

GOVERNMENT EFFICIENCY, INNOVATION, AND AUDITS COMMITTEE REPORT relative to the current use of City resources for office leases and workspace, and the costs and inventory of at-home work station equipment.

Recommendation for Council action, pursuant to Motion (Rodriguez – Harris-Dawson):

INSTRUCT the:

- a. Department of General Services, with the assistance of the City Administrative Officer (CAO), to report with an overview of the City's current office lease portfolio, including an inventory of office space and costs associated with each lease.
- b. Information Technology Agency, with the assistance of the CAO, to report with an overview of the City Departments' costs and inventory associated with at-home work station equipment.
- c. CAO to report on City telecommuting policies within each Department; and to provide an analysis of whether consolidating leases, streamlining different departmental policies, and revising space requirements found in current labor agreements relative to office standards, may bring about a more cost-effective use of City funds.
- d. Chief Legislative Analyst (CLA) to report on current telecommuting and return-to-work policies in other jurisdictions across the State.

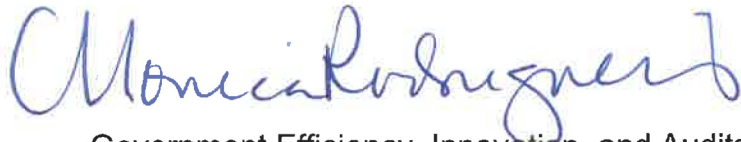
Fiscal Impact Statement: Neither the CAO nor the CLA has completed a financial analysis of this report.

Community Impact Statement: None submitted.

Summary:

On April 21, 2025, your Government Efficiency, Innovation, and Audits Committees considered an April 4 21, 2025 motion (Rodriguez – Harris-Dawson) relative to the current use of City resources for office leases and workspace, and the costs and inventory of at-home work station equipment. According to the motion, the City funds the office space required to support a large workforce, while also allowing employees to work a majority of the time from home. In addition, labor agreements stipulate certain workspace requirements for City employees. The current use of City resources for office leases and workspace may be excessive and inefficient. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the motion recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Monica Rodriguez". The signature is written in a cursive, flowing style.

Government Efficiency, Innovation, and Audits Committee

MEMBER	VOTE
RODRIGUEZ:	YES
BLUMENFIELD:	YES
MCOSKER:	ABSENT

RM
4/21/25

-NOT OFFICIAL UNTIL COUNCIL ACTS-