scene samples for CODIS entry.

Objective	Fiscal Year	Quarter
Allocating overtime hours to interpret data for CODIS uploads	2025	Q2
Increase sample throughput using automated liquid handling	2025	Q1
Deliverable	Fiscal Year	Quarter
Other		
Report number of overtime hours used to process casework	2025	Q2
Purchasing Equipment	2025	Q1

Goal Statement

LAPD FSD will increase the capacity to analyze crime scene samples for CODIS entry.

Objective	Fiscal Year	Quarter
Provide additional staff hours to process casework	2024	Q4
Provide additional staff hours for non-casework activities (such as training DNA staff and performing validations	2025	Q1
Renovate and optimize laboratory space to accommodate more personnel dedicated to DNA sample collection and analysis.	2025	Q2
Deliverable	Fiscal Year	Quarter
Other		
Report number of overtime hours used to process casework.	2025	Q4
Other		
Report number of staff sent to training using grant funding	2025	Q4

Report number of additional trained DNA staff

Budget and Associated Documentation


Budget Summary

Budget / Financial Attachments

Pre-Agreement Cost

No documents have been uploaded for Pre-Agreement Cost

Budget Worksheet and Budget Narrative

	Name	Category	Created by	Date Added
	LAPD 24CEBR Budget Worksheet and Narrative.xlsx	Budget Worksheet and Budget Narrative (attachment)	BarbraAnn Montesquieu	05/31/2024

Non-competitive Justification

No documents have been uploaded for Non-Competitive Justification

Indirect Cost Rate Agreement

No documents have been uploaded for Indirect Cost Rate Agreement

Consultant Rate Justification

No documents have been uploaded for Consultant Rate Justification

Employee Compensation Waiver

No documents have been uploaded for Employee Compensation Waiver

Financial Management Questionnaire (including applicant disclosure of high-risk status)

No documents have been uploaded for Financial Management Questionnaire

Disclosure of Process Related to Executive Compensation

No documents have been uploaded for Disclosure of Process Related to Executive Compensation

Additional Attachments

	Name	Category	Created by	Date Added
	LAPD 24CEBR Budget Certification.pdf	Budget Other	BarbraAnn Montesquieu	05/31/2024

Budget and Associated Documentation

Total

Personnel \$0.00

Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Construction	\$0.00
SubAwards	\$0.00
Procurement Contracts	\$0.00
Other Costs	\$0.00
Total Direct Costs	\$0.00
Indirect Costs	\$0.00
Total Project Costs	\$0.00

Total Project Cost Breakdown

	Total	Percentage
Federal Funds	\$0.00	0.00%
Match Amount	\$0.00	0.00%
Program Income Amount	\$0.00	0.00%

Please note: After completing this budget detail summary, please confirm that the following final values entered in this section are identical to those entered in the corresponding estimated cost section of the Standard Applicant Information. Specifically, the following must be equivalent. If they are not, you will not be able to submit this application until they are updated to be equivalent.

Standard Applicant Information	Equals	Budget Summary
Total Estimated Funding	=	Total Project Costs
Federal Estimated Funding (federal share)	=	Federal Funds
Applicant Estimated Funding (non-federal share)	=	Match Amount
Program Income Estimated Funding	=	Program Income Amount

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? _____

Additional Application Components





















Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)

No documents have been uploaded for Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)

Research and Evaluation Independence and Integrity Statement



No documents have been uploaded for Research and Evaluation Independence and Integrity Statement

Additional Attachments

 Name	Category	Created by	Date Added	
 LAPD 24CEBR NEPA.pdf	Potential Environmental Impact Coversheet and Checklist - National Environmental Policy Act (NEPA)	BarbraAnn Montesquieu	05/31/2024	
 Name	Category	Created by	Date Added	
 LAPD 24CEBR Income Declaration.pdf	Program Income Declaration	BarbraAnn Montesquieu	05/31/2024	
 Name	Category	Created by	Date Added	
 LAPD 24CEBR Program Eligibility.pdf	Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program Eligibility Certification	BarbraAnn Montesquieu	05/31/2024	
 Name	Category	Created by	Date Added	
 LAPD 24CEBR Lab Accreditation Scope.pdf	Proof of DNA Laboratory Accreditation	BarbraAnn Montesquieu	05/31/2024	
 Name	Category	Created by	Date Added	
 LAPD 24CEBR Lab Accreditation.pdf	Additional Application Components Other	BarbraAnn Montesquieu	05/31/2024	

Disclosures and Assurances

Disclosure of Lobbying Activities

 Name	Category	Created by
 Form SFLLL 2 0-V2.0.pdf	LobbyingActivitiesDisclosure	—

Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

DOJ Certified Standard Assurances

*

OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application—
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—
 - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
 - c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
 - d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).
- (6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306106), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).
- (7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.
- (8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance—
 - a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
 - b. subject to par. a., each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.
- (9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application—
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees while on official employment in connection with an award funded in whole or in part by federal assistance.

employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge
Signed

SignerID

n3202@lapd.online

Signing Date / Time

5/31/24 11:07 PM

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliance@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliance@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency and

of local health, law enforcement, or other appropriate agency, and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

- (a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and
- (b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEQ>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge Certified

SignerID

n3202@lapd.online

Signing Date / Time

5/31/24 11:07 PM

Other Disclosures and Assurances

Applicant Disclosure and Justification - DOJ High Risk Grantees (if applicable)

No documents have been uploaded for Application Disclosure and Justification - DOJ High Risk Grantees

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

- 1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.

- 2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

- 3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.



SignerID
 n3202@lapd.online
Signing Date / Time
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Other

No documents have been uploaded for Other

Certified

BJA FY 24 CEBR FORMULA APPLICATION

Agency Name: Los Angeles Police Department State: CA Application No.: _____

Description of the Issue

Applicants should discuss the challenges their laboratory faces that hamper significant improvements in laboratory processing capacity or decreasing turnaround times for CODIS eligible samples.

The Los Angeles Police Department Forensic Science Division's Serology/DNA Unit (LAPD FSD) faces an increase in demand for DNA analysis services. Over the last year, LAPD has observed a 1.9% increase in violent and property crimes committed. Similarly, LAPD has observed a 5.9% increase in the number of samples submitted from sexual assault evidence kits (SAEK). This is due to the introduction of California's standardized SAEK that includes more samples collected during examination.

With the increase in cases and samples analyzed per case, the LAPD observed a 4.4% increase in the number of CODIS uploads from crime scene evidence. LAPD anticipates these increasing trends will continue in the next year. With current resources, the increase in sample submission and focus to lower turnaround times is a challenge. In addition, the time for non-casework activities such as training of new personnel, implementing new efficient workflows and validating new instrumentation is also limited.

Crime Type	2023	2022	% Change
Homicide	327	392	-16.6%
Rape	1356	1579	-14.1%
Robbery	8678	9118	-4.8%
Aggravated Assault	19896	20170	-1.4%
Total Violent Crimes	30257	31259	-3.2%
Burglary	15124	14979	1.0%
Motor Vehicle Theft	26651	26093	2.1%
BTFV	30400	32370	-6.1%
Personal/Other Theft	34964	30108	16.1%
Total Property Crimes	107139	103550	3.5%
Total Part 1 Crimes	137396	134809	1.9%

Sexual Assault Evidence Samples	2023	2022	% Change
Number of samples extracted	17,450	16,475	5.9%

CODIS Uploads	2023	2022	% Change
Number of uploads	1,636	1,567	4.4%

BJA FY 24 CEBR FORMULA APPLICATION

Program Design

This section should address the goals, objectives, and expected results. The 4 templates below reflect the goals of the program; select all that are applicable to the specific goals of the proposed project (at a minimum, one template must be selected). The objectives should relate to the budget items being proposed for the project. If a template is not used, enter "Not Applicable" or "N/A" to denote the section is not relevant to the proposed project.

1. PROCESS CRIME SCENE SAMPLES — A goal of this project is to process crime scene samples for CODIS entry. This will be achieved through the following objectives:

The LAPD will achieve the goal of processing crime scene samples for CODIS entry through three objectives: (1) increase personnel hours to perform DNA analysis and interpret data for samples eligible for CODIS submission; (2) to increase the number of samples moved through liquid handling instruments; and (3) renovate and optimize laboratory space to accommodate more personnel dedicated to DNA sample collection and analysis.

In a minimum of 3-4 sentences, describe how these objectives meet the goal to process crime scene samples for CODIS entry.

These objectives and improvements will contribute to a more efficient workflow, enabling the laboratory to meet its goal of processing crime scene samples for timely CODIS entry.

(1) By allocating additional personnel hours, the laboratory will process a higher volume of samples and DNA data interpretation required for CODIS uploads.

(2) The purchase of liquid handling instruments to automate sexual assault sample extraction will increase sample capacity, save personnel time, streamline the DNA extraction process, and reduce the risk of errors associated with sample manipulation. The resulting high-throughput sample extraction is expected to decrease case turnaround time, facilitating quicker entries into CODIS.

(3) Renovating and optimizing the laboratory space will accommodate more personnel dedicated to DNA sample collection and analysis. With increased staffing and improved workspace, the laboratory will be able to handle a larger volume of samples efficiently, further accelerating the process of preparing samples for CODIS entry.

BJA FY 24 CEBR FORMULA APPLICATION

2. PROCESS DATABASE SAMPLES — A goal of this project is to process database samples for CODIS entry. This will be achieved through the following objectives.

N/A

In a minimum of 3-4 sentences, describe how these objectives meet the goal process database samples for CODIS entry.

N/A

BJA FY 24 CEBR FORMULA APPLICATION

3. INCREASE CAPACITY TO PROCESS CRIME SCENE SAMPLES — A goal of this project is to increase capacity to process crime scene samples for CODIS entry. This will be achieved through the following objectives:

The LAPD will achieve the goal of increasing capacity to process crime scene samples for CODIS entry through three objectives: (1) to increase personnel hours by approximately 631 hours for casework completion each month; (2) to increase available staff hours for non-casework activities include training staff and performing validations for the new automated differential extraction workflow; and, (3) renovating and optimizing the laboratory space to accommodate more personnel dedicated to DNA sample collection and analysis.

In a minimum of 3-4 sentences, describe how these objectives meet the goal to increase capacity to process crime scene samples for CODIS entry.

Increasing available staff hours will enable the LAPD to increase its capacity to process crime scene samples, perform DNA analysis and interpret DNA data for CODIS entry. Additionally, it will also enable the LAPD more time to provide training to increase staff, including DNA analysts and DNA technicians. The additional hours allocated to perform validations for an automated differential extraction workflow will ultimately increase sample capacity, specifically for sexual assault cases. Renovating and optimizing the laboratory space will allow for the addition of more personnel focused on DNA sample collection and analysis. With increased staffing and an improved workspace, the laboratory will efficiently handle a higher volume of samples, speeding up the process for CODIS entry.

BJA FY 24 CEBR FORMULA APPLICATION

4. INCREASE CAPACITY TO PROCESS DATABASE SAMPLES — A goal of this project is to increase capacity to process database samples for CODIS entry. This will be achieved through the following measurable objectives:

N/A

In a minimum of 3-4 sentences, describe how these objectives meet the goal to increase capacity to process database samples for CODIS entry

N/A

BJA FY 24 CEBR FORMULA APPLICATION

The expected timeline for completion of the project is as follows:

Include each objective listed in the goals above in a sequential manner in the table below. Provide realistic steps in the sub-objectives column to work towards meeting each main objective of the goal.

Timeframe	Objectives	Sub-objectives
Oct.-Dec.	Start the process to secure the Los Angeles City Council review and acceptance of the grant by securing the Board of Police Commission to accept the grant and refer to City Council and Mayor.	
Jan.-Mar.	Continue the process to secure Los Angeles City Council review and acceptance of the grant - City Council Committee review.	

BJA FY 24 CEBR FORMULA APPLICATION

Timeline continued

Timeframe	Objectives	Sub-objectives
April-June	Expected to obtain Los Angeles City Council review and acceptance of the grant - LA City Council and Mayor review and approval.	Set up grant account number through the Fiscal Operations.
July-Sept.	<ol style="list-style-type: none"> 1. Use overtime funds to address casework. 2- Select liquid handling instrument to automate sexual assault samples (differential extraction) for purchase. 3- Select vendor for renovations 	September - Open grant to allow Criminalists, Laboratory technicians, Photographers, and Administrative staff to work on overtime to increase the labs capacity to complete casework.
Oct.-Dec.	<ol style="list-style-type: none"> 1. Send staff to training events and conferences. 2. Begin internal training of staff. 3. Purchase liquid handling instrument. 4- Obtain design for renovations to optimize space 	<p>October - Open funds to allow for staff to attend training events to meet continuing education requirements.</p> <p>Begin a training group of at least 4 staff members in DNA laboratory techniques.</p> <p>Begin procurement process of liquid handling instrument.</p>

BJA FY 24 CEBR FORMULA APPLICATION

Timeline continued

Timeframe	Objectives	Sub-objectives
Jan.-Mar.	<ol style="list-style-type: none"> 1. Continue with training of staff. 2- Purchase additional liquid handler instruments and supplies. 3- Purchase software and instrument Maintenance contracts 	<p>March- Begin procurement process to purchase new instrument and supplies.</p>
April-June	<ol style="list-style-type: none"> 1. Validation of liquid handling extraction instrument. 2. Continue with training of staff. 	<p>April- Develop instrument validation plan including experimental design and sample sets.</p>
July-Sept.	<ol style="list-style-type: none"> 1. Continue with the validation of the liquid handling extraction instrument. 2. Perform renovations 	

Capabilities and Competencies

Provide 1-2 sentences for each main individual who will be involved in (1) grant management including award acceptance and submission of progress reports, (2) financial management including submission of FFRs and (3) project management to include completion to technical aspects of the project.

The LAPD has several years of experience in managing federal grants, having been awarded and successfully managed grants ranging from \$100,000 to \$16,000,000 from federal entities including FEMA, NIJ, and BJA. The FSD has continuously demonstrated its capability to effectively implement federal grants with its DNA CEBR Programs for the past ten years, as well as receiving Coverdell Competitive Grants.

The Project Manager for this award, Assistant Laboratory Director Supria Rosner, has been with FSD for 15 years, including 8 years as DNA Technical Leader and 9 years in a supervisory position managing SDU. She was previously employed at the New York City Office of Chief Medical Examiner for approximately 5 years as a DNA Analyst. Ms. Rosner will track personnel overtime for casework and validation projects, the purchase of equipment, and use of travel and training funded by the grant. Ms. Rosner will manage, monitor, and analyze corresponding performance metrics associated with award expenditures, and compile and report periodic progress toward program goals and objectives.

The Assistant Project Manager, Supervising Criminalist Meiling Robinson, has been a Criminalist in the SDU at FSD for 16 years. Ms. Robinson has been a DNA analyst for over 10 years and served as a Supervising Criminalist for 5 years. She will provide technical expertise and oversight in program validations, equipment purchases, and monitoring of progress toward program objectives and goals.

The LAPD Grants Section consists of a grant manager and six grant analysts to oversee and report on over 30 active grants. An LAPD Grant Analyst will be assigned to the grant to submit financial reports and progress reports in JustGrants.

BJA FY 24 CEBR FORMULA APPLICATION

Plan for Collecting Data

What method is used for data calculation (e.g., LIMS, excel, CODIS terminal, hand counting)?

For each measure, provide the mechanism for reporting/collection of the data.

What is the policy name that governs validation of performance measures? If no formal policy exists, what method was used to validate accuracy of performance measures that are reported for this award?

Who is responsible for collecting, calculating, quality control and storage of the data?

Confirm that the data will be available for review for 3 years from the date of submission of the final federal financial report (SF-425) under the award, or as otherwise required by law. See 2 C.F.R. 200.333.

The LAPD utilizes the JusticeTrax LIMS-plus system (LIMS), as well as using the Crystal Reports reporting tool and Microsoft Excel spreadsheets to collect and track laboratory performance data. The LIMS system has been validated for use in tracking data within the laboratory by the Quality Assurance Unit.

The LIMS Crystal Reports are utilized in compiling award program-related statistics. Each Crystal Report is tested and validated on a LIMS test server to ensure the data validity before it is used in reporting. The resulting report lists the total number of cases worked using the specified award program in the given period, and the total number of profiles uploaded to CODIS along with other relevant information. All CODIS "hits" are recorded in LIMS, under the case file of the original upload. A LIMS Crystal Report lists all cases within an award program that have had an offender hit within a user-specified time frame (e.g. 7/1/23 to 12/31/23).

The LIMS Crystal Reports are also used in reporting casework turnaround time. Casework turnaround time is defined as the number of days between the date of the laboratory service request (complete with all necessary documentation and background information) and the date the final report is released to the requesting party. A LIMS Crystal Report allows the user to enter a date range and compare the date of the request to the date the final report is released, for all requests submitted in that date range. This turnaround time is averaged for all requests processed within the reporting period.

The collected performance data will undergo several layers of review, from the Chief Forensic Chemist I (Assistant Laboratory Director) through the Chief Forensic Chemist II (Laboratory Director) and ultimately to FSD's Commanding Officer.

The Project Manager, Assistant Laboratory Director Rosner, will compile relevant performance data from LIMS to report required progress measures. The CODIS data will be collected with the cooperation of the laboratory's CODIS administrator.

Data will be available for review for 3 years from the date of submission of the final federal financial report.

Award Letter

September 27, 2024

Dear Dominic Choi,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by CITY OF LOS ANGELES for an award under the funding opportunity entitled 2024 BJA FY24 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program. The approved award amount is \$1,995,862.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Brent J. Cohen
Acting Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Programmatic Environmental Assessment (EA)

NEPA Letter

The activities the recipient has proposed to conduct under this award fall within the scope of a Programmatic EA that complies with the NEPA. These activities have been determined not to have a significant impact on the quality of the human environment.

Throughout the term of this award, the recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award. Further, the recipient agrees that for any activity that to be funded under this award, it will inform OJP of-- (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until OJP, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an OJP-conducted environmental impact review process.

Questions about this determination may be directed to your grant manager or Orbin Terry, Environmental Coordinator for the Bureau of Justice Assistance.

NEPA Coordinator

First Name

Middle Name

Last Name

Orbin

Terry



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	CITY OF LOS ANGELES 200 N MAIN ST	
City, State and Zip:	LOS ANGELES, CA 90012	
Recipient UEI:	ZRXCMNNSUEJ1	
Project Title: LAPD FY24 DNA Capacity Enhancement and Backlog Reduction Program	Award Number: 15PBJA-24-GG-02611-DNAX	
Solicitation Title: BJA FY24 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program		
Federal Award Amount: \$1,995,862.00	Federal Award Date: 9/27/24	
Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance	
Funding Instrument Type:	Grant	
Opportunity Category: D		
Assistance Listing: 16.036 - Comprehensive Forensic DNA Analysis Grant Program		
Project Period Start Date: 10/1/24	Project Period End Date: 9/30/26	
Budget Period Start Date: 10/1/24	Budget Period End Date: 9/30/26	
Project Description:		
<p>The Los Angeles Police Department (LAPD) Forensic Science Division (FSD) is a full-service accredited crime laboratory that serves approximately 4 million residents in the City of Los Angeles. The FSD proposes to increase the efficiency and capacity of the analysis of evidence in the Serology/DNA Unit using the FY24 DNA Capacity Enhancement and Backlog Reduction Program.</p> <p>Project activities to increase sample processing include purchasing of supplies and validating a new liquid handling instrument to automate the process of sexual assault samples. To increase capacity and reduce case backlog, the program will increase personnel hours for DNA sample analysis, interpretation, and reporting. During the grant performance period, the LAPD expects to process more CODIS eligible samples in less time, allowing staff sufficient time to train personnel and validate new technologies. In addition, grant funding will allow staff to receive training to meet required continuing education requirements of accreditation.</p>		

Award Letter

September 27, 2024

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Acting Assistant Attorney General

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Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@oip.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Programmatic Environmental Assessment (EA)

NEPA Letter

The activities the recipient has proposed to conduct under this award fall within the scope of a Programmatic EA that complies with the NEPA. These activities have been determined not to have a significant impact on the quality of the human environment.

Throughout the term of this award, the recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award. Further, the recipient agrees that for any activity that to be funded under this award, it will inform OJP of-- (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until OJP, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an OJP-conducted environmental impact review process.

Questions about this determination may be directed to your grant manager or Orbin Terry, Environmental Coordinator for the Bureau of Justice Assistance.

NEPA Coordinator

First Name	Middle Name	Last Name
Orbin		Terry

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

CITY OF LOS ANGELES

UEI

ZRXCMNNSUEJ1

Street 1

200 N MAIN ST

Street 2

City
LOS ANGELES

State/U.S. Territory
California

Zip/Postal Code
90012

Country
United States

County/Parish

Province

Award Details

Federal Award Date
9/27/24

Award Type
Initial

Award Number
15PBJA-24-GG-02611-DNAX

Supplement Number
00

Federal Award Amount
\$1,995,862.00

Funding Instrument Type
Grant

Assistance Listing Number

Assistance Listings Program Title

16.036

Comprehensive Forensic DNA Analysis Grant Program

Statutory Authority

Department of Justice Appropriations Act, 2024 (Pub. L. No. 118-42, 138 Stat. 25, 147)

[]
I have read and understand the information presented in this section of the Federal Award Instrument.

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title

Awarding Agency

2024 BJA FY24 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program

OJP

Program Office

Application Number
GRANT14150964

BJA

Grant Manager Name

Ebony Mack

Phone Number

[202-598-9395](tel:202-598-9395)

E-mail Address

Ebony.Mack@usdoj.gov

Project Title

LAPD FY24 DNA Capacity Enhancement and Backlog Reduction Program

Performance Period Start

Date

10/01/2024

Performance Period End Date

09/30/2026

Budget Period Start Date

10/01/2024

Budget Period End Date

09/30/2026

Project Description

The Los Angeles Police Department (LAPD) Forensic Science Division (FSD) is a full-service accredited crime laboratory that serves approximately 4 million residents in the City of Los Angeles. The FSD proposes to increase the efficiency and capacity of the analysis of evidence in the Serology/DNA Unit using the FY24 DNA Capacity Enhancement and Backlog Reduction Program.

Project activities to increase sample processing include purchasing of supplies and validating a new liquid handling instrument to automate the process of sexual assault samples. To increase capacity and reduce case backlog, the program will increase personnel hours for DNA sample analysis, interpretation, and reporting. During the grant performance period, the LAPD expects to process more CODIS eligible samples in less time, allowing staff sufficient time to train personnel and validate new technologies. In addition, grant funding will allow staff to receive training to meet required continuing education requirements of accreditation.

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

1

Meaningful access requirement for individuals with limited English proficiency

The recipient, and any subrecipient at any tier, must take reasonable steps to ensure that individuals with limited English proficiency (LEP) have meaningful access to their programs and activities to comply with Title VI of the Civil

Rights Act of 1964 (Title VI), which prohibits discrimination on the basis of national origin, including discrimination against individuals with LEP. Such steps may require providing language assistance services, such as interpretation or translation services. The Department of Justice guidance on compliance with this requirement may be found at "Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons" (67 Fed. Reg. 41455-41472) (<https://www.federalregister.gov/d/02-15207>) and is incorporated by reference here.

2

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2024)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY24AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

3

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

4

Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold

award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

5

Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

6

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

7

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found

at <https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations>.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, please see <https://www.ojp.gov/funding/explore/legaloverview2024/civilrightsrequirements>.

8

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

9

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

10

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

11

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

12

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

Among other items, 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f) contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

13

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

14

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

15

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

16

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

17

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

18

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

19

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://www.ojp.gov/funding/Implement/training-guiding-principles-grantees-and-subgrantees>.

20

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of

federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

21

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

22

Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

23

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

24

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and

OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

25

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

26

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

27

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

28

Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

Consistent with Executive Order 14074, "Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety," OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient ("subgrantee") at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the "controlled equipment" list. The details of the requirement are posted on the OJP web site at <https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment> (Award condition:

Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

29

Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

30

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

31

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

32

Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

33

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more

and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

34

Final progress report. The recipient agrees to submit a final report at the end of this award, documenting all relevant project activities during the entire period of performance under this award. This report will include the following: a summary and assessment of the program carried out with the award, which shall include a comparison of pre-award and post-award DNA-forensic capacity and take into account cumulative performance measurement data. The final report is due no later than 120 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.

35

Limit on use of grant funds for grantees' employees' salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

36

No research; nonsupplanting of State or local government funds The recipient shall ensure that none of the funds provided under this award are used for research or statistical projects or activities as defined by 28 CFR Part 22 or for research as defined by 28 CFR Part 46. Any questions concerning this provision should be directed to the BJA grant manager for the award. The recipient shall ensure that Federal funds made available through this award will not supplant State or local government funds, but instead will be used to increase the amount of funds that would, in the absence of Federal funds, be available from State or local government sources for activities funded through this award. The recipient agrees to notify BJA promptly if the recipient receives new State or local government funding for any of the purposes included in the approved application for this award.

37

Performance measurement information and data reporting. The award recipient agrees to report quarterly, semi-annual and final report performance measurement information and data, along with supporting documentation, according to the instructions specified in the BJA DNA Capacity Enhancement for Backlog Reduction Program and at <https://ojpssso.ojp.gov> (the performance measurement internet site), or any superseding guidance communicated by OJP. These performance measurement information and data will be submitted to the Office of Justice Programs, on-line through the Internet at <https://ojpssso.ojp.gov/>. Reported information and data should be complete, accurate, and timely. For the purposes of performance measurement data reporting, a backlogged forensic biology/DNA case is defined as a forensic biology/DNA case that has not been completed within 30 days of receipt in the laboratory; a backlogged DNA database sample is defined as a DNA database sample that has not been completed within 30 days of receipt in the laboratory. If the recipient uses award funds for procurement contracts to private accredited DNA laboratories for analysis of forensic DNA casework samples or DNA database samples, the recipient agrees to take any necessary steps to ensure that reports of such procurement contract expenditures (with respect to the recipient and any subrecipient) are fully supportable by documentation and consistent with expenditures as reported on quarterly financial status reports the recipient submits to OJP. The recipient shall ensure that all required performance measurement information and data are collected throughout the award period.

38

Privacy; quality assurance; CODIS/NDIS The recipient shall ensure that each DNA analysis conducted and DNA profile generated under this award is maintained pursuant to all applicable Federal privacy requirements, including those described in 34 U.S.C. section 12592(b)(3). The recipient shall ensure that all forensic DNA analyses conducted with funding under this award are performed either (1) by accredited government-owned laboratories, or (2) through accredited fee-for-service vendors. Accreditation must be by a nonprofit professional association of persons actively involved in forensic science that is nationally recognized within the forensic science community. The recipient shall ensure that any laboratory that conducts forensic DNA analyses under this award undergoes external audits, not less than once every two years, that demonstrate compliance with the Quality Assurance Standards for Forensic DNA Testing Laboratories established by the Director of the Federal Bureau of Investigation. The recipient shall ensure that all eligible forensic DNA profiles obtained with funding under this award will be entered into the Combined DNA Index System (CODIS), and, where applicable, uploaded to the National DNA Index System (NDIS). No profiles generated with funding from this award may be entered into any non-governmental database without prior express written approval from BJA. If any government-owned forensic laboratory that will receive funding under this award to conduct forensic DNA analyses is not a member of NDIS, the laboratory must have a written agreement in place with an NDIS-participating laboratory for the resulting eligible forensic DNA profiles to be entered into CODIS, and, where applicable, uploaded into NDIS. If the recipient operates a state-designated DNA database laboratory, the recipient shall ensure that analyses of DNA database samples and reviews of associated DNA profiles conducted with funding under this award are performed by a laboratory that (1) is accredited by a nonprofit professional association of persons actively involved in forensic science that is nationally recognized within the forensic science community; and (2) undergoes external audits, not less than once every two years, that demonstrate compliance with the requirements of the Quality Assurance Standards for DNA Databasing Laboratories established by the Director of the Federal Bureau of Investigation. The recipient shall ensure that any DNA analyzed with funding under this award are analyzed using commercially available PCR kits accepted by NDIS. The recipient shall also ensure that all DNA profiles obtained from DNA database samples with funding from this award are entered into CODIS within a reasonable timeframe of completion of analysis and uploaded into NDIS. The recipient agrees to notify BJA promptly upon any change in the accreditation status of any of the forensic science laboratories that receive funding under this award, or their participation in NDIS.

39

Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

40

Recipient may not expend or drawdown more than 10% of the award funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued an Award Condition Modification (ACM) informing the recipient of the approval. Obligations, expenditures, and drawdowns prior to the ACM are made at the recipient's risk and may be disallowed if not in compliance with program requirements or approved budget.

41

Semiannual progress report narratives The recipient agrees that its semiannual progress report narratives will include the following: (1) a summary of project goals for the award; (2) the award activities performed during the reporting

period; (3) the effects of such award activities toward achieving each project goal for the award; (4) a description of any observed increases in evidence submissions; and (5) a description of any issues that may negatively impact project goals for the award.

42

The Project Director and/or any other key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved by OJP, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. Changes in program personnel, other than key personnel, require only notification to OJP and submission of resumes, unless otherwise designated in the award document.

43

The recipient agrees that no funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

44

The recipient agrees to budget funds for up to three staff representatives to attend one two-day national meeting in Washington, D.C. each year for the life of the grant. In addition, the recipient agrees to participate in BJA training events, technical assistance events, or conferences held by BJA or its designees, upon request.

45

The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award. Environmental Assessment (EA): The activities the recipient has proposed to conduct under this award fall within the scope of a BJA Programmatic EA that complies with the National Environmental Policy Act (NEPA). These activities have been determined not to have a significant impact on the quality of the human environment.

Modifications: Throughout the term of this award, the recipient agrees that for any activity that is the subject of a completed EA, it will inform BJA of-- (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under a BJA-conducted environmental impact review process.

46

The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

47

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

48

The recipient agrees to notify BJA promptly upon any significant reduction in the recipient's estimate of the number of backlogged forensic DNA cases that will be analyzed within twenty-four months using the funds provided under this award above and beyond those that will be analyzed using funds from other sources. If applicable, the recipient agrees to notify BJA promptly upon any significant reduction in the recipient's estimate of the number of DNA database samples that will be analyzed, or associated DNA profiles reviewed, within twenty-four months using the funds provided under this award, above and beyond those that can be analyzed or reviewed using funds from other sources.

49

The recipient agrees to submit to BJA for review and approval any product (e.g., curricula, training materials, publications, reports, videos, or any other written, web-based, or audio-visual, or other materials) that will be developed and published under this award at least thirty (30) working days prior to the targeted dissemination date. The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities. Any products developed under this award, (with the exception of press releases, web sites, and mobile applications), shall contain the following statements: "This project was supported by Grant No. <Award_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." (Note: A separate disclaimer has been developed and is required for web sites and mobile applications. No disclaimer is required for press releases.)

50

The recipient is authorized to incur obligations, expend, and draw down funds in an amount not to exceed 25% of the total amount of the award. None of these funds may be used to acquire chemicals, or implement a project involving the use of chemicals such as testing of evidence, or implement a major renovation or construction project, while this condition remains on the award. The recipient is not authorized to incur any additional obligations, or make any additional expenditures or drawdowns until the program office has verified that the recipient has submitted all necessary documentation required to comply with Department of Justice Environmental Impact Review Procedures found at 28 CFR Part 61, Appendix D, OJP has reviewed and approved the documentation, and an Award Condition Modification (ACM) has been issued removing this condition.

51

The recipient shall transmit to the BJA grant manager copies of all official award-related press releases at least ten (10) working days prior to public release. Advance notice permits time for coordination of release of information by BJA where appropriate and to respond to press or public inquiries.

52

The recipient understands and agrees that, throughout the award period, it must promptly notify BJA if it either starts or stops charging fees for DNA testing services, or if it revises its method of allocating fees received for DNA testing services to program income. Notice must be provided in writing to BJA grant manager for the award within ten (10) business days of implementation of the change.

53

The recipient understands and agrees that gross income (revenues) from fees charged for DNA testing services constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 2 C.F.R. 200.307, including as applied to the BJA DNA Capacity Enhancement for Backlog Reduction Program (also known as the DNA "CEBR" program) by the Department of Justice (DOJ) Grants Financial Guide, as it may be revised from time to time. The recipient further understands and agrees that both program income earned during the award period and expenditures of such program income must be reported on the quarterly and final Federal Financial Reports (SF 425) and are subject to audit. The recipient understands and agrees that program income earned during the award period only may be expended only for permissible uses of funds specifically identified in the solicitation for the BJA DNA Capacity Enhancement for Backlog Reduction Program. The recipient further understands and agrees that program income earned during the award period may not be used to supplant State or local government funds, but instead may be used only to increase the amount of funds that would, in the absence of Federal funds or program income, be available from State or local government sources for the permissible uses of funds listed in the program solicitation. The recipient understands and agrees that program income that is earned during the final one hundred and twenty (120) days of the award period may, if appropriate, be obligated (as well as expended) for permissible uses during the one hundred and twenty-day (120-day) period following the end

of the award period. The recipient further understands and agrees that any program income earned during the award period that is not obligated and expended within one hundred and twenty (120) days of the end of the award period must be returned to OJP.

54

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

55

Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient's Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at <https://justicegrants.usdoj.gov/training/training-entity-management>.

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official
Acting Assistant Attorney General

Name of Approving Official
Brent J. Cohen

Signed Date And Time
9/25/24 4:33 PM

Authorized Representative

Entity Acceptance

Title of Authorized Entity Official

Chief of Police

Signed Date And Time

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N

Yes

(DOJ Financial Guide, Section 3.10)

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>					Federal Request
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	
Various (detailed in narrative)	Serology/DNA Technical Staff & Support Staff Overtime	\$87.15	hourly	3,786	100%	\$329,950	\$0
					Total(s)	\$329,950	\$0

Narrative

The Los Angeles Police Department (LAPD) Serology/DNA Unit (SDU) is requesting overtime funding equivalent to approximately 3,786 hours in a variety of staff positions in Year 1.

The overtime rate will be approximated by an average of personnel salary rates.

Personnel Job Classification/Approximate Salary Rate Per Hour

Criminalist \$113.21

Photographer \$95.73

Laboratory Technician \$71.61

Management Analyst \$93.99

Administrative Clerk \$61.19

Average \$87.15

The overtime funding will support casework for full-time Criminalists, including Photographers and as many as seven Laboratory Technicians for an approximate total of 3,786 overtime

B. Fringe Benefits		Computation				
Name		<i>Show the basis for computation.</i>				
<i>List each grant-supported position receiving fringe benefits.</i>		Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
Various Positions (Civilian Personnel)		\$329,950.00	5.02%	\$16,564	\$0	\$16,564
			Total(s)	\$16,564	\$0	\$16,564

Narrative

The LAPD's Overtime Fringe Benefits approved CAP 41 is 5.02% for civilian personnel and includes Medicare, Unemployment, Worker's Comp and share of carry forward.

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Lodging, Meals, Etc.	Per day, mile, trip, Etc.	Compute the cost of each type of expense X the number of people traveling.						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0	\$0	\$0
							Total(s)	\$0	\$0	\$0
Narrative										

The LAPD plans to utilize the Travel budget during the second year of the 2024 CEBR award period.

Purpose Area #4

D. Equipment		Computation			
Item	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
<i>List and describe each item of equipment that will be purchased</i>	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Liquid Handling Instrument	1	\$350,000.00	\$350,000	\$0	\$350,000
		Total(s)	\$350,000	\$0	\$350,000

Narrative
 The LAPD SDU is requesting equipment funds to purchase a liquid handling instrument to perform extractions of differential samples. This will replace aging equipment currently being used to perform differential extraction of samples collected from sexual assault kits.

E. Supplies		Computation				
Supply Items		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
<i>Provide a list of the types of items to be purchased with grant funds.</i>		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
STRmix Maintenance Fees		10	\$4,400.00	\$44,000	\$0	\$44,000
FaSTR License Fees		20	\$1,700.00	\$34,000	\$0	\$34,000
		Total(s)		\$78,000	\$0	\$78,000
Narrative						

The LAPD SDU requests funding to purchase annual maintenance/ license fees required for the FaSTR and STRmix softwares to maintain and update critical software used by DNA analysts for the interpretation of DNA profiles.

Purpose Area #4

F. Construction						
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
		Total(s)			\$0	\$0
Narrative						

Purpose Area #4

G. Subawards (Subgrants)						
Description	Purpose	Consultant?	Total Cost	Non-Federal Contribution	Federal Request	
<i>Provide a description of the activities to be carried out by subrecipients.</i>	<i>Describe the purpose of the subaward (subgrant)</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>				
			Total(s)	\$0	\$0	\$0
Consultant Travel (if necessary)						
Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Federal Request
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>				
			\$0			\$0
			Total	\$0	\$0	\$0
Narrative						
H. Procurement Contracts						

Purpose Area #4

Description	Purpose	Consultant?			
Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).	Describe the purpose of the contract	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.	Total Cost	Non-Federal Contribution	Federal Request
Consultant Travel (if necessary)			Total(s)	\$0	\$0
Purpose of Travel	Location	Type of Expense	Computation		
Indicate the purpose of each trip or type of trip (training, advisory group meeting).	Indicate the travel destination.	Hotel, airfare, per diem	Cost	Duration or Distance	# of Staff
			\$0		
Narrative			Total	\$0	\$0

I. Other Costs		Computation					
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	<i>Show the basis for computation</i>						
Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request	
				\$0		\$0	
		Total(s)		\$0	\$0	\$0	
Narrative							

Purpose Area #4

J. Indirect Costs		Computation				
Description <i>Describe what the approved rate is and how it is applied.</i>	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request	
			\$0		\$0	
		Total(s)	\$0	\$0	\$0	
Narrative						

Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N

Yes

(DOJ Financial Guide, Section 3.10)

A. Personnel

Name	Position	Computation						
List each name, if known.		Show annual salary rate & amount of time devoted to the project for each name/position.						
	List each position, if known.	Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
Various (detailed in narrative)	Serology/DNA Technical Staff & Support Staff Overtime	\$87.15	hourly	7,573	100%	\$659,987	\$0	\$659,987
				Total(s)		\$659,987	\$0	\$659,987

Narrative

The Los Angeles Police Department (LAPD) Serology/DNA Unit (SDU) is requesting overtime funding equivalent to approximately 7,573 hours in a variety of staff positions in Year 2.

The overtime rate for Serology/DNA Technical Staff & Support Staff will be approximated by an average of personnel salary rates.

Personnel Job Classification Approximate Salary Rate Per Hour
 Criminalist \$113.21
 Photographer \$95.73
 Laboratory Technician \$71.61
 Management Analyst \$93.99
 Administrative Clerk \$61.19
 Average \$87.15

The overtime funding will support casework for full-time Criminalists, including Photographers and as many as seven Laboratory Technicians for an approximate total of 7,573 overtime

B. Fringe Benefits		Computation				
Name		<i>Show the basis for computation.</i>				
<i>List each grant-supported position receiving fringe benefits.</i>		Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
Various Positions (Civilian Personnel)		\$659,987.00	5.02%	\$33,132		\$33,132
			Total(s)	\$33,132	\$0	\$33,132

Narrative
 The LAPD's Overtime Fringe Benefits approved CAP 41 is 5.02% for civilian personnel and includes Medicare, Unemployment, Worker's Comp and share of carry forward.

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense		Basis	Computation					
		Lodging, Meals, Etc.			Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
Indicate the purpose of each trip or type of trip (training, advisory group meeting)										
Indicate the travel destination.										
Per day, mile, trip, Etc.										
Compute the cost of each type of expense X the number of people traveling.										
Society for Laboratory Automation and Screening (SLAS) Symposium	San Diego, CA	Transportation		Round trip	1	2	1	\$600	\$0	\$600
Society for Laboratory Automation and Screening (SLAS) Symposium	San Diego, CA	Lodging		Night	4	2	1	\$1,840	\$0	\$1,840
Society for Laboratory Automation and Screening (SLAS) Symposium	San Diego, CA	Meals		Day	5	2	1	\$740	\$0	\$740
Society for Laboratory Automation and Screening (SLAS) Symposium	San Diego, CA	Other		N/A	1	2	1	\$240	\$0	\$240
California Association of Crime Laboratory Directors (CACLD) Annual Meeting	Location TBD	Transportation		Round trip	1	3	1	\$900	\$0	\$900
California Association of Crime Laboratory Directors (CACLD) Annual Meeting	Location TBD	Lodging		Night	1	3	1	\$615	\$0	\$615
California Association of Crime Laboratory Directors (CACLD) Annual Meeting	Location TBD	Meals		Day	2	3	1	\$444	\$0	\$444
California Association of Crime Laboratory Directors (CACLD) Annual Meeting	Location TBD	Other		N/A	1	3	1	\$360	\$0	\$360
California Criminalistics Institute (CCI)	Location TBD	Transportation		Round-trip	1	4	1	\$1,200	\$0	\$1,200
California Criminalistics Institute (CCI)	Location TBD	Lodging		Night	5	4	1	\$1,660	\$0	\$1,660

Purpose Area #4

California Criminalistics institute (CCI)	Location TBD	Meals	Day	\$74.00	5	4	1	\$1,480	\$0	\$1,480
California Criminalistics Institute (CCI)	Location TBD	Other	N/A	\$120.00	1	4	1	\$480	\$0	\$480
Award Mandatory Training	Washington DC	Transportation	Round-trip	\$600.00	1	2	1	\$1,200	\$0	\$1,200
Award Mandatory Training	Washington DC	Lodging	Night	\$290.00	2	2	1	\$1,160	\$0	\$1,160
Award Mandatory Training	Washington DC	Meals	Day	\$79.00	3	2	1	\$474	\$0	\$474
Award Mandatory Training	Washington DC	Other	N/A	\$120.00	1	2	1	\$240	\$0	\$240
Bode Conference 2026	Location TBD	Transportation	Round-trip	\$500.00	1	5	1	\$1,500	\$0	\$1,500
Bode Conference 2026	Location TBD	Lodging	Night	\$200.00	4	5	1	\$4,000	\$0	\$4,000
Bode Conference 2026	Location TBD	Meals	Day	\$60.00	5	5	1	\$1,500	\$0	\$1,500
Bode Conference 2026	Location TBD	Other	N/A	\$120.00	1	5	1	\$600	\$0	\$600
American Academy of Forensic Science Annual Meeting 2026	New Orleans, Louisiana	Transportation	Round-trip	\$500.00	1	8	1	\$4,000	\$0	\$4,000
American Academy of Forensic Science Annual Meeting 2026	New Orleans, Louisiana	Lodging	Night	\$205.00	4	8	1	\$6,560	\$0	\$6,560
American Academy of Forensic Science Annual Meeting 2026	New Orleans, Louisiana	Meals	Day	\$74.00	5	8	1	\$1,960	\$0	\$1,960

Purpose Area #4

American Academy of Forensic Science Annual Meeting, 2026	New Orleans, Louisiana	Other	N/A	\$120.00	1	8	1	\$960	\$0	\$960
CODIS California Conference	Richmond, CA	Transportation	Round-trip	\$300.00	1	1	1	\$300	\$0	\$300
CODIS California Conference	Richmond, CA	Lodging	Night	\$183.00	3	1	1	\$549	\$0	\$549
CODIS California Conference	Richmond, CA	Meals	Day	\$74.00	4	1	1	\$296	\$0	\$296
CODIS California Conference	Richmond, CA	Other	N/A	\$120.00	1	1	1	\$120	\$0	\$120
STRmix Users Group Meeting	Location TBD	Transportation	Round-trip	\$500.00	1	6	1	\$3,000	\$0	\$3,000
STRmix Users Group Meeting	Location TBD	Lodging	Night	\$200.00	2	6	1	\$2,400	\$0	\$2,400
STRmix Users Group Meeting	Location TBD	Meals	Day	\$60.00	3	6	1	\$1,080	\$0	\$1,080
STRmix Users Group Meeting	Location TBD	Other	N/A	\$120.00	1	6	1	\$720	\$0	\$720
Annual SART Summit	Location TBD	Transportation	Round-trip	\$500.00	1	2	1	\$1,000	\$0	\$1,000
Annual SART Summit	Location TBD	Lodging	Night	\$200.00	2	2	1	\$800	\$0	\$800
Annual SART Summit	Location TBD	Meals	Day	\$60.00	3	2	1	\$360	\$0	\$360
Annual SART Summit	Location TBD	Other	N/A	\$120.00	1	2	1	\$240	\$0	\$240

Purpose Area #4

DOJ BIA Grant Award Financial Management 2026	Washington DC	Transportation	Round-trip	\$600.00	1	2	1	\$1,200	\$0	\$1,200
DOJ BIA Grant Award Financial Management 2026	Washington DC	Lodging	Night	\$290.00	2	2	1	\$1,150	\$0	\$1,150
DOJ BIA Grant Award Financial Management 2026	Washington DC	Meals	Day	\$79.00	3	2	1	\$474	\$0	\$474
DOJ BIA Grant Award Financial Management 2026	Washington DC	Other	N/A	\$120.00	1	2	1	\$240	\$0	\$240
Promega International Symposium on Human Identification (ISHI)	Location TBD	Transportation	Round-trip	\$500.00	1	10	1	\$5,000	\$0	\$5,000
Promega International Symposium on Human Identification (ISHI)	Location TBD	Lodging	Night	\$171.00	4	10	1	\$6,840	\$0	\$6,840
Promega International Symposium on Human Identification (ISHI)	Location TBD	Meals	Day	\$64.00	5	10	1	\$3,200	\$0	\$3,200
Promega International Symposium on Human Identification (ISHI)	Location TBD	Other	N/A	\$120.00	1	10	1	\$1,200	\$0	\$1,200
California Association of Criminalists	Location TBD	Transportation	Round-trip	\$500.00	1	10	1	\$5,000	\$0	\$5,000
California Association of Criminalists	Location TBD	Lodging	Night	\$165.00	4	10	1	\$6,600	\$0	\$6,600
California Association of Criminalists	Location TBD	Meals	Day	\$60.00	5	10	1	\$1,000	\$0	\$1,000
California Association of Criminalists	Location TBD	Other	N/A	\$120.00	1	10	1	\$1,200	\$0	\$1,200
CODIS National Conference	Location TBD	Transportation	Round-trip	\$500.00	1	3	1	\$1,500	\$0	\$1,500

Purpose Area #4

CODIS National Conference	Location TBD	Lodging	Night	\$165.00	3	3	1	\$1,485	\$0	\$1,485
CODIS National Conference	Location TBD	Meals	Day	\$60.00	4	3	1	\$720	\$0	\$720
CODIS National Conference	Location TBD	Other	N/A	\$120.00	1	3	1	\$360	\$0	\$360
ASCLD Annual Symposium	Location TBD	Transportation	Round-trip	\$500.00	1	3	1	\$1,500	\$0	\$1,500
ASCLD Annual Symposium	Location TBD	Lodging	Night	\$200.00	4	3	1	\$2,400	\$0	\$2,400
ASCLD Annual Symposium	Location TBD	Meals	Day	\$60.00	5	3	1	\$900	\$0	\$900
ASCLD Annual Symposium	Location TBD	Other	N/A	\$120.00	1	3	1	\$360	\$0	\$360
Total(s)								\$93,917	\$0	\$93,917

Narrative

The LAPD SDU is requesting travel funds for SDU staff to attend as many as fourteen different conferences or DNA training events, and up to 2 grant management personnel to attend grant management training in Year 2. The personnel to be sent, as well as some of the locations and dates have yet to be determined.

Conferences and/or DNA training events for FY 2024 CEBR funding are as follows:

- Society for Laboratory Automation and Screening (SLAS) Symposium 2026(location and date TBD)
- California Association of Crime Laboratory Directors (CACLD) Annual Meeting (location and date TBD)
- California Criminalistics Institute (location and date TBD, no registration cost)
- Award Mandatory Training (location and date TBD, no registration cost)
- Bode Conference (location and date TBD)
- American Academy of Forensic Sciences Annual Meeting (New Orleans, LA, February 9-14, 2026)
- CoDIS California Conference (Richmond, CA, date TBD, no registration cost)
- STRmix Users Group meeting (location and date TBD, no registration cost)
- Annual Sexual Assault Response Team (SART) Summit conference (location and date TBD)
- DOJ BIA Grant Award Financial Management 2026, Washington DC (date TBD, no registration cost)

Purpose Area #4

D. Equipment		Computation			
Item		# of Items	Unit Cost	Total Cost	Federal Request
<i>List and describe each item of equipment that will be purchased</i>		<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>			
Qiagen Liquid Handler (QIAgility)		2	\$39,546.50	\$79,093	\$75,093
		Total(s)		\$79,093	\$79,093

Narrative

The SDU will purchase two Qiagen liquid handling instruments to replace aging equipment which are life-spanning out of use. The updated instrumentation will enhance sample throughput for genetic profiling.

Purpose Area #4

E. Supplies		Computation				
Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request	
<i>Provide a list of the types of items to be purchased with grant funds. Computation: The number of each item to be purchased X the cost per item.</i>						
Automated Liquid Sampler Autolys Tubes	20	\$2,311.73	\$46,235	\$0	\$46,235	
DNA Extraction/Purification Reagent Kits	20	\$600.72	\$12,015	\$0	\$12,015	
DNA Amplification Kits	5	\$19,373.56	\$96,868	\$0	\$96,868	
DNA Quantitation Kits	15	\$3,788.15	\$56,823	\$0	\$56,823	
			Total(s)	\$0	\$211,941	

Narrative
 LAPD SDU requests to purchase supplies and reagent kits to utilize with instruments purchased under prior DNA grant awards. Autolys tubes, and DNA extraction/purification reagent kits will be used in the extraction and purification of DNA in the laboratory. The quantitation kits will allow for proper determination of the amount of DNA present in a sample. The amplification kits will be used to amplify the DNA present in the sample for analysis.

F. Construction							
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>					
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request	
				\$0	\$0	\$0	
		Total(s)			\$0	\$0	\$0
Narrative							

Purpose Area #4

G. Subawards (Subgrants)						
Description	Purpose	Consultant?	Total Cost	Non-Federal Contribution	Federal Request	
Provide a description of the activities to be carried out by subrecipients.	Describe the purpose of the subaward (subgrant)	Is the subaward for a consultant? if yes, use the section below to explain associated travel expenses included in the cost.			\$0	
			Total(s)	\$0	\$0	\$0
Consultant Travel (if necessary)						
Purpose of Travel	Location	Type of Expense	Computation			
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Hotel, airfare, per diem	Cost	Duration or Distance	# of Staff	Federal Request
						\$0
			Total	\$0	\$0	\$0
H. Procurement Contracts						
Description	Purpose	Consultant?				

Purpose Area #4

Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).	Describe the purpose of the contract	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.															
		<table border="1"> <tr> <td>Total Cost</td> <td>Non-Federal Contribution</td> <td>Federal Request</td> </tr> <tr> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> </table>	Total Cost	Non-Federal Contribution	Federal Request	\$0	\$0	\$0									
Total Cost	Non-Federal Contribution	Federal Request															
\$0	\$0	\$0															
Consultant Travel (if necessary)																	
Purpose of Travel Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Location Indicate the travel destination.	Type of Expense Hotel, airfare, per diem															
Narrative		<table border="1"> <tr> <th>Duration or Distance</th> <th># of Staff</th> <th>Total Cost</th> <th>Non-Federal Contribution</th> <th>Federal Request</th> </tr> <tr> <td></td> <td></td> <td>\$0</td> <td></td> <td>\$0</td> </tr> <tr> <td colspan="2">Total</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> </table>	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request			\$0		\$0	Total		\$0	\$0	\$0
	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request												
		\$0		\$0													
Total		\$0	\$0	\$0													
		<p>Compute the cost of each type of expense X the number of people traveling.</p>															
i. Other Costs																	

Purpose Area #4

Show the basis for computation

List and describe items that will be paid with grants funds (e.g., rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).

Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
1	ea	\$70,000.00	1	\$70,000	\$0	\$70,000
1	ea	\$48,778.00	1	\$48,778	\$0	\$48,778
8	ea	\$525.00	1	\$4,200	\$0	\$4,200
2	ea	\$200.00	1	\$400	\$0	\$400
10	ea	\$700.00	1	\$7,000	\$0	\$7,000
10	ea	\$450.00	1	\$4,500	\$0	\$4,500
5	ea	\$800.00	1	\$4,000	\$0	\$4,000
2	ea	\$700.00	1	\$1,400	\$0	\$1,400
3	ea	\$200.00	1	\$600	\$0	\$600
3	ea	\$800.00	1	\$2,400	\$0	\$2,400
Total(s)				\$143,278	\$0	\$143,278

Narrative

The LAPD SDU is requesting training registration costs for casework analysts to attend as many as eight different conferences or DNA training events, and up to two grant management personnel to attend grant management training in Year 2. The personnel to be sent, as well as some of the locations and dates have yet to be determined.

Conferences and/or DNA training events for FY 2024 CEFR funding are as follows:

American Academy of Forensic Sciences Annual Meeting (New Orleans, LA, February 9-14, 2026)

Annual Sexual Assault Response Team (SART) Summit conference (location and date TBD)

Promega International Symposium on Human Identification (ISHI) (location and date TBD)

California Association of Criminalists (CAC) meeting (location and date TBD)

Bode Conference (location and date TBD)

Society for Laboratory Automation and Screening (SLAS) Symposium (San Diego, CA, date TBD)

California Association of Crime Laboratory Directors (CACLD) Annual Meeting (location and date TBD)

American Society of Crime Laboratory Directors (ASCLD) Annual Symposium (location and date TBD)

Other training events or conferences of a similar nature.

These training events provide DNA Criminalists with the annual DNA training required by the current version of the "FBI Quality Assurance Standards Audit for Forensic DNA Testing

Purpose Area #4

Laboratories" document (utilized by ASCLD/LAB and other forensic accrediting bodies when accrediting forensic DNA laboratories) or provide trainees with additional background to prepare for independent DNA casework. In addition, the training events allow Criminalists to remain current on salient topics in forensic science, including those with a potential to improve productivity or enhance capacity.

The requested training travel expenses is \$93,917. The requested training registration expenses (l: "Other") is \$24,500. The total grant award is \$1,905,767; 8% limit for training expenses is \$152,461.36. The combined total of training expenses in this request is \$118,417.00. The LAPD SDU is requesting funds for laboratory workstation configuration/minor renovation for essential laboratory renovations, specifically focusing on the file storage solutions and lab/cubicle updates. The proposed improvements will address critical space deficiencies, enhance operational efficiencies, and ensure the safety and sustainability of th DNA laboratory. The LAPD SDU also requests funding to purchase annual maintenance required for the Verso system to maintain critical equipment used by DNA analysts for the analysis of DNA profiles.

J. Indirect Costs		Computation				
Description <i>Describe what the approved rate is and how it is applied.</i>	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request	
			\$0		\$0	
		Total(s)	\$0	\$0	\$0	
Narrative						

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$329,950	\$0	\$659,987	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$989,937
B. Fringe Benefits	\$16,564	\$0	\$33,132	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,696
C. Travel	\$0	\$0	\$93,917	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93,917
D. Equipment	\$350,000	\$0	\$79,093	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$429,093
E. Supplies	\$78,000	\$0	\$211,941	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$289,941
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$143,278	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$143,278
Total Direct Costs	\$774,514	\$0	\$1,221,348	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,995,862
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$774,514	\$0	\$1,221,348	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,995,862
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? Y/N											
										Yes	