

0150-13041-0000

**TRANSMITTAL**

TO The Council	DATE 08/25/2025	COUNCIL FILE NO. --
FROM The Mayor	COUNCIL DISTRICT --	

**Proposed Right-of-Entry License Agreement between the Department of Animal Services and the Community Animal Medicine Project (CAMP) for vehicle parking access and spay/neuter and related veterinary services at all six Animal Services Centers.**

Approved for further processing.  
See the City Administrative Officer report attached.



MAYOR  
(Jenny Delwood for)

MWS:JNR:04260022

# Report From OFFICE OF THE CITY ADMINISTRATIVE OFFICER Analysis of Proposed Contract

(Less than \$25,000 or  
Greater than \$25,000 and Less than Three Months)

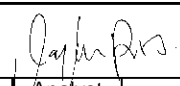
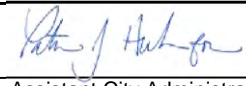
To: The Mayor	Date: 08-11-25	C.D. No. --	CAO File No.: 0150-13041-0000
Contracting Department/Bureau: Department of Animal Services		Contact: Sharon Lee (213) 482-9554	
Reference: Inter-departmental correspondence from the Animal Services Department dated July 15, 2025.			
Purpose of Contract: To execute a Right-of-Entry License Agreement with the Community Animal Medicine Project (CAMP) for vehicle parking access and spay/neuter and related veterinary services at all six Animal Services Centers.			
Type of Contract: (X) New contract ( ) Amendment, Contract No.		Contract Term Dates: One-year from date of execution with two one-year options to extend	
Contract/Amendment Amount: \$0			
Proposed amount \$0 + Prior award(s) \$0 = Total \$0			
Source of funds: Animal Sterilization Fund			
Name of Contractor: Community Animal Medicine Project (CAMP)			
Address: 957 North Gaffey Street, San Pedro, CA 90731			
	Yes	No	N/A
1. Council has approved the purpose		X	
2. Appropriated funds are available	X		
3. Charter Section 1022 findings completed			X
4. Proposals have been requested			X
5. Risk Management review completed	X		
6. Standard Provisions for City Contracts included	X		
7. Workforce that resides in the City: 0 %			
	Yes	No	N/A
8. Business Inclusion Program			X
9. Equal Benefits & First Source Hiring Ordinances			X
10. Contractor Responsibility Ordinance			X
11. Disclosure Ordinances			X
12. Prohibited Contributors (Bidders) CEC Form 55			X
13. CA Iran Contracting Act of 2010			X

## RECOMMENDATION

That the City Council, subject to the approval of the Mayor, authorize the General Manager of the Department of Animal Services, or designee, to execute a Right-of-Entry License Agreement with the Community Animal Medicine Project (CAMP) to park a spay and neuter clinic vehicle at all six Animal Services Centers, to provide spay/neuter and related veterinary services to the Department and the public, for a term of one year upon date of execution with two one-year options to extend.

## SUMMARY

The Department of Animal Services (Department) requests authority to execute a Right-of-Entry License Agreement (Agreement) with the Community Animal Medicine Project (Permittee), a non-profit, animal welfare organization (formerly known as Spay Neuter Project of Los Angeles), to park a spay and neuter clinic vehicle and provide spay/neuter and related veterinary services to the Department and the public, at the City's six Animal Services Centers. The term of the Agreement will be one year upon date of execution with two one-year options to extend.

 JNR Analyst	 Assistant City Administrative Officer
04260022	

Under the Agreement, the Permittee will perform sterilization surgeries, low-cost vaccinations, and related veterinary care for dogs and cats within the Department's care during operating hours, as approved by the Department. The Permittee will be granted access to the parking lot twenty-four hours a day, seven days a week, in coordination with the Department, to access its vehicle. Under the Agreement, the Permittee is required to provide the Department with a monthly schedule of dates, times and locations where the vehicle will be parked. The Permittee will be granted access to rooms and other areas at the Animal Services Centers to provide low-cost vaccinations and related veterinary care, in coordination with the Department, and must adhere to the Permittee Pricing Sheet provided in Attachment 1 of the Agreement. Any changes to the types of services, pricing, and other information listed in the Pricing Sheet shall require the Department's advanced written approval.

The Permittee is required to adhere to all local and state laws regarding proper and legal disposal of all waste generated by its operation and all activities associated with the spay/neuter mobile vehicle. The Permittee will also be responsible for the repair or replacement of any City property that is damaged resulting from the storage or activities of the mobile spay/neuter vehicle. Provisions of the Agreement also include proper Permittee insurance coverage and indemnification requirements. There are no direct costs associated with the execution of this Agreement. The Department states that services are to be funded from the Animal Sterilization Fund spay and neuter voucher program.

In accordance with the Los Angeles Administrative Code Section 7.5(5), Council approval is required for the leasing or granting of permission to use City-owned real property. To the best of our knowledge, the Contractor has complied with all standard provisions for City contracts. The Agreement has been reviewed and approved by the City Attorney as to form.

## **FISCAL IMPACT STATEMENT**

Approval of the recommendation in this report will not result in a fiscal impact to the General Fund and will authorize the Department of Animal Services to execute a Right-of-Entry License Agreement with the Community Animal Medicine Project to park a spay and neuter clinic vehicle and provide spay/neuter and related veterinary services to the Department and the public at all six Animal Services Centers. The Department states that services are to be funded from the Animal Sterilization Fund spay and neuter voucher program.

## **FINANCIAL POLICIES STATEMENT**

The recommendation stated in this report is not applicable to the City's Financial Policies, as there are no direct costs or expenditure of funds associated with the execution of this Agreement.

*MWS:JNR:04260022*

Attachment

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

ALISON McBETH-FEATHERSTONE  
PRESIDENT

OLIVIA E. GARCIA  
VICE PRESIDENT

**COMMISSIONERS**

JAMES JENSOLD

ALEXANDER KASENDORF

YVETTE SMITH

# City of Los Angeles

CALIFORNIA



**KAREN BASS  
MAYOR**

**DEPARTMENT OF  
ANIMAL SERVICES**  
221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

(888) 452-7381  
FAX (213) 482-9511

ANNETTE G. RAMIREZ  
INTERIM GENERAL MANAGER

CURTIS R. WATTS  
ASSISTANT GENERAL MANAGER  
Administration

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

July 15, 2025

The Honorable Karen Bass  
Mayor, City of Los Angeles  
200 N. Spring Street, Room 303  
Los Angeles, CA 90012

To Legislative Coordinator, Office of the Mayor

**RE: EXECUTIVE DIRECTIVE NO. 3 REVIEW FOR A REVOCABLE RIGHT OF ENTRY LICENSE WITH COMMUNITY ANIMAL MEDICINE PROJECT TO GRANT ACCESS TO ALL SIX OF THE DEPARTMENT'S ANIMAL SERVICES CENTERS TO PARK ONE MOBILE SPAY/NEUTER CLINIC VEHICLE FOR THE PURPOSE OF PROVIDING SPAY/NETUER, LOW-COST ANIMAL VACCINATIONS, AND RELATED VETERINARY SERVICES**

In accordance with the Mayor's Executive Directive No. 3, attached for your review is a revocable Right Of Entry (ROE) license with Community Animal Medicine Project to grant access to all six of the Department's Animal Services Centers to park one mobile spay/neuter clinic vehicle for the purpose of providing spay/neuter surgeries, low-cost animal vaccinations and related veterinary services.

The ROE has been reviewed by the City Attorney as to form.

The following information is provided to assist with your review of the proposed ROE. Should you have questions or need additional information regarding this request, please contact Sharon Lee, Senior Management Analyst II, at (213) 482-9554.

General Information		
Item	Information Requested	Information Provided
1	Title	Revocable Right Of Entry License to Provide Spay/Neuter, Low-Cost Animal Vaccinations, and Related Veterinary Services at the Department's Animal Services Centers

"Creating a Humane LA"

**AN EQUAL OPPORTUNITY EMPLOYER**

Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)

SUBJECT: REVOCABLE RIGHT OF ENTRY LICENSE WITH COMMUNITY ANIMAL MEDICINE PROJECT TO GRANT ACCESS TO ALL SIX OF THE DEPARTMENT'S ANIMAL SERVICES CENTERS TO PARK ONE MOBILE SPAY/NEUTER CLINIC VEHICLE FOR THE PURPOSE OF PROVIDING SPAY/NEUTER, LOW-COST ANIMAL VACCINATIONS, AND RELATED VETERINARY SERVICES

2	Customer	City of Los Angeles, Department of Animal Services and City of Los Angeles constituents redeeming a Spay and Neuter Program Voucher, purchasing pet vaccinations, and related veterinary services
3	Customer Address	Various Locations
4	Purpose	To Provide Spay and Neuter Services, low-cost animal vaccinations, and related veterinary services at all Six Animal Services Centers
5	Term	One year, plus two additional One year extensions
6	Amount of Compensation	Licensee has a Letter of Agreement with the Department to provide the spay and neuter services through the Spay and Neuter Program and will be reimbursed the amount on the vouchers redeemed by City of Los Angeles constituents.
7	New Contract, Amendment, or Agreement?	New
8	Source of Funds	Animal Sterilization Fund
9	Council Approval	Needed
10	Appropriated Funds Available?	Yes
11	Names of Proposers and scores	N/A
12	RFP Advertisement Date	N/A
13	Funding compliance with City Financial Policies?	Yes
14	Additional information showing necessity to contract with contractor.	N/A
15	Approved by Board of Commissioners	June 24, 2025
<b>Compliance with City Contracting Requirements</b>		
1	Charter Section 1022	N/A
2	Risk Management Insurance Requirements	Yes
3	Standard Provisions	Yes
4	Business Inclusion Program	N/A
5	EBO/FSHO Compliance	N/A
6	DO Compliance	N/A
7	CRO Compliance	N/A
8	City Attorney Review	Approved by Steve Houchin
9	Percent of Workforce Residing in the City	N/A

SUBJECT: REVOCABLE RIGHT OF ENTRY LICENSE WITH COMMUNITY ANIMAL MEDICINE PROJECT TO GRANT ACCESS TO ALL SIX OF THE DEPARTMENT'S ANIMAL SERVICES CENTERS TO PARK ONE MOBILE SPAY/NEUTER CLINIC VEHICLE FOR THE PURPOSE OF PROVIDING SPAY/NEUTER, LOW-COST ANIMAL VACCINATIONS, AND RELATED VETERINARY SERVICES

10	MLO Bidder's Certification Form	N/A
----	---------------------------------	-----

Respectfully submitted,

*Curtis R. Watts*

for

Annette G. Ramirez

Interim General Manager

c: Jacqueline Reyes, Office of the City Administrative Officer

Attachments: Revocable Right Of Entry License to Provide Spay/Neuter and Related Veterinary Services at the Department's Animal Services Centers

Board of Animal Services Commissioners Report

AGR:SCL:CG

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

ALISON McBETH-FEATHERSTONE  
PRESIDENT

OLIVIA E. GARCIA  
VICE PRESIDENT

**COMMISSIONERS**

JAMES JENSVOLD

ALEXANDER KASENDORF

YVETTE SMITH

**City of Los Angeles**  
CALIFORNIA



**KAREN BASS**  
MAYOR

**DEPARTMENT OF  
ANIMAL SERVICES**  
221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

(888) 452-7381  
FAX (213) 482-9511

ANNETTE RAMIREZ  
INTERIM GENERAL MANAGER

CURTIS R. WATTS  
ASSISTANT GENERAL MANAGER  
Administration

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** June 24, 2025

**PREPARED BY:** Sharon Lee

**REPORT DATE:** June 20, 2025

**TITLE:** Senior Management Analyst II

**SUBJECT: APPROVAL OF REVOCABLE RIGHT OF ENTRY LICENSE TO COMMUNITY ANIMAL MEDICINE PROJECT TO PARK A MOBILE SPAY/NEUTER CLINIC AT THE DEPARTMENT'S SIX ANIMAL SERVICES CENTERS AND PROVIDE SPAY AND NEUTER, LOW-COST ANIMAL VACCINATIONS, AND RELATED VETERINARY SERVICES**

**BOARD ACTION RECOMMENDED:**

1. **APPROVE** the issuance of a revocable right of entry license (ROE), attached as Exhibit A, allowing Community Animal Medicine Project to park a mobile spay/neuter clinic at the Department's six Animal Services Centers and provide spay and neuter, low-cost animal vaccinations, and related veterinary services; and,
2. **AUTHORIZE** the Department's General Manager to execute the ROE upon receipt of the necessary approvals.

**SUMMARY:**

The Department will grant Community Animal Medicine Project (CAMP), a nonprofit organization, temporary access to all six Animal Services Centers to park one mobile spay/neuter clinic vehicle and provide spay/neuter services, low-cost vaccination clinics, and related veterinary services to the Department and the public. The proposed ROE, attached as Exhibit A, sets forth the terms and conditions of CAMP's services.

CAMP will provide these services to the Department and members of the public at the six Animal Services Centers on days and times selected in advanced coordination with and approval from the Department. The low-cost vaccination clinics will be provided in rooms and other areas at all six Animal Services Centers as authorized by the Department.

"Creating a Humane LA"

**AN EQUAL OPPORTUNITY EMPLOYER**

Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)

Report to the Board of Animal Services Commissioners  
SUBJECT: APPROVAL OF REVOCABLE RIGHT OF ENTRY LICENSE TO COMMUNITY ANIMAL MEDICINE PROJECT TO PARK A MOBILE SPAY/ NEUTER CLINIC AT THE DEPARTMENT’S SIX ANIMAL SERVICES CENTERS AND PROVIDE SPAY AND NEUTER, LOW-COST ANIMAL VACCINATIONS, AND RELATED VETERINARY SERVICES

---

**FISCAL IMPACT:**

There is no impact to the General Fund as funding for spay/neuter surgeries is provided by the Animal Sterilization Fund, which is funded through licensing and adoption fees, annual budgetary allocations, and donations. Low-cost vaccinations and related veterinary services are paid by the public.

Approved:



\_\_\_\_\_  
Annette G. Ramirez, Interim General Manager

---

**BOARD ACTION:**

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

**BOARD OF  
ANIMAL SERVICES  
COMMISSIONERS**

ALISON McBETH-FEATHERSTONE  
PRESIDENT

OLIVIA E. GARCIA  
VICE PRESIDENT

COMMISSIONERS

JAMES JENSOLD

ALEXANDER KASENDORF

YVETTE SMITH

**City of Los Angeles**

CALIFORNIA



**KAREN BASS  
MAYOR**

**DEPARTMENT OF  
ANIMAL SERVICES**  
221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

(888) 452-7381  
FAX (213) 482-9511

ANNETTE G. RAMIREZ  
INTERIM GENERAL MANAGER

CURTIS R. WATTS  
ASSISTANT GENERAL MANAGER  
Administration

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

\_\_\_\_\_, 2025

Community Animal Medicine Project  
Attn: Zoey Knittel  
957 North Gaffey Street  
San Pedro, California 90731

**REVOCABLE RIGHT OF ENTRY LICENSE TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE DEPARTMENT'S ANIMAL SERVICES CENTERS**

Dear Community Animal Medicine Project:

The City of Los Angeles ("City"), through its Department of Animal Services ("Department"), hereby issues this temporary right of entry license ("License") to Community Animal Medicine Project (CAMP), a 501(c)(3) nonprofit organization ("Licensee"), granting temporary access to the Premises (as defined below in Paragraph 1) to park one mobile spay/neuter clinic vehicle ("Vehicle") for the purpose of providing spay/neuter services and to provide low-cost vaccination clinics and related veterinary services to the Department and the public.

This License is issued subject to, and Licensee agrees to comply with, the following conditions:

**1. LICENSE AREA DEFINED**

The locations for which this License grants access are the following Department Animal Services Centers:

East Valley Animal Services Center  
14409 Vanowen Street  
Van Nuys, CA 91405

Harbor Animal Services Center  
957 North Gaffey Street  
San Pedro, CA 90731

Chesterfield Square Animal Services Center  
1850 West 60th Street  
Los Angeles, CA 90047

North Central Animal Services Center  
3201 Lacy Street  
Los Angeles, CA 90031

"Creating a Humane LA"

**AN EQUAL OPPORTUNITY EMPLOYER**

Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)

SUBJECT: REVOCABLE RIGHT OF ENTRY LICENSE TO PROVIDE SPAY AND NEUTER AND RELATED VETERINARY SERVICES AT THE DEPARTMENT'S ANIMAL SERVICES CENTERS

West Valley Animal Services Center  
20655 Plummer Street  
Chatsworth, CA 91311

West LA Animal Services Center  
11361 West Pico Boulevard  
Los Angeles, CA 90064

(collectively referred to as the "Premises", or individually as an "Animal Services Center")

## **2. LICENSE GRANTED**

Licensee and its authorized representatives, employees, and agents, are granted this revocable right of entry license to park the Vehicle at the Premises to provide spay and neuter and related veterinary services for dogs and cats in the Department's custody and care and owned by members of the public, and to operate a low-cost vaccination clinic for members of the public, subject to the following terms and conditions:

### **Mobile Spay/Neuter Services**

1. Licensee will provide spay/neuter and related veterinary services from the Vehicle on the Premises on days and during operating hours that are approved in advance by the Department in writing. Licensee shall provide the spay/neuter services, and participate in the Department's Spay and Neuter Voucher Programs, pursuant to the terms of the existing Spay and Neuter Voucher Programs Veterinarian Participation Agreement entered into between the Department and Licensee.
2. Licensee may enter authorized areas of the Premises 24 hours a day, seven days a week to access the Vehicle, subject to coordination with the Department.
3. Licensee shall only use designated parking spaces as directed by Department staff. Licensee shall not allow any members of the public or other third parties access to the Premises without the express permission of the Department.
4. By the first of every month, Licensee will provide the Department with a monthly schedule listing the days, times, and Animal Services Center locations where the Licensee will park and operate the Vehicle for that month. Licensee will provide the Department at least three days advance written notice before the Vehicle is moved from an Animal Services Center on any day not listed on the monthly schedule. Such notice shall be provided by sending an email to [ani.contracts@lacity.org](mailto:ani.contracts@lacity.org) and [jennifer.curiel@lacity.org](mailto:jennifer.curiel@lacity.org).
5. Licensee may use the terms "City of Los Angeles," and "Department of Animal Services" on their press releases, website, and social media for the limited purpose of promoting mobile spay/neuter services and events. City of Los Angeles or Department symbols and logos may not be used in any manner.
6. Licensee shall not dispose of any solid waste, waste water, hazardous materials, or medical waste on the Premises. All Vehicle's service and repairs are to be performed at off-Premises service and repair facilities. Licensee must adhere to all local and state laws regarding proper and legal disposal of all waste generated by its operation and all activities associated with the spay/neuter mobile vehicle.

7. Licensee shall maintain the Vehicle in good working order so as to prevent any leaks or spills on City property.

### **Low-Cost Vaccination Clinics and Related Veterinary Services to the Public**

8. Licensee will also provide low-cost vaccination clinics and related veterinary services for members of the public at the Premises on days and at times selected in advanced coordination with and approval from the Department. Licensee will only provide the services in rooms and other areas at the Premises as authorized by the Department.
9. Licensee will provide the low-cost vaccination clinics and related veterinary services for dogs and cats to the public in accordance with the prices listed in the Licensee's pricing sheet ("Pricing Sheet"), attached hereto as Attachment 1 and incorporated and part of this License, and only as otherwise authorized under this License, which the animal owner may accept or decline.
10. Any changes to the types of services, pricing, and other information listed in the Pricing Sheet shall require the Department's advanced written approval. Licensee shall make such request at least 30 days prior to the effective date of the new pricing or other changes. The Department encourages pricing that maximizes the public's ability to obtain needed services for their pets.

### **General Terms**

11. Licensee will conform to all standards as required by the California Veterinary Medicine Practice Act (CVMPA). Licensee's care of animals in its custody shall be in conformance with all federal, state, and local humane laws and statutes. A California-licensed veterinary technician, or equivalent, shall remain on duty following any procedure performed at the Premises until each animal's recovery status meets the conditions set forth by the CVMPA to transfer to the care of Department staff.
12. Licensee shall maintain the following licenses and permits:
  - a. Current Business Tax Registration Certification from the Office of Finance.
  - b. A current Veterinarian License for the Licensee's veterinarian(s), as required by the California Veterinary Medical Board.
13. As used in this License, the term "hazardous waste" shall mean any hazardous or toxic substances, biohazards, medical wastes, sharps, hypodermic needles, discarded animal tissues or animal carcasses, or other materials or wastes, used or discarded by the Permittee in connection with its operations, which can damage the environment or be harmful to health. Licensee will be solely responsible for the proper, legal disposal of its generated hazardous waste, at its own cost.

SUBJECT: REVOCABLE RIGHT OF ENTRY LICENSE TO PROVIDE SPAY AND NEUTER AND RELATED VETERINARY SERVICES AT THE DEPARTMENT'S ANIMAL SERVICES CENTERS

---

14. Licensee will be responsible for the repair or replacement of any Department property that is damaged by Licensee. The Premises must be left in the same or better condition as it was accepted.

**3. TERM**

The term of this License shall be for one year from the date of execution of this License by Department, unless earlier terminated. The term of the License may be extended for an additional two one-year periods, at the sole discretion of the Department. Should it become necessary to change the scope of this License, Licensee will notify Department in writing and request approval of the proposed change, which may be granted in the sole discretion of Department. All correspondence will be sent to the addressee listed in Condition No. 11.

**4. INSURANCE**

Licensee, at its own cost and expense, and in the name of Licensee, shall, prior to any use of the Premises, obtain insurance and furnish the City with evidence of such insurance from insurers in a form acceptable to City Risk Management for the coverage and minimum limits of insurance indicated on the Attachment, which shall be maintained by Licensee throughout the duration of this License. Licensee shall ensure that all its contractors and subcontractors are in compliance with this Condition. Licensee shall comply with State of California automobile insurance requirements when driving the Vehicle throughout the duration of this License.

Proof of insurance must be posted on KwikComply and approved by the City of Los Angeles Risk Manager prior to approval of this License. If insurance is not posted and approved, the CITY may purchase insurance at the Licensee's expense or cancel the License.

**5. INDEMNIFICATION**

Except for the active negligence or willful misconduct of City, or any of its boards, officers, agents, employees, assigns and successors in interest, Licensee shall defend, indemnify and hold harmless City and any of its boards, officers, agents, employees, assigns, and successors in interest from and against all lawsuits and cause of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees (both in house and outside counsel) and costs of litigation (including all actual litigation costs incurred by City, including but not limited to, costs of experts and consultants), damages or liability of any nature whatsoever, for death or injury to any person, including Licensee's employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of an act, error, or omission by Licensee, Subcontractors, or their boards, officers, agents, employees, assigns, and successors in interest. The rights and remedies of City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this License. This provision will survive expiration or termination of this License.

**6. ADMINISTRATIVE FEES**

There are no administrative fees due for the issuance of this License. The services will be

SUBJECT: REVOCABLE RIGHT OF ENTRY LICENSE TO PROVIDE SPAY AND NEUTER AND RELATED VETERINARY SERVICES AT THE DEPARTMENT'S ANIMAL SERVICES CENTERS

---

provided at the Premises at no cost to the City.

**7. DEPARTMENT AUTHORITY/COORDINATION**

Licensee shall abide by the terms and conditions of this License and will cooperate fully with Department employees in the performance of their duties.

**Department Contact:**

Jennifer Curiel, District Supervisor Animal Services

Office: (213) 219-6562

[jennifer.curiel@lacity.org](mailto:jennifer.curiel@lacity.org)

cc: [ani.contracts@lacity.org](mailto:ani.contracts@lacity.org)

**Licensee Contact:**

Community Animal Medicine Project

Zoey Knittel

Cell: (323) 719-3445

[zoey.knittel@campla.org](mailto:zoey.knittel@campla.org)

**8. RIGHT OF INSPECTION**

Authorized representatives, agents, and employees of the Department will have the right to enter the Premises at any time for purposes of fulfilling normal duties.

**9. MAINTENANCE OF PROPERTY**

Licensee shall maintain the Premises in an orderly condition during the term of this License. Licensee hereby warrants and covenants that no improvements or other natural features on Premises will be disturbed due to the activities authorized under this License. Licensee will also take whatever measures are necessary to ensure the safety of Department employees and the public during the term of this License.

Licensee shall not make any alterations or modifications to the Premises without prior City approval.

**10. RESTORATION AND FINAL INSPECTION**

Licensee shall restore the Premises and all property that is damaged, moved, or altered as a result of the permitted activities at the Premises to its original condition. Upon termination of this License, Licensee shall contact the Department coordinator in Condition No. 7 to arrange a final inspection.

**11. LICENSE NOTIFICATIONS**

Should Licensee desire modifications to this License, Licensee will submit a written request to:

**Department Contact:**

SUBJECT: REVOCABLE RIGHT OF ENTRY LICENSE TO PROVIDE SPAY AND NEUTER AND RELATED VETERINARY SERVICES AT THE DEPARTMENT'S ANIMAL SERVICES CENTERS

---

Jennifer Curiel, District Supervisor Animal Services  
Office: (213) 219-6562  
[jennifer.curiel@lacity.org](mailto:jennifer.curiel@lacity.org)  
cc: [ani.contracts@lacity.org](mailto:ani.contracts@lacity.org)

**AND**

Sharon Lee, Senior Management Analyst  
Email: [sharon.lee@lacity.org](mailto:sharon.lee@lacity.org)

**12. TERMINATION OF LICENSE**

Department may terminate this License at any time, with written notice to Licensee.

**13. ACCEPTANCE**

**By its execution below of this License, Licensee agrees to comply with the terms and conditions of this License.**

Sincerely,

---

Annette G. Ramirez, Interim General Manager

---

Date

---

Zoey Knittel, Authorized Representative  
Community Animal Medicine Project

---

Date

Approved as to Form:

---

Deputy City Attorney  
Office of the Los Angeles City Attorney

AR/CW/SL/CG

# ATTACHMENT 1

CURRENT SERVICES	LA City Prices 2025
DA2PP vaccine	\$17.00
FVRCP vaccine	\$17.00
Rabies	\$15.00
Bordetella	\$17.00
FELV/FIV Test	\$65.00
Influenza	\$30.00
Lepto	\$30.00
Tapeworm Deworming	\$27.00
Broad Spectrum Deworming	\$17.00
Microchip	\$30.00
Flea Preventative in house	No Longer Offered
Feline Neuter	\$140/\$120 LI
Feline Spay	\$140/\$120 LI
Canine Neuter<40lbs	\$225/\$195 LI
Canine Neuter>40lbs	\$275/\$220 LI
Canine Spay<40lbs	\$225/\$195 LI
Canine Spay>40lbs	\$275/\$220 LI
Canine Spay over 100lbs	\$375/\$320 LI
Canine Neuter over 100lbs	\$375/\$320 LI
Rabbits	\$250.00
Microchip during Surgery	\$26.00
Shelter dog spay/neuter	\$125.00
Shelter cat spay/neuter	\$70.00
Nail Trim	\$23.00
Abdominal/Inguinal Cryptorchid	\$175.0
Hernia Repair	\$100.00
Mass Removal	\$59-\$1,010 depending on difficulty
Histopathology	\$194-\$375
Pyometra	\$175.00
Preanesthetic BW	\$88-\$155
Comprehensive BW	\$124-\$155
Anal Gland expression	\$50.00
Dewclaw removal (Unilateral)	\$73.00
Cherry eye repair (Bilateral)	\$450.00
Cherry eye repair (Unilateral)	\$225.00