

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: May 5, 2026

CAO File No. 0640-01399-0158

Council File No. 25-0874-S4

Council District: All

To: The Mayor
The City Council

From: *for*  Matthew W. Szabo, City Administrative Officer

Reference: City Capital Repair and Infrastructure Projects

Subject: **Fiscal Year 2025-26 – Fifth Construction Projects Report Addendum**

RECOMMENDATION

That the Council, subject to the approval of the Mayor:

1. Authorize the Office of the Controller to transfer \$4,841,193 between departments and funds as specified in Attachment 1; and,
2. Authorize the City Administrative Officer to make technical corrections, as necessary, to the transactions authorized through this report, as required to implement the intent of those transactions.

SUMMARY

On April 20, 2026, this Office transmitted the Fifth Construction Projects Report (CPR) for Fiscal Year (FY) 2025-26, which includes recommendations for sufficient cash flow for scheduled acquisition or construction activities, offset funding shortfalls, and authorities needed to complete authorized projects utilizing various capital funds that include: Capital and Technology Improvement Expenditure Program (CTIEP) funds, Municipal Improvement Corporation of Los Angeles (MICLA) financing, various special fund monies, and grant awards. This addendum is needed to address time-sensitive items that were identified subsequent to the release of the Fifth CPR, to transfer funds between departments and accounts in support of alterations and improvement projects for the Los Angeles Public Library.

FISCAL IMPACT STATEMENT

There is no additional impact to the General Fund for operations and maintenance costs as a result of the recommendations in this report.

FINANCIAL POLICIES STATEMENT

The recommendations stated in this report comply with the City's Financial Policies in the appropriations for funds are limited to available cash balances needed to fund ongoing maintenance, programming, project shortfalls, and critical operational needs in the current budget year.

DISCUSSION

A. Los Angeles Public Library – Council District (CD) Various, Alteration and Improvement Projects at Central and Library Branches Library Fund; Library Trust Fund Attachment No. 1

A transfer of \$3,041,193 in Library funds to the General Services Department's (GSD) budgetary accounts is recommended to fund alteration and improvement projects at various library branches included in the chart below:

Library Facility	CD	Project	Amount
Central	14	Lower Level 2 soundproofing	\$ 44,238
Central	14	Second floor new bronze plaque	7,229
Central	14	Art Department carrel removal	8,095
Angeles Mesa	8	Baby changing tables – two restrooms	3,552
Arroyo Seco	14	Water intrusion mitigation	104,696
Atwater Village	13	Tabletop outlets	25,412
Benjamin Franklin	14	Library renovation	2,220,892
Cahuenga	13	Tabletop outlets	25,412
Eagle Rock	14	Baby changing tables – two restrooms	3,552
Encino	3	Baby changing tables – two restrooms	3,552
Granada Hills	12	Baby changing tables – two restrooms	3,552
Lincoln Heights	1	Baby changing tables – two restrooms	3,552
Little Tokyo	14	Computer electrical repairs	40,985
Little Tokyo	14	Exterior paint – gate and handrails	69,192
Little Tokyo	14	Light control panel replacement	119,839
Los Feliz	4	Air quality test	23,789
Malabar	14	Branch sign	35,196
Palisades	11	Fire alarm	66,166
Palisades	11	Trailers / Connections – Los Angeles Department of Building and Safety	35,564
Palisades	11	Trailers / Connection – Concrete	7,339
Palisades	11	Trailers / Connection – Fire compliance	6,348
Panorama	6	Baby changing tables – two restrooms	3,552
Porter Ranch	12	Baby changing tables – two restrooms	3,552
Robertson	5	Baby changing tables – two restrooms	3,552

Library Facility	CD	Project	Amount
Robertson	5	Gas range electrification	38,747
Sunland Tujunga	7	Baby changing tables – two restrooms	3,552
Westchester - Loyola	11	Water intrusion mitigation	130,086
		Total	\$ 3,041,193

The estimated completion of all projects is January 2027. Council approval is required to transfer the funds to GSD’s budgetary accounts. *O&M Fiscal Impact: There is no General Fund impact for operations and maintenance as these costs will be funded by Special Fund monies.*

**B. Los Angeles Public Library – CD 11, Pacific Palisades Branch Studies and Design
Library Fund
Attachment No. 1**

A transfer of \$1,800,000 in Library funds to the Bureau of Engineering (BOE)’s budgetary account is recommended to fund geotechnical, environmental studies and architectural design phase of the rebuilding of the Pacific Palisades Branch. The estimated completion date for the studies and design phase is December 2027. Council approval is required to transfer the funds to BOE’s budgetary account. *O&M Fiscal Impact: There is no General Fund impact for operations and maintenance as these costs will be funded by Special Fund monies.*

By: Christie Hwang
Senior Administrative Analyst

APPROVED:


for City Administrative Officer

MWS:CMH:05260145

Attachment

ATTACHMENT 1
 FIFTH CONSTRUCTION PROJECTS REPORT - ADDENDUM
 FY 2025-26 BUDGET ADJUSTMENTS
 TRANSFERS BETWEEN DEPARTMENTS AND FUNDS

ITEM	DEPARTMENT/PROJECT	TRANSFER FROM		TRANSFER TO	
		FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT
A	Los Angeles Public Library <i>Alterations and Improvements</i>	<u>Fund 300/44, Library Fund</u>		<u>Fund 100/40, General Services Department</u>	
		003040, Contractual Services	\$ 2,988,389.97	001014, Salaries, Construction Projects	\$ 1,651,870.40
				003180, Construction Materials	\$ 1,389,322.57
				Subtotal	\$ 3,041,192.97
		Subtotal	\$ 3,041,192.97		
B	Los Angeles Public Library <i>BOE - Pacific Palisades Design</i>	<u>Fund 300/44, Library Fund</u>		<u>Fund 682/50, Engineering Special Service Fund</u>	
		003040, Contractual Services	\$ 1,800,000.00	TBD, Pacific Palisades Library Replacement	\$ 1,800,000.00
TOTAL ALL DEPARTMENTS AND FUNDS			\$ 4,841,192.97		\$ 4,841,192.97