

GOVERNMENT OPERATIONS COMMITTEE REPORT relative to proposed contract with Insight Public Sector, Inc. (Insight Public Sector) for as-needed technology and implementation services.

Recommendations for Council action:

1. AUTHORIZE the General Manager, Information Technology Agency (ITA), or designee, subject to the approval of the City Attorney as to form, to:
  - a. Execute a Personal Services Contract with Insight Public Sector to provide technology and implementation services on an as-needed basis with compensation of \$7 million and a term of two years and five months effective November 1, 2023 through April 30, 2026, with options to extend the term for up to two additional years for a total potential term of up to four years and five months.
  - b. In event of a name change, or the Contractor undergoes a change in ownership control and the new controlling owner is able to comply with all contract terms and conditions, execute an amendment to effectuate the change of name or assumption of the Contractor.
2. INSTRUCT the ITA, with the assistance of the City Administrative Officer (CAO), to initiate a new Request for Proposal process for this matter prior to the expiration of the current contract, which will expire in April 2026, to ensure minimal disruption to service delivery.

Fiscal Impact Statement: The CAO reports that no funding has been budgeted specifically for this Contract. Funds are typically budgeted for large scale technology projects, for which the Contractor's services may be utilized in the delivery of the project. Funding for expenditures under the proposed Contract must be identified prior to execution of a Task Order. Funding for prior expenditures will be made from savings within the Information Technology 2025-26 Budget.

Financial Policies Statement: The CAO reports that the recommendation contained in the June 17, 2025 CAO report, attached to the Council File, is in compliance with the City's Financial Policies as contract expenditures are limited to the appropriation of funds made by the City for this purpose.

Community Impact Statement: None submitted.

**TIME LIMIT FILE – AUGUST 19, 2025**

**(LAST DAY FOR COUNCIL ACTION – AUGUST 19, 2025)**

Summary:

On August 5, 2025, your Committee considered a June 17, 2025 CAO report relative to proposed contract with Insight Public Sector for as-needed technology and implementation services. According to the CAO, the ITA is requesting approval to execute a Personal Services Contract with Insight Public Sector for the provision of as-needed temporary technology support services using certified and highly skilled staff. The Contractor previously provided these services for the period of December 31, 2020 through October 31, 2023 through Contract No. 137736. Due to COVID-related backorders, there were incomplete engagements when the original contract expired. Therefore, the proposed start date of this Contract is retroactive to November 1, 2023 to allow for payment for invoices for services previously rendered. No new services were rendered after the expiration date of the previous contract.

The ITA currently assists all City Departments with a wide variety of information technology support services, and occasionally has insufficient experienced staff available to provide timely support for high priority City projects. The Contractor may also provide specialized services for which staff in ITA do not have the appropriate certifications. Additionally, ITA may authorize other City Departments to directly utilize the services of the Contractor through the proposed Contract. The Contractor provides supplemental, temporary support for the following types of projects:

- Temporary consulting services in topical areas such as networking, data center, and cloud/collaboration services.
- Deployment services for projects involving multiple departments such as electric vehicle charging stations and Internet of Things.
- Lab integration services that require certified staff for a wide variety of projects, including software imaging, hardware configuration, and large-scale rollouts of workstations, servers, and connectivity equipment.
- Project management services.

In 2022, Cobb County, Georgia conducted a competitive Request for Proposals process and subsequently entered into a Master Agreement for technology product solutions and services with the Contractor. The Cobb County agreement is effective May 1, 2023 through April 30, 2026 with options to extend the agreement for up to two additional years. Pursuant to Charter Section 371(e)(8) and Los Angeles Administrative Code Section 10.15(a)(8), which allow the City to “piggyback” on the contracts of other governmental entities without conducting a separate competitive procurement process, ITA is now requesting to execute the Contract utilizing the Cobb County competitive process.

Services of the Contractor are provided on an as-needed basis, and no minimum compensation is guaranteed. For each project to be completed pursuant to the Contract, a Task Order and related Notice to Proceed must be executed. The Contractor has complied with all applicable City contracting requirements. In accordance with Charter

Section 1022, the CAO determined that it was more feasible to contract for these services, as the work is intermittent in nature. The proposed Contract includes a ratification clause to allow the Contractor to provide services prior to the execution of the Amendment. After consideration and having provided an opportunity for public comment, the Committee moved to continue this matter.

Subsequently, on August 19, 2025, the Committee reconsidered this matter and after consideration and having provided an opportunity, moved to recommend approval of the recommendations in the CAO report and further make an amendment to instruct the ITA, with the assistance of the CAO, to initiate a new Request for Proposal process for this matter prior to the expiration of the current contract, which will expire in April 2026, to ensure minimal disruption to service delivery. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Government Operations Committee

**COUNCILMEMBER VOTE**

PADILLA:	YES
LEE:	ABSENT
JURADO:	YES

ARL  
8/19/25

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**