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ASSISTANT GENERAL MANAGER

(213) 202-2633

August 7, 2025

Honorable Karen Bass, Mayor  
City of Los Angeles  
Room 303, City Hall

Honorable City Council  
City of Los Angeles  
c/o: Office of the City Clerk  
City Hall, Room 395

Honorable Mayor and Members of the City Council:

Subject:

Communication Services – Transfer of Appropriations Between Funds in The Department of Recreation and Parks and The Information Technology Agency

Recommendation for Council Action:

The Board of Recreation and Park Commissioners (Board) respectfully requests the Mayor and City Council (i) adopt the resolution attached hereto as attachment 1 authorizing the appropriation in the amount of four hundred thousand dollars (\$400,000.00) from the Department of Recreation and Parks (RAP) to the Information Technology Agency (ITA) for the communication services ITA provides to RAP in Fiscal Year 2025-26.

Background:

RAP staff recommends the appropriation of Four Hundred Thousand Dollars (\$400,000.00) from RAP to ITA for communication services ITA provides to RAP in Fiscal Year 2025-26. This appropriation would allow for the reimbursement to ITA for the provision of various communication services to RAP as the need arises and without delay. Services include but are not limited to:

- City Network Interconnection
- Internet Service
- Network Port Activation
- Intrusion Alarm System
- Security Camera System
- Public Address Systems
- Programming Costs for the Radios (Handheld/Vehicle)
- Other Communication Services (VoIP Phones, Prepaid Phone with Data Services)

RAP will reimburse ITA for the communication services provided in cash and up to the appropriated amount (\$400,000.00), when proper documentation is received.



Honorable Mayor and Honorable City Council

August 7, 2025

Page 2 of 2

Fiscal Impact Statement:

The appropriation and transfer of funds under this Report will have no negative impact on RAP's General Fund. "As the source of funds shall be from RAP's special fund."

If you have any questions with regard to this matter, please contact Mark A. Garcia, Administrative Clerk, or Ray Tadrissi, Senior Management Analyst I, Department of Recreation and Parks, at (213) 202-4397.

Very truly yours,

BOARD OF RECREATION AND  
PARK COMMISSIONERS

A handwritten signature in blue ink that reads "Takisha Sardin". The signature is written in a cursive, flowing style.

TAKISHA SARDIN  
Commission Executive Assistant II

Attachments: Board Report No. 25-112  
Resolution 10674

cc: Mark A. Garcia, Administrative Clerk and reviewed by Ray Tadrissi, Senior Management Analyst I, Finance Division

# APPROVED

August 07 2025

## BOARD OF RECREATION AND PARK COMMISSIONERS

### BOARD REPORT

NO. 25-112

DATE August 07, 2025

C.D. Various

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: COMMUNICATION SERVICES – TRANSFER OF APPROPRIATIONS  
BETWEEN FUNDS IN THE DEPARTMENT OF RECREATION AND PARKS  
AND THE INFORMATION TECHNOLOGY AGENCY

B. Aguirre \_\_\_\_\_ C. Stoneham \_\_\_\_\_  
B. Jones \_\_\_\_\_ C. Santo Domingo \_\_\_\_\_  
M. Rudnick \_\_\_\_\_ \*N. Williams NDW

9/6  
General Manager

Approved X Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

### RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriation in the amount of Four Hundred Thousand Dollars (\$400,000.00) from the Department of Recreation and Parks (RAP) to the Information Technology Agency (ITA) for the communication services ITA provides to RAP in Fiscal Year 2025-26;
2. Authorize the following appropriation from RAP to ITA, subject to the approval of the Mayor and City Council;

From:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
302	89	89712H	Computer System Development	\$400,000.00

To:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
100	32	009350	Communication Services	\$400,000.00

3. Authorize RAP's Chief Accounting Employee to transfer cash and reimburse ITA's General Fund on an as-needed basis up to the appropriation amount set forth above upon receipt of proper documentation and approval from RAP's IT Division; and

## BOARD REPORT

PG. 2 NO. 25-112

4. Authorize RAP's General Manager, Chief Accounting Employee, or designee to make technical corrections as necessary, consistent with the intent of this Report.

### SUMMARY

RAP staff recommends the appropriation of Four Hundred Thousand Dollars (\$400,000.00) from RAP to ITA for communication services ITA provides to RAP in Fiscal Year 2025-26. This appropriation would allow for the reimbursement to ITA for the provision of various communication services to RAP as the need arises and without delay. Services include but are not limited to:

- City Network Interconnection
- Internet Service
- Network Port Activation
- Intrusion Alarm System
- Security Camera System
- Public Address Systems
- Programming Costs for the Radios (Handheld/Vehicle)
- Other Communication Services (VoIP Phones, Prepaid Phone with Data Services)

RAP will reimburse ITA for the communication services provided in cash and up to the appropriated amount (\$400,000.00), when proper documentation is received.

### FISCAL IMPACT

The appropriation and transfer of funds under this Report will have no negative impact on RAP's General Fund. "As the source of funds shall be from RAP's special fund."

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 3: Create and Maintain World Class Parks and Facilities.

Outcome No. 4. Improved park system planning and management using technology solutions.

This Report was prepared by Mark A. Garcia, Administrative Clerk, and reviewed by Ray Tadrissi, Senior Management Analyst I, Finance Division.

### ATTACHMENT:

- 1) Resolution

RESOLUTION NO. \_\_\_\_\_

WHEREAS, the City of Los Angeles Information Technology Agency (ITA) provides various communication services to the Department of Recreation and Parks (RAP); and

WHEREAS, RAP is required to pay ITA for these various communication services provided to RAP by ITA; and

WHEREAS, the appropriation from RAP to ITA for various communication services ITA provides to RAP in Fiscal Year 2025-26 would allow ITA to provide these services as the need arises and without delay; and

WHEREAS, RAP staff recommends that RAP's Chief Accounting Employee be authorized to transfer cash and reimburse the ITA's General Fund on an as-needed basis upon receipt of proper documentation and approval from RAP's System group as detailed in the Board of Recreation and Park Commissioners (Board) Report adopting this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Board, subject to approval by the Mayor and City Council, authorizes the following appropriation:

From:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account</u>	<u>Amount</u>
302	89	89712H	Computer System Development	\$400,000.00

To:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account</u>	<u>Amount</u>
100	32	009350	Communication Services	\$400,000.00

BE IT FURTHER RESOLVED, that RAP's Chief Accounting Employee is authorized to transfer funds and reimburse ITA's General Fund up to the amount of the appropriation authorized under this Resolution on an as-needed basis upon receipt of proper documentation and approval from RAP's staff; and

BE IT FURTHER RESOLVED, that the Board authorizes RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Resolution.

I HEREBY CERTIFY that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its meeting held on July 17, 2025 (Board Report No. \_\_\_\_\_).

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TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. \_\_\_\_\_