


**CITY OF LOS ANGELES**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

Date: July 16, 2025

To: The Honorable City Council  
% City Clerk, Room 395, City Hall  
Attention: Honorable Tim McOsker, Chair, Personnel and Hiring Committee

From: Laura Rubio-Cornejo, General Manager   
Department of Transportation

Subject: **DEPARTMENT OF TRANSPORTATION REPORT-BACK ON VACANCIES AND TRANSFER OPPORTUNITIES**

**SUMMARY**

As directed by Council File (CF) 25-0660, this report provides a response to the current number of vacancies by classification as of July 7, 2025.

**RECOMMENDATION**

That the City Council note and file this report.

**BACKGROUND**

The Personnel and Hiring Committee instructed departments to provide a written report on the current number of vacancies, the number of transfers (or opportunities for transfers), and the classifications of transfers to or from the department.

**DISCUSSION**

The Department of Transportation is providing the following summary of vacancies by classification as of July 7, 2025. These vacancies reflect the Department's current efforts to avoid layoffs through internal transfers of impacted LADOT employees to existing LADOT vacancies. Once these efforts are completed, LADOT does not anticipate having employees directly impacted by layoffs as part of the 2025-26 Adopted Budget. The table below includes potential transfer opportunities to LADOT in applicable vacant classifications.

Classification	Vacancies	Hiring Status as of July 2025
Accountant	2	
Accounting Clerk	1	
Administrative Clerk	2	
Assistant Signal Systems Electrician	1	
Auditor II	1	
Civil Engineering Draft Technician	5	
Data Base Architect	1	

Departmental Chief Accountant II	1	Pending submission to Personnel for approval to fill.
Electrical Craft Helper	1	
Equipment Specialist I	1	
Equipment Specialist II	1	
Geographic Information Systems Supervisor I	1	New hire started 7/14/25
Management Analyst	1	
Management Assistant	1	
Parking Meter Technician	5	Pending submission to Personnel for approval to fill.
Principal Accountant II	1	Will submit a request to fill in the Fall/early Winter.
Programmer/Analyst IV	2	
Senior Accountant II	2	Will submit a request to fill in the Fall/early Winter.
Senior Administrative Clerk	2	
Senior Traffic Supervisor I	2	
Senior Traffic Supervisor II	2	
Senior Transportation Engineer	1	
Signal System Electrician	3	
Signal System Supervisor I	1	
Signal Systems Superintendent	1	Pending submission to Personnel for approval to fill.
Supervising Transportation Planner I	3	Pending submission to Personnel for approval to fill.
Supervising Transportation Planner II	1	
Traffic Officer II	11	When vacancies reach to the level of a new training class - 20 - we will submit a request to fill. Anticipated late Fall/early Winter
Transportation Engineering Aide	11	
Transportation Engineering Associate II	4	
Transportation Engineering Associate III	4	
Transportation Planning Associate I	4	
Transportation Planning Associate II	5	Pending submission to Personnel to fill 1 of the 5.
<b>Grand Total</b>	<b>85</b>	

LADOT had two Chief Transportation Planners, three Traffic Marking and Sign Superintendents, one Transportation Engineering Associate IV, and one Senior Administrative Clerk approved as new positions in the 2025-26 Adopted Budget. These additional positions are pending allocation by the Civil Service Commission.

**FISCAL IMPACT**

There is no General Fund impact as the result of the recommendation to note and file this report.

LRC:KM:RC