

PERSONNEL AND HIRING COMMITTEE REPORT relative to the exemption of one Senior Project Coordinator (Class Code 1538) position for the Los Angeles Housing Department (LAHD) from the Civil Service pursuant to Charter Section 1001(d)(4).

Recommendation for Council action:

APPROVE the exemption of one Senior Project Coordinator (Class Code 1538) position for the LAHD from the Civil Service pursuant to Charter Section 1001(d)(4) as detailed in the August 18, 2025 LAHD report, attached to the Council File.

Fiscal Impact Statement: None submitted by the LAHD. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

Summary:

On September 12, 2025, your Committee considered an August 18, 2025 LAHD report relative to the exemption of one Senior Project Coordinator (Class Code 1538) position for the LAHD from the Civil Service pursuant to Charter Section 1001(d)(4). According to the LAHD, the Senior Project Coordinator position will be assigned to the Accessory Dwelling Unit Accelerator Program (LAADUP) New Initiatives Unit of LAHD in the Housing Strategies and Services Division. The overall objective of the LAADUP New Initiatives Unit of LAHD in the Housing Strategies and Services Division is to encourage Accessory Dwelling Unit homeowners to participate in the program by offering a number of incentives, including rent subsidies, free landlord services, and guaranteed rental payments at Fair Market Rents (FMRs). The program provides temporary housing for extremely low-income seniors at or below 30% Area Median Income (AMI) and age 62 or older while awaiting placement into permanent housing. The Senior Project Coordinator position would support the work of the unit by creating a robust program monitoring system for all contracts, assisting with the contract development process and tracking City Council and Mayor action for direction provided to LAHD. Funding for this position will be 100% provided by LAADUP grant funds. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemption as detailed in the LAHD report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel and Hiring Committee

COUNCILMEMBER:	VOTE:
McOSKER:	YES
RODRIGUEZ:	YES
HUTT:	YES

ARL

9/12/25

-NOT OFFICIAL UNTIL COUNCIL ACTS-