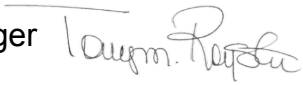


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

DATE: June 30, 2025

TO: The Honorable Members of the Personnel and Hiring Committee

FROM: Tony M. Royster, General Manager
Department of General Services 

SUBJECT: **VACANCY REPORT IN RESPONSE TO C.F. 25-0660**

Please find attached information in response to Council File 25-0660.

The Department of General Services (GSD) has 1,327 authorized positions in the 2025-26 Adopted Budget, 1,320 are regular and seven are resolution authorities. The 2025-26 Adopted Budget eliminated 121 positions, 22 of which are filled and could potentially result in a layoff.

To prevent layoffs for the 22 currently filled positions, a proposal utilizing vacant positions has been submitted to the CAO to approve in-lieu and substitute authorities. The proposal is currently under review.

If the proposal is approved, GSD will have nine vacancies remaining that are common classifications and on the Personnel Department's Expedited Transfer list.

Common Classification	Count	Funding Source
Custodian (3156-0)	2	General Fund
Garage Attendant (3531-6)	6	Special Fund
Management Analyst (9184-0)	1	Special Fund
	9	

Any questions regarding this report may be directed to Emily Mayeda, Assistant General Manager, at emily.mayeda@lacity.org.

Cc: Anissa Raja, Council District 15
Malaika Billups, Personnel Department
Matt Hale, Mayor's Office
Justin Lawson, CAO's Office