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**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
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Los Angeles, CA 90012

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FAX (213) 482-9511

ANNETTE G. RAMIREZ
INTERIM GENERAL MANAGER

CURTIS R. WATTS
ASSISTANT GENERAL MANAGER
Administration

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

October 2, 2025

The Honorable Karen Bass
Mayor, City of Los Angeles
200 N. Spring Street, Room 303
Los Angeles, CA 90012

Attention: Legislative Coordinator, Office of the Mayor

RE: ACCEPTANCE OF BEQUEST FROM THE MARVIN E. WALTERS AND SHERYL M. WALTERS FAMILY TRUST

Recommendation for Council Action, subject to the approval of the Mayor:

1. **ACCEPT** a \$72,000 bequest from the Marvin and Sheryl Walters Family Trust on behalf of the City of Los Angeles Department of Animal Services, West Valley Animal Services Center;
2. **APPROVE** the deposit of these funds into the Animal Welfare Trust Fund - Fund No. 859, Account 060002 – W. Valley Shelter;
3. **APPROVE** the disbursement of these funds restricted for the purpose of the bequest; and,
4. **FORWARD** the acceptance of this bequest to the City Council for approval.

SUMMARY:

On February 6, 2025, the Department of Animal Services (Department) received a letter and trust document from the trustee of the Marvin E. Walters and Sheryl M. Walters Family Trust and executor of the Marvin E. Walters Will, informing the Department that it would be the recipient of the bequest to be used for the West Valley Animal Services Center. On September 5, 2025, the Department received a check in the amount of \$72,000 from the Marvin and Sheryl Walters Family Trust.

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SUBJECT: Transmittal to Mayor and Council

**ACCEPTANCE OF BEQUEST FROM THE MARVIN E. WALTERS AND SHERYL M. WALTERS
FAMILY TRUST**

Pursuant to Los Angeles Administrative Code Section 5.200(c), any monetary gift, contribution, or bequest to the Department that exceeds \$25,000 must be submitted to the City Council for approval. Staff recommends that the Board formally request the City Council to accept this bequest.

These funds will be used to support programs administered at the Department's West Valley Animal Services Center.

On September 25, 2025, the Board of Animal Services Commissioners authorized the acceptance of a \$72,000 bequest from the Marvin E. Walters and Sheryl M. Walters Family Trust, subject to the approval of the City Council and Mayor.

FISCAL IMPACT:

There will be no financial impact to the General Fund. This bequest will be deposited into the Animal Welfare Trust Fund – Fund No. 859, Account 060002 – W. Valley Shelter, to be used to support the West Valley Animal Services Center in accordance with the bequest from the Marvin E. Walters and Sheryl M. Walters Family Trust.

Respectfully submitted,

A handwritten signature in blue ink, reading "Annette G. Ramirez". The signature is fluid and cursive, with the first name "Annette" being more prominent.

Annette G. Ramirez
Interim General Manager

Attachment: Adopted Board Report – Acceptance of Bequest from the Marvin E. Walters and Sheryl M. Walters Family Trust

cc: Jacqueline Reyes, City Administrative Officer
Sharon Lee, Los Angeles Animal Services

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CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: September 25, 2025

PREPARED BY: Sharon Lee

REPORT DATE: September 17, 2025

TITLE: Senior Management Analyst II

SUBJECT: ACCEPTANCE OF BEQUEST FROM THE MARVIN E. WALTERS AND SHERYL M. WALTERS FAMILY TRUST

BOARD ACTION RECOMMENDED:

1. **REQUEST** the City Council to accept a \$72,000 bequest from the Marvin and Sheryl Walters Family Trust on behalf of the City of Los Angeles Department of Animal Services, West Valley Animal Services Center;
2. **DIRECT** staff to transmit the Board's request to the City Council;
3. **APPROVE** the deposit of these funds into the Animal Welfare Trust Fund – Fund No. 859, Account 060002 – W. Valley Shelter; and,
4. **APPROVE** the disbursement of these funds restricted for the purpose of the bequest.

SUMMARY:

On February 6, 2025, the Department received a letter and trust document from the trustee of the Marvin E. Walters and Sheryl M. Walters Family Trust and executor of the Marvin E. Walters Will, informing the Department that it would be the recipient of a bequest to be used for the West Valley Animal Services Center. On September 5, 2025, the Department received a check in the amount of \$72,000 from the Marvin and Sheryl Walters Family Trust.

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Approved:



Annette G. Ramirez, Interim General Manager

BOARD ACTION:

<input checked="" type="checkbox"/>	Passed	Disapproved	<input type="checkbox"/>
<input type="checkbox"/>	Passed with noted modifications	Continued	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	New Date	<input type="checkbox"/>