

TRANSMITTAL

To: **THE COUNCIL**

Date: **05/28/2025**

From: **THE MAYOR**

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.

A handwritten signature in black ink, appearing to read 'Carolyn Webb de Macias', is centered on the page.

(Carolyn Webb de Macias for)

KAREN BASS

Mayor

LOS ANGELES POLICE COMMISSION

BOARD OF POLICE COMMISSIONERS

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INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

May 16, 2025

BPC #25-115

The Honorable Karen Bass
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

Dear Honorable Mayor:

RE: DONATION FROM THE LOS ANGELES POLICE FOUNDATION VALUED AT
\$33,717.60 FOR MICROSOFT CO-PILOT LICENSES.

At the regular meeting of the Board of Police Commissioners held Tuesday, May 6, 2025, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink, appearing to read "Rebecca Munoz".

REBECCA MUNOZ
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

BPC #25-115 36

April 24, 2025

1.14

RECEIVED

APR 30 2025

POLICE COMMISSIONER

TO: The Honorable Board of Police Commissioners

Reviewed:

FROM: Chief of Police

D. Sibley

Executive Director

4/30/25

Date

SUBJECT: APPROVAL OF NON-MONETARY DONATION

RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE the Department's Report and TRANSMIT to the Mayor and City Council for ACCEPTANCE of the following non-monetary donation valued at \$33,717.60 for Information Technology Bureau.

DONOR:

Los Angeles Police Foundation
Ms. Dana Katz, Executive Director
633 West 5th Street, Suite 960
Los Angeles, California 90071
(213) 489-4636

PURPOSE:

Microsoft Co-Pilot for
Command Staff
(#2025-043)

VALUE:

\$33,717.60

DISCUSSION

This donation will provide 70 Microsoft Co-Pilot licenses for all Department Command Officers, both sworn and civilian. Approval of this donation will allow Department Command Staff to pilot the tool for a 18-month period and report if it enhances their ability to manage their responsibilities and increases their efficiency in completing tasks.

The Los Angeles Police Foundation is an independent, not-for-profit organization that provides critical resources and vital support to the Los Angeles Police Department (LAPD). From essential equipment and state-of-the-art technology to specialized training and innovative programs that would otherwise be unfunded, the Foundation provides funding that directly improves public safety, impacts officer readiness, and enhances the quality of life of all members of the community. As the largest source of private support for the LAPD, the Foundation is passionately dedicated to ensuring that Los Angeles remains America's safest major city. Since being established in 1998, the Foundation has invested tens of millions of dollars in hundreds of LAPD initiatives that promote excellence, expand capabilities, strengthen neighborhoods and create opportunities for at-risk youth. These actions are grounded in the beliefs that a safe city is a strong city and that together we can make a difference.

The Honorable Board of Police Commissioners

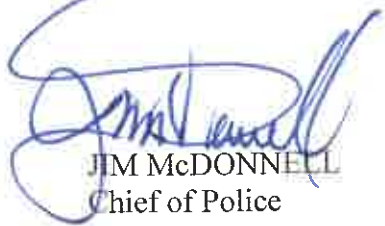
Page 2

1.14

The donation has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

If you have any questions, please contact Monique Turner, Information Technology Bureau, at (213) 486-0606.

Respectfully,



JIM McDONNELL
Chief of Police

**BOARD OF
POLICE COMMISSIONERS**
Approved *May 6, 2025*
Secretary *Rebecca M...*

Attachments



APPROVED DONATION

633 W. 5th Street, Suite 960, Los Angeles, CA 90017

Phone (213) 489-4636 FAX (213) 489-4697

email: jacqui@supportlapd.org

4/23/2025

LAPF Grant #	2025-043
Grant Application Received:	April 22, 2025
Grant received from:	Information Technology Bureau
Contact:	Monique Turner
Phone:	(213) 486-0606
Grant Name:	Microsoft Co-Pilot for Command Staff
Grant Amount:	\$33,717.60

A handwritten signature in blue ink, appearing to read "Jacqui".

INTRADEPARTMENTAL CORRESPONDENCE LAPF #2025-043

April 15, 2025
17.1

TO: Chief of Police

FROM: Commanding Officer, Information Technology Bureau

SUBJECT: LOS ANGELES POLICE FOUNDATION GRANT REQUEST

NAME OF REQUEST: MICROSOFT CO-PILOT FOR COMMAND STAFF

It is requested that Information Technology Bureau be approved for the MICROSOFT CO-PILOT FOR COMMAND STAFF grant. Approval of this grant benefits the Department as follows:

Information Technology Bureau is requesting a grant to fund ⁷⁰~~140~~ Microsoft Co-Pilot license for all Department Command Officers, both sworn and civilian.

Co-Pilot is an artificial intelligence-powered productivity tool that is accessible within the Department's Microsoft 365 government cloud tenant. Microsoft has demonstrated the use of Co-Pilot to summarize emails and documents, identify action items, draft documents, and answer questions from a library of documents. This functionality has the potential to save hundreds of work hours over the course of a year.

If approved, this grant would allow Department Command Staff to pilot the tool for a 18-month period and report if it enhances their ability to manage their responsibilities and increases their efficiency in completing tasks. This grant will cover the license for all Department Command Officers during the period and works in conjunction with the Department's Office.com suit of software.

If you have any questions, please contact Monique Turner, Commanding Officer, Application Development & Support Division, at (213) 486-0606.

APPROVED:



RANDALL M. GODDARD, Commander
Assistant Commanding Officer
Information Technology Bureau



JIM McDONNELL
Chief of Police

Attachments



2024 GRANT APPLICATION

Grant Number 2025-043 (office use only)

Date: March 24, 2025

Amount Requested: \$ ~~67,425.20~~ \$33,717.60

Contact Name(s): Monique Turner

Department/Unit: Information Technology Bureau

Mailing Address: 100 West 1st Street, Room 831

Phone Number: 909-486-0606 Fax Number: _____

E-mail Address: monique.turner@lapd.online

Name of Program/Equipment requesting funding for: Microsoft Co-Pilot for Command Staff

Provide a brief description and the need for the program/equipment (use additional paper if needed):

We are seeking a grant to cover the cost of software licensing for Microsoft Co-Pilot for ^{70 users} ~~140 users~~. Co-Pilot is an artificial intelligence-powered productivity tool that is available within the Department's Microsoft 365 government cloud tenant. During a recent seminar for California law enforcement agencies, Microsoft demonstrated the use of Co-Pilot to summarize emails and documents, identify action items, draft documents, and answer questions from a library of documents. This functionality has the potential to save hundreds of work hours over the course of a year. This grant would allow Department Command Staff, both sworn and civilian, to pilot the tool for a 18-month period and report if it enhances their ability to manage their responsibilities and increases their efficiency in completing tasks. This grant will cover the license for all Department Command Officers during the period.

Has this program/equipment previously been requested through the city budget? ☐ YES ☒ NO

If yes, please list the most recent date of submission and the result: N/A

If no, please explain the reason why it was not submitted: Trial, with intent to submit if successful.

What objectives will be accomplished if the funding is granted? Additional time to address other tasks and management issues.

How many officers will be impacted with this grant?

At this time the trial would include ~~140~~ licenses for Commanding Officers (both sworn and civilian).
70

How will the community be impacted by this grant?

Ultimately, enhanced efficiency in completing administrative tasks, coupled with the potential for increased insight, would enable Commanding Officer to allocate more time to engage with the community. This would also allow for the potential identification of community concerns that may not be receiving adequate attention.

Describe the short-term outcome and long-term impact you anticipate within the Department and in the community it serves as result of this grant.

In the short term we look to test the concept of Co-Pilot and have Command Staff identify if and how the potential increased efficiency in administrative tasks equates to their roles. Long-term we hope that more experience with the tool allows Command Staff to draw greater usefulness in identifying and extracting action items from data and recognizing community and internal issues that are not being effectively addressed.

How can the Foundation evaluate success if the funding is granted? (# of people served, objectives reached, surveys, etc.)

Command Staff could be surveyed for feedback under the following metrics: time/cost savings, productivity gains, employee satisfaction, and quality of work.

Please list or attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead.
(See attached).

Has your commanding officer approved this request? ☒ YES ☐ NO

Name of commanding officer: Commander Randy Goddard

Signature of commanding officer: 

For questions, comments, or concerns, contact Jacqui McAndrews at (213) 489-4636 or email jacqui@supportlapd.org.