



KAREN BASS
MAYOR

July 21, 2025

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Mary Lee to the Board of Police Commissioners for the term ending June 30, 2027.

I certify that in my opinion Ms. Lee is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Ms. Lee will fill the vacancy created by the departure of Maria "Lou" Calanche.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass".

KAREN BASS
Mayor

KB:lap

Attachment

COMMISSION APPOINTMENT FORM

Name: Mary Lee
Commission: Board of Police Commissioners
End of Term: 6/30/2027

Appointee Information

1. **Race:** African American
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 10 - South Los Angeles APC
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., University of California, Berkeley, School of Law
7. **Occupation/profession:** Mary M. Lee, Consulting
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Sanchez-Gordon, Teresa	East LA	13	Latinx	F	6/30/2029
Garcia, Fabian	North Valley	7	Latinx	M	6/30/2028
Shields, Rasha	South Valley	2	Middle Eastern / Arab	F	6/30/2026
VACANT					6/30/2027
Southers, Erroll	West LA	11	African American	M	6/30/2025

BAR MEMBERSHIP

Admitted to California Bar

EDUCATION

University of California, Berkeley, School of Law; J. D., 1979
Pitzer College, Claremont; B. A., Political Studies, 1976

EMPLOYMENT HISTORY

2018 - present

MARY M. LEE, CONSULTING

Guide community-based organizations, public officials, government agencies and philanthropy with efforts to dismantle racially biased systems and structures and build just and equitable neighborhoods. Services include strategic planning, project management, coaching, staff development, policy analysis and advocacy.

2006–2018

DEPUTY DIRECTOR, POLICYLINK

Direct and coordinate initiatives for national advocacy organization; support and guide the operation of the organization's health equity programs; provide research, technical assistance and training to public and private agencies collaborating to build healthy communities; co-author reports and journal articles; deliver speeches and presentations to audiences across the nation; advise community groups and develop advocacy campaigns; serve as a key liaison in the organization's health, housing, infrastructure, and civil rights efforts.

2000-2008

SOLO PRACTICE, MARY M. LEE ATTORNEY-AT-LAW

Legal representation, with emphasis on public policy analysis, and advocacy, specifically in the areas of land use, housing, civil rights, urban planning, and community development. Services were provided to community-based agencies, non-profit institutions and philanthropic organizations, and included research, writing, technical assistance, training, board and staff development and strategic planning.

1999-2017

INSTRUCTOR, L. A. TRADE TECHNICAL COLLEGE

Designed courses on various topics, including community economic development; health policy, research methodology and Fair Housing and Fair Lending Law; developed syllabus for each course; delivered lectures and evaluated students.

PREVIOUS EMPLOYMENT HISTORY

1998-2000

COMMUNITY BUILDER FELLOW, U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

1997-1998

CONSULTANT, ELECTED LOS ANGELES CHARTER REFORM COMMISSION

Spring, 1997

ADJUNCT PROFESSOR, OCCIDENTAL COLLEGE

1995-1998

POLICY ANALYST, COMMUNITY COALITION FOR SUBSTANCE ABUSE PREVENTION AND TREATMENT / SAN FERNANDO VALLEY PARTNERSHIP

Spring, 1995

CAMPAIGN MANAGER, COMMITTEE TO RE-ELECT MARK RIDLEY-THOMAS

1988-1995	<u>MANAGING ATTORNEY, LEGAL AID FOUNDATION OF LOS ANGELES</u>
1988-1992	<u>ADJUNCT PROFESSOR, LOYOLA LAW SCHOOL, LOS ANGELES</u> Designed course on Landlord/Tenant Law; developed syllabus delivered lectures and evaluated students.
1985-1988	<u>STAFF ATTORNEY, WESTERN CENTER ON LAW AND POVERTY</u>

VOLUNTEER ACTIVITIES (partial list of current and former affiliations – additional information available upon request)

COMMUNITY COALITION

Vice Chair, Board of Directors

THE KRESGE FOUNDATION/ FRESHLO INITIATIVE

Member, Advisory Board

NATIONAL CONFERENCE OF BLACK LAWYERS

Member

FAIR HOUSING CONGRESS OF SOUTHERN CALIFORNIA

Member, Board of Directors

Chair, Board of Directors

LIBERTY HILL FOUNDATION

Member, Board of Directors and Community Funding Board,

CIVIC INVOLVEMENT AND AWARDS (partial list of current and former affiliations - additional information available upon request)

CITY OF LOS ANGELES, COMMISSION ON CIVIL RIGHTS

Commissioner, Vice- Chair

DURFEE FOUNDATION STANTON FELLOWSHIP

Fellow

LOS ANGELES FOOD POLICY COUNCIL

Member, Leadership Circle

LOS ANGELES COUNTY COMMUNITY PREVENTION AND
POPULATION HEALTH TASK FORCE

Member

LOS ANGELES COUNTY BOARD OF SUPERVISORS/COUNTY
COMMISSION FOR WOMEN

Named one of the “Women of the Year” for 2016

CITY OF LOS ANGELES, TRANSPORTATION COMMISSION

Commissioner



KAREN BASS
MAYOR

July 21, 2025

Dear Ms. Lee:

I am pleased to inform you that I hereby appoint you to the Board of Police Commissioners for the term ending June 30, 2027, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's e-Disclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Samantha Rodriguez at the City Ethics Commission by email at samantha.rodriguez@lacity.org.

As part of the appointment process, Heather Hutt, your Councilmember, and Councilmember John Lee, the Chair of the Public Safety Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Ms. Mary Lee
July 21, 2025
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Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Public Safety Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:lap

Attachment I
Ms. Mary Lee
July 21, 2025

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:
Office of the Mayor
Attn: Luz Portillo
200 N. Spring Street, Room 303
Los Angeles, CA 90012
 - Remuneration Form
 - Undated Separation Letters (2)
- ☐ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.
 - Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
 - CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Heather Hutt
- ☐ Councilmember John Lee, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Public Safety Committee Hearing
- ☐ Full Council Hearing