




KAREN BASS
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Karen Bass, Mayor 

Subject: EXEMPTION REQUEST – LOS ANGELES POLICE DEPARTMENT, (1)
CHIEF INFORMATION OFFICER (9374)

Date: November 5, 2025

The Los Angeles Police Department requested that the Mayor approve the exemption of one (1) position of Chief Information Officer, Class Code 9374 in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 121 are approved, and an additional 4 are pending approval. Approval of this request will increase the count. As of the date of this letter, this request will be in the 124th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 18 are filled.

The Chief Information Officer (CIO) will act as the Commanding Officer of the Information Technology Bureau, responsible for developing and executing the Department-wide IT strategy to ensure alignment with the Department's goals in supporting its public safety mission. Currently, the Department is deploying a new Records Management System, negotiating several multi-million-dollar technology contracts set to expire, and overhauling the Department's land mobile radio system. These projects are crucial for ensuring public safety in the City and must be led by an experienced IT professional with strong leadership and managerial skills.

The Chief Information Officer (CIO) position requires a Bachelor's or Master's degree in Computer Science, Information Systems, Business Administration, or related field, or a minimum of ten years of progressive experience in IT.

- Five (5) to seven (7) years of leadership responsibilities in the public sector is preferred, including budgeting;
- A minimum of five (5) years of experience in public safety environments;
- A minimum of five (5) years of experience in large, cross-functional teams and/or enterprise- wide programs, influencing senior-level management and key stakeholders effectively across the organization and within complex contexts;
- Experience in IT strategic planning, organization design, and development;
- Understanding of current and converging technologies, including cloud deployment, big data, mobile, and video;
- Conversant with core technologies in public safety, covering dispatch, records management, case management, radio and data communications, as well as emerging technologies;
- Proven experience or demonstrated capability in leading IT transformational initiatives in complex public agency environments is preferred.

The exemption of this position will allow the Los Angeles Police Department the flexibility to recruit and select the best qualified candidate who possesses the necessary specialized experience, talent, and expertise for the position. The duties and requirements as described are appropriate to the class of Chief Information Officer.

Based on my review of the Los Angeles Police Department's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of the Chief Information Officer and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, my approval for the department to fill the position may expire.

cc: Mitch Kamin, Chief of Staff, Office of the Mayor
Lidia Manzanares, Office of the Mayor
Thomas Arechiga, Office of the Mayor
Jim McDonnell, Chief of Police
Colleen Olmedo, Senior Personnel Analyst II
Kelly Kadomatsu, Senior Personnel Analyst II
Lani Ponciano, Office of the City Administrative Officer
Malaika Billups, General Manager, Personnel Department