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CITY PLANNING
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(213) 978-1300

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EXECUTIVE OFFICES
200 N. SPRING STREET, ROOM 525
LOS ANGELES, CA 90012-4801
(213) 978-1271

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March 19, 2026

The Honorable City Council
City of Los Angeles
City Hall, Room 395
Los Angeles, California 90012

Dear Honorable Members:

RECOMMENDED ACTION FOR CITY PLANNING'S FISCAL YEAR 2025-26 INTERIM BUDGET REQUEST FOR IMPLEMENTATION OF THE ZONING REVIEW PROGRAM TRANSFER TO THE DEPARTMENT OF CITY PLANNING (CF 25-0600)

The Department of City Planning recommends the approval of the following position authorities:

- 1) 12 positions for Zoning Review over the counter Plan Check which consists of 2 Architects, 4 Architectural Associates IIIs, and 6 Architectural Associate IIs, at a requested amount of \$603,495;
- 2) 4 positions for Zoning Review Over the Counter Screening which consists of 1 Architect; 2 Architectural Associates; and 1 Office Engineering Technician III at a cost of \$186,390; and
- 3) A Total of \$627,396 for Zoning Review Program Implementation:
 - a) \$250,000 for overtime expenditure and \$377,396 for software, office and administrative expenses.

These requests are necessary as part of the FY 2025-26 Interim Budget request to meet urgent operating requirements, all to be funded by the Building and Safety Permit Fund (48R) and will not impact on the General Fund.

For any questions, please contact Executive Officer Kevin Keller at (213) 978-1272 or via email at kevin.keller@lacity.org.

Sincerely,

VINCENT P. BERTONI, AICP
Director of Planning