

PERSONNEL AND HIRING COMMITTEE REPORT relative to salary adjustment for the existing Class of Secretary Legal B level (SLB), Class Code 1924, Duties Description Record (DDR) No. 19-19109.

Recommendation for Council action:

APPROVE the salary adjustment for the Class of SLB (Class Code 1924, DDR No. 19-19109) as detailed in the July 8, Los Angeles Department of Water and Power (LADWP) report, attached to the Council File.

Fiscal Impact Statement: The LADWP reports that there is no fiscal impact to the City's General Fund. The LADWP has sufficient budgeted funds to cover the annual salaries for incorporation into LADWP's labor costs for the 2025-26 Fiscal Year budget. There are currently five incumbents in SL B, DDR 19-19109. The fiscal impact of the proposed retroactive payments for this existing SL B, DDR 19-19109, for the period of January 25, 2024, through July 31, 2025 (18 months), is a one-time amount of approximately \$68,242. The estimated average year over year financial impact associated with the five SL B positions ranges approximately \$47,145 to \$48,525. Assumptions are based on the Cost-of-Living Adjustment (COLA) floor of 2.5% and ceiling of 5.5%.

Community Impact Statement: None submitted.

Summary:

On September 12, 2025, your Committee considered a July 8, 2025 LADWP report relative to salary adjustment for the existing Class of SLB, Class Code 1924, DDR No. 19-19109. According to the LADWP, the SL classification is currently represented by the International Brotherhood of Electrical Workers (IBEW), Local 18. Utilizing the joint labor/management process under the authority provided through the Joint/Management Resolution Board, the LADWP and the IBEW, Local 18, have entered into a Letter of Intent (LOI) agreeing to seek approval to increase the salary of the position of SL "B" by 8.7%, as a result of added duties, and to amend the 2022-2026 Clerical Unit Memorandum of Understanding (MOU) accordingly. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the proposed salary adjustment as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel and Hiring Committee

**COUNCILMEMBER VOTE**

McOSKER: YES

RODRIGUEZ: YES

HUTT: YES

ARL

9/12/25

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**