



KAREN BASS
MAYOR

June 8, 2026

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Helenann Hirsch to the Commission on Civil Rights for the term ending June 30, 2031. Ms. Hirsch's current term expires on June 30, 2026.

I certify that in my opinion Ms. Hirsch is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'.

KAREN BASS
Mayor

KB:lap

Attachment

COMMISSION APPOINTMENT FORM

Name: Helenann Hirsch
Commission: Commission on Civil Rights
End of Term: 6/30/2031

Appointee Information

1. **Race:** Caucasian
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 11 - West LA
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., University of California, Davis, School of Law
7. **Occupation/profession:** Retired
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioner	APC	CD	Race	Gender	Term End
Montes, Helena Marissa	East LA	14	L	F	6/30/2028
Nguyen, Hoang	Central	13	API	M	6/30/2029
Wright, Lacy	Central	13	API	F	6/30/2029
Hirsch, Helenann	West LA	11	C	F	6/30/2026
Zelenski, Abigail	East LA	13	API	F	6/30/2028
Robertson, Diane	South LA	10	AA	F	6/30/2027
Lewis, Kandee	Harbor	15	AA	F	6/30/2027

HELENANN HIRSCH

EMPLOYMENT / PUBLIC SERVICE

Commissioner, Commission on Civil Rights, Los Angeles, CA 3/25 – present. Appointed by Mayor to serve on city commission responsible for investigating and addressing discrimination complaints in the private-sector areas of commerce, education, employment and housing.

Vice-Chair, Board of Directors; Member, Board of Trustees, VoteRiders, Los Angeles, CA 3/21 – present. Provide professional expertise and assist in management of non-profit combating voter suppression by educating voters and assisting citizens to secure the identification they need to vote.

Panelist, Los Angeles City Attorney Neighborhood Justice Project, Los Angeles, CA 1/20 – present. Serve as panelist for restorative justice diversion program for persons accused of misdemeanors. Work with individuals to identify genesis of crime, consequences of activity and determine appropriate restorative obligations.

Member and Chair, Board of Directors, Los Angeles Conservation Corp, Los Angeles, CA 1/03 – 4/19. As Board Chair planned, presided over and facilitated Board meetings. Worked with CEO to develop and manage relationship with funders, partners and other stakeholders. As Board Member oversaw the creation of LACC's Legal Service Program. Other activities included approving annual budget, audit reports and material business decisions of organization.

Attorney, California Women's Law Center, Los Angeles, CA, 1/08 – 6/11. Trained lawyers and non-lawyers on variety of legal issues including California's Paid Family Leave Act and other employment laws, the civil rights of pregnant and parenting teens, and the state and federal legislative process.

Staff Member, White House Office of Presidential Personnel, Washington D.C., 11/96 – 5/97. Responsible for search and placement of senior level presidential appointments for the Clinton Administration, including in the Department of Education and the Corporation for National Service.

Director of External Affairs, Federal Labor Relations Authority, Washington D.C. 10/94 – 10/96. Political appointee responsible for Congressional relations and public affairs for government agency that investigated, prosecuted, and adjudicated labor-management disputes for the federal government. Also served as liaison to the White House and assisted in agency management.

Attorney, Manatt Phelps, Los Angeles, CA 10/90 – 4/94. Litigation and transaction practice with emphasis in state and federal employment law. Litigation practice covered pre-trial to trial. Transaction practice included negotiating and drafting employment contracts, drafting personnel policies, and day-to-day client advice on myriad of employment topics.

Judicial Clerk, Judge Procter Hug, Jr., 9th Circuit Court of Appeals, Reno, NV 9/89 – 9/90. Researched and wrote bench memorandums; assisted in drafting judicial opinions.

Additional Public Service:

Member, Credentials Committee, Democratic National Convention, 7/92

Counsel, Christopher Commission of the Los Angeles Police Department, 4/91 - 9/91

EDUCATION

University of California, Davis, School of Law; Juris Doctor, 1989

American Jurisprudence Awards in Contracts and Torts

University of California, Santa Barbara; Bachelor of Arts, 1983; Major: Political Science



KAREN BASS
MAYOR

June 8, 2026

Dear Ms. Hirsch:

Congratulations! I am pleased to inform you of your appointment to the Commission on Civil Rights for the term ending June 30, 2031, subject to confirmation by the Los Angeles City Council.

On behalf of the people of Los Angeles, thank you for your willingness to serve. Our boards and commissions are a vital part of the City's governance, and your leadership and expertise will play an important role in shaping the future of Los Angeles.

To move forward, there are a few steps you must complete prior to the Council's consideration of your appointment. My Commission Affairs team has prepared an attached checklist with deadlines and submission instructions, and they are available to support you throughout the confirmation process.

Once again, congratulations, and thank you for your commitment to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:lap

Attachment I
Ms. Helenann Hirsch
June 8, 2026

Nominee Check List

I. Within 7 days of appointment:

- Submit the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org **OR** mail them to:
 - Office of the Mayor
 - Attn: Luz Portillo
 - 200 N. Spring Street, Room 303
 - Los Angeles, CA 90012
 - Remuneration Form
 - Undated Separation Letters (2)
- Schedule a fingerprinting appointment to complete your background check.
 - The Commissions team will connect you with the Personnel Background Unit.
- Complete and file a Statement of Economic Interests (Form 700).
- Submit the CEC Form 60 (Ethics Clearance Form) to the City Ethics Commission.
 - The City Council cannot act on your nomination until the Ethics Department receives and submits your filings.
 - Note: you will be required to submit the same forms *again after* you are sworn in

II. Council Member Meetings:

You may be asked to meet with Councilmembers prior to your hearings.

- Your City Councilmember Traci Park
- Councilmember Hugo Soto-Martinez, Chair of the Council Committee, considering your nomination

III. Public Meetings at City Hall:

- Civil Rights, Equity, Immigration, Aging, and Disability Committee Hearing
 - The Clerk's office will contact you once your item has been scheduled.
- Full Council Hearing and Oath of Office
 - The Clerk's office will contact you once your item has been scheduled.

V. Standing Requirements

- Notify the Commissions team of any changes in address or contact information.
- If you wish to resign, you must submit a resignation letter to myr-commissions@lacity.org.