

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: July 23, 2025

CAO File No. 0130-01862-0040

Council File No. 25-0785

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer

Reference: Board of Police Commissioners Transmittal dated July 9, 2025

Subject: **2024 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT PROGRAM GRANT – APPLICATION AND AWARD**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or his designee, to:
 - a. Retroactively apply for, negotiate, and accept a grant award for the 2024 Paul Coverdell Forensic Science Improvement Program (Coverdell Program) from the California Governor's Office of Emergency Services (Cal OES) in the amount of \$148,457 for the period of April 1, 2025 through March 31, 2026;
 - b. Execute the Cal OES 2024 Coverdell Program Grant Award Agreement on behalf of the City and submit the necessary documents or agreements relative to the grant award, subject to the review by the City Attorney as to form;
2. Authorize the Los Angeles Police Department (LAPD) to:
 - a. Spend up to the grant amount of \$148,457 in accordance with the grant award agreement;
 - b. Submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339, Department 70;
 - c. Prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;
3. Authorize the Controller to:
 - a. Establish a grant receivable and appropriate \$148,457 to an appropriation account, account number to be determined within Fund No. 339, Department No. 70, for the receipt and disbursement of the Cal OES 2024 Coverdell Program grant funds; and

- b. Increase appropriations on an as-needed basis from the Cal OES 2024 Coverdell Program grant, as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
339/70	70XXXX	Cal OES 2024 Coverdell Program	\$ 148,457

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001090	Overtime General	\$ 141,185
339/70	70XXXX	Related Costs	\$ 7,272

SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$148,457 grant award for the Cal OES 2024 Paul Coverdell Forensic Science Improvement Program (Coverdell Program) from the California Governor's Office of Emergency Services for the performance period of April 1, 2025 through March 31, 2026. The purpose of the Coverdell Program is to acquire and maintain accreditation for crime labs, reduce backlogs, and improve the quality and timeliness of forensic science and medical examiner/coroner services. This grant will be used to provide increased work hours, fund overtime and associated fringe benefits to address the backlogs on unfinished cases within LAPD's Forensic Science Division (FSD) and Technical Investigation Division (TID).

The grant award is allocated to the respective LAPD Units according to the Expense Categories shown in the table below:

LAPD Unit	Civilian Overtime	Fringe Benefits	Subtotal
Firearm Analysis	\$8,966	\$462	\$9,428
Field Investigation	\$80,690	\$4,156	\$84,846
Latent Print	\$51,529	\$2,654	\$54,183
Total	\$141,185	\$7,272	\$148,457

The grant award will provide \$141,185 in civilian overtime funding for the Firearm Analysis Unit (\$8,966), Field Investigation Unit (\$80,690), and Latent Print Unit (\$51,529), along with \$7,272 in associated fringe benefits. These resources will be used collectively to improve the overall efficiency, quality and timeliness of services within the FSD and TID. Overtime funding will enable personnel to carry out firearm-related analyses, process crime scenes, analyze latent print evidence, and conduct internal training activities from April 1, 2025 through March 31, 2026.

In accordance with Los Angeles Administrative Code (LAAC) Section 14.6, Mayor and Council approval of the grant award is required before accepting and receiving the grant award.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the expenditure of the Cal OES 2024 Paul Coverdell Forensic Science Improvement Program grant award of \$148,457 for the term beginning on April 1, 2025 through March 31, 2026. No matching funds are required for this grant. There is no impact to the General Fund as a result of these recommendations.

FINANCIAL POLICIES STATEMENT

The recommendations provided in this report comply with the City's Financial Policies in that one-time grant funding will be utilized for one-time program expenditures.

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