

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: 10/29/2025

CAO File No. 0120-17482-0000

Council File No.

Council District: All

To: Mayor and City Council

From: Matthew W. Szabo, City Administrative Officer



Reference:

Subject: **BUREAU OF ENGINEERING FUNDING FOR AECOM CONTRACT**

RECOMMENDATION

That the City Council, subject to the approval of the Mayor:

- 1) Transfer appropriations in the amount of \$8 million from the Unappropriated Balance Fund No. 100/58, Account No. 580196, Reserve for Mid-Year Adjustments, to the Bureau of Engineering Fund No. 100/78, Account No. 003040, Contractual Services.
- 2) Authorize the City Administrative Officer to make technical corrections to these instructions as necessary to implement Mayor and Council instructions.

SUMMARY

In January 2025, the Bureau of Engineering issued Task Order Solicitation (TOS) No. 42 to their approved Pre-Qualified On-Call (PQOC) list of consultants to provide project management, engineering support services and other expert consulting services as needed by the City in response to the 2025 January Wind and Fire Storm event. The intent of this TOS was to select consultants based on qualifications so that they were in place as service needs were identified. Specific costs and detailed scopes were to be negotiated after the review of qualifications and as specific needs were identified. The four firms selected were AECOM, Atkins North America, Cordoba Corporation and PSOMAS.

In May 2025, at the request of the Mayor's Office, Subtask A was developed for specific project management and engineering design support services through TOS No. 42. After development of the scope of work and review of the qualifications of the four selected firms, AECOM was selected for the Subtask A scope of work as detailed in Attachment 1 with a total cost of \$5 million. Subsequently, the Mayor's Office requested BOE to expand the scope of work to include recovery staff augmentation and long-term recovery planning as detailed in Attachment 2. The incremental cost for this expanded scope of work is \$3 million; for a total cost of \$8 million.

It should be noted that the Emergency Management Department's (EMD) consultant Hagerty had similar scope of work components to that proposed to be done by AECOM. However, EMD has indicated that they are phasing out Hagerty's support in October and this work has not been part of their work to date.

This Office was asked to identify funding, and the purpose of this report is to provide the \$8 million needed for the attached scopes of work. It should be noted that AECOM has begun work and has completed a significant portion of the original scope as of the date of this report. We evaluated the work in relation to FEMA Public Assistance eligibility criteria, and it does not meet the eligibility requirements for reimbursement as the work is not related to nor required for the projects included in our FEMA approved Damage Inventory. Additionally, the scope of work is such that no special funds were identified that could cover the cost of the work. Therefore, we have recommended that funds be provided from the Unappropriated Balance (UB), Reserve for Mid-Year Adjustments.

FISCAL IMPACT STATEMENT

There is no additional impact on the General Fund as the UB funds are budgeted to address unanticipated need through the fiscal year.

FINANCIAL POLICIES STATEMENT

The recommendation in this report complies with the City's Financial Policies as one-time funds have been identified and are recommended for a one-time purpose.

Attachment

MWS:PJH:

Base Scope of Work Summary

Workstream 1. Program Management

Objective: Implement a centralized program management structure that provides coordination, reporting, and oversight for delivery of Subtask A recovery planning services.

Deliverables: A program management plan, integrated master schedule, digital collaboration solutions, and executive reporting frameworks to coordinate, track, and guide Subtask A recovery planning activities across all workstreams and stakeholders.

Workstream 2. Infrastructure Restoration Plan

Objective: Develop an infrastructure restoration plan that addresses damaged public infrastructure systems to support the phased rebuilding of Palisades neighborhoods aligned with the City's recovery goals.

Deliverables: An infrastructure restoration plan that provides a coordinated, multi-agency roadmap for restoring damaged underground and above ground infrastructure systems across the Palisades.

Workstream 3. Fire Protection Plan

Objective: Develop a fire protection planning framework to guide future wildfire risk mitigation, community protection, and recovery priorities for the Palisades.

Deliverables: A fire protection plan that outlines phased strategies for fire protection and prevention mitigation measures, firefighting water supply alternatives, emergency access enhancements, evacuation planning, and community protection priorities.

Workstream 4. Logistics and Traffic Management Plan

Objective: Develop a logistics and traffic management plan for coordination and traffic management to support recovery operations.

Deliverables: A logistics and traffic management plan that includes access assessments, procuring and staging strategies, engineered traffic control plans, and coordination protocols to support safe, efficient recovery operations across impacted areas.

Attachment 1

Subtask A Budget Breakdown

(See Attachment 2 for Revised Budget)

Workstream 1	Program Management	\$735,000
Workstream 2	Infrastructure Restoration Plan	\$1,486,000
Workstream 3	Fire Protection Plan	\$943,000
Workstream 4	Logistics and Traffic Management Plan	\$1,031,000
Other Direct Costs		\$75,000
	Base Subtask Subtotal:	\$4,270,000
	Budget Contingency:	\$730,000
	Base Subtask Budget:	\$5,000,000

Revision 1 Scope of Work Summary

Workstreams 1 through 4. See Attachment 1

Add Workstream 5. Recovery Office Staff Augmentation

Objective: Provide staff augmentation, community engagement expertise, and strategic leadership to serve as a centralized coordination hub within the City's recovery framework to align recovery efforts and drive recovery progress.

Deliverables: Webinars, executive workshops, presentations, planning sessions, and updates on recovery progress and milestones. Provide structured updates to the Mayor's Office and City leadership, including weekly status reports, tracking and documentation of action items, issues, resolutions, decisions and follow-responsibilities. Elevate key decisions and issues which require executive action. Integrate department and community input to provide a single source of information for recovery progress.

Add Workstream 6. Long-Term Recovery Planning

Objective: Develop a long term recovery plan incorporating the work of Workstreams 1 through 4, as well as new sections for governance, community planning and engagement, and topics previously included in Recovery Support Functions.

Deliverables: A one year milestone look back on the disaster response and recovery, a look-ahead recovery roadmap, and long term recovery plan. Additional workshops and planning sessions will be held with City departments and other stakeholders to support long term recovery planning.

Subtask A Budget Breakdown

(See Attachment 1 for Base Budget)

Workstreams 1-4	Base Subtask	4,270,000
Add Workstream 5	Staff Augmentation for Recovery Office	\$982,600
Add Workstream 6	Long-Term Recovery Planning	\$1,567,200
	Revision 1 Subtask Subtotal:	\$6,819,800
	Revision 1 Budget Contingency (17%):	\$1,180,200
	Revision 1 Subtask Budget:	\$8,000,000