

PLANNING AND LAND USE MANAGEMENT (PLUM) COMMITTEE REPORT relative to the formation of a new Development Services Bureau, creation of a relevant organization chart of Department of City Planning (DCP) staff, position reclassifications or deletions that might achieve cost savings and further permit streamlining; other pre-entitlement work that could be shifted into said Bureau; development of public facing dashboards, inclusive of information regarding project-type submittals, planning approvals, permit issuances, and average response and approval times for projects in the City; and, achievable metrics of success based on said Bureau's stated objectives to ensure efficient and effective development citywide.

Recommendation for Council action, pursuant to Motion (Raman, Yaroslavsky - Blumenfield):

INSTRUCT the DCP to report back within 30 days on the following tasks:

- a. Create an organizational chart of relevant DCP staff - including, but not limited to the Office of Zoning Administration, Development Service Center staff, the Performance and Management Unit, and any other relevant units or positions - and transferred Building and Safety (DBS) positions in order to form a new Development Services Bureau within DCP to:
 - i. Create direct authority for Zoning Administrative and other discretionary cases to be processed through the Bureau.
 - ii. Provide an upfront development review function through a single intake to determine if a case is ministerial or discretionary.
 - iii. Help route a case as necessary with a clear roadmap for permitting requirements.
 - iv. Promptly ensure compliance with all applicable regulations in less than 10 days.
 - v. Problem solve and reconcile building, zoning, and administrative code interpretations if there are departmental conflicts.
- b. Report back on position reclassifications or deletions that might achieve cost savings and further permit streamlining.
- c. Report back on other pre-entitlement work that could be shifted into the Bureau.
- d. Develop public facing dashboards, inclusive of information regarding project-type submittals, planning approvals, permit issuances, and average response and approval times for projects in the City.
- e. Report back on achievable metrics of success based on the Bureau's stated objectives to ensure efficient and effective development citywide.

Fiscal Impact Statement: Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted

Summary:

At a regular meeting held on August 12, 2025, the PLUM Committee considered Motion (Raman, Yaroslavsky - Blumenfield) relative to the formation of a new Development Services Bureau, creation of a relevant organization chart of Department of City Planning (DCP) staff, position reclassifications or deletions that might achieve cost savings and further permit streamlining; other pre-entitlement work that could be shifted into said Bureau; development of public facing dashboards, inclusive of information

regarding project-type submittals, planning approvals, permit issuances, and average response and approval times for projects in the City; and, achievable metrics of success based on said Bureau's stated objectives to ensure efficient and effective development citywide. After providing an opportunity for public comment, the Committee moved to approve the recommendations contained in the Motion. This matter is now submitted to the Council for consideration.

Respectfully Submitted,



PLANNING AND LAND USE MANAGEMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
BLUMENFIELD:	YES
HUTT:	ABSENT
NAZARIAN:	YES
LEE:	YES
RAMAN:	YES

CR/dl
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-NOT OFFICIAL UNTIL COUNCIL ACTS-