

GOVERNMENT OPERATIONS COMMITTEE REPORT relative to proposed contract with Lyncole Grounding Solutions, LLC (Lyncole) for the installation and maintenance of lightning and overvoltage protection systems.

Recommendation for Council action:

AUTHORIZE the General Manager, Information Technology Agency (ITA), or designee, to execute a Personal Services Contract with Lyncole for the installation and maintenance of lightning and overvoltage protection systems with a total expenditure authority of up to \$15,000,000 and a three-year term from the date of execution with two one-year options to extend, subject to the approval of the City Attorney.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that funding for 2025-26 anticipated Contract expenditures is available in ITA's Communication Services Account as part of the funding approved for Citywide telecommunications services in the 2025-26 Adopted Budget. There is no additional impact to the General Fund.

Financial Policies Statement: The CAO reports that the recommendation contained in the July 28, 2025 CAO report, attached to the Council File, is in compliance with the City's Financial Policies as Contract expenditures are limited to the appropriation of funds made by the City for this purpose.

Community Impact Statement: None submitted.

TIME LIMIT ITEM – OCTOBER 26, 2025

(LAST DAY FOR COUNCIL ACTION – OCTOBER 24, 2025)

Summary:

On September 16, 2025, your Committee considered a July 28, 2025 CAO report relative to proposed contract with Lyncole for the installation and maintenance of lightning and overvoltage protection systems. According to the CAO, the ITA is responsible for maintaining all communications equipment and providing communications services to all Council-controlled departments and offices of the City, including radio and microwave radio tower sites which handle Citywide emergency communications. Due to the high altitudes, radio towers and communications shelters on rooftop and mountaintop sites have historically suffered damages from lightning strikes, resulting in costly repairs and service interruptions.

In order to improve site resilience against lightning strikes, ITA sought the installation of overvoltage protection systems, and on October 26, 2023 issued a Request for Proposal (RFP) for R56 grounding services for the City's communications systems. The Contractor was the only vendor that submitted a response to the RFP by the deadline of January 18,

2024. The submission was evaluated by a committee of three City employees on the following criteria: company information and qualification; scope of services; contract rates and fees; customer service; warranties; and, client references. Based on the evaluation, the committee and ITA recommend awarding the contract to Lyncole Grounding Solutions, LLC. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Government Operations Committee

COUNCILMEMBER VOTE

PADILLA: YES

LEE: ABSENT

JURADO: YES

ARL

9/16/25

-NOT OFFICIAL UNTIL COUNCIL ACTS-