



KAREN BASS
MAYOR

August 14, 2025

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Elizabeth Garfield to the Board of Fire Commissioners for the term ending June 30, 2030.

I certify that in my opinion Ms. Garfield is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Ms. Garfield will fill the vacancy created by the departure of Jimmy H. Hara.

Sincerely,

KAREN BASS
Mayor

KB:lap

Attachment

COMMISSION APPOINTMENT FORM

Name: Elizabeth Garfield
Commission: Board of Fire Commissioners
End of Term: June 30, 2030

Appointee Information

1. **Race:** Caucasian
2. **Gender:** female
3. **Council District and neighborhood of residence:** 13 - Central APC
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., University of Michigan Law School
7. **Occupation/profession:** Partner, Holguin, Garfield, Martinez & Goldberg, APLC
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Delugach, Sharon	East LA	1	Caucasian	F	6/30/2029
Woods-Gray, Jimmie	South LA	8	African American	F	6/30/2028
Hudley Hayes, Genethia	South LA	8	African American	F	6/30/2027
Babcock, Corinne	East LA	14	Latinx	F	6/30/2026
VACANT					6/30/2025

Elizabeth Garfield

EDUCATION

Stanford University

Graduation with Distinction, 1974

- President of Associated Students of Stanford University
- Co-Founder of the Center for Research on Women, now the Clayman Institute for Gender Research

University of Michigan Law School

Graduation, 1977

- President of the Women's Law Student Association

WORK EXPERIENCE

Founding Partner, Holguin, Garfield, Martinez & Goldberg, APLC

1987-2018

- Law firm specializing in the representation of unions
- Retired in 2018

SEIU Local 660, now SEIU Local 721

1981-1987

- Chief of the Legal Division
- Director of the Healthcare and White-Collar Divisions

Associate, Levy & Goldman

1977-1981

- Law firm specializing in the representation of unions

POLITICAL EXPERIENCE

Elected Member, Los Angeles Community College Board of Trustees

1993 – 2001

- President of the Board 1998-99

CURRENT VOLUNTEER EXPERIENCE

Board Vice Chair, A Community of Friends (ACOF)

2019 - Present

- Non-profit organization that builds and manages permanent supportive housing for unhoused people with mental illness

Co-Director Senior Program, Minds Matter Southern California

2019 - Present

- Non-profit organization that provides a highly selective, three-year tutoring and mentoring program that prepares high-achieving, low-income high school students for college success

Advisory Council Member, Clayman Institute for Gender Research at Stanford University

2004 – Present

- Non-profit organization working to advance equality through gender research



KAREN BASS
MAYOR

August 14, 2025

Dear Ms. Garfield:

I am pleased to inform you that I hereby appoint you to the Board of Fire Commissioners for the term ending June 30 2030, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's e-Disclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Samantha Rodriguez at the City Ethics Commission by email at samantha.rodriguez@lacity.org.

As part of the appointment process, Hugo Soto-Martínez, your Councilmember, and Councilmember John Lee, the Chair of the Public Safety Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Ms. Elizabeth Garfield
August 14, 2025
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Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Public Safety Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:lap

Attachment I
Ms. Elizabeth Garfield
August 14, 2025

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Luz Portillo
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

- ☐ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.
 - Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
 - CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Hugo Soto-Martínez
- ☐ Councilmember John Lee, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Public Safety Committee Hearing
- ☐ Full Council Hearing