



KAREN BASS  
MAYOR

**MEMORANDUM**

**To:** The Honorable Members of the City Council  
c/o City Clerk

**From:** Karen Bass, Mayor *Karen Bass*

**Subject:** EXEMPTION REQUEST – LOS ANGELES POLICE DEPARTMENT, (1)  
ASSISTANT INSPECTOR GENERAL (0603)

**Date:** November 12, 2025

The Los Angeles Police Department requested that the Mayor approve the exemption of one (1) position of Assistant Inspector General, Class Code 0603, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 122 are approved, and an additional 3 are pending approval. Approval of this request will increase the count. As of the date of this letter, this request will be in the 126th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 18 are filled.

The Assistant Inspector General position was previously approved for exemption under 1001(b) by the City Council on October 27, 2006 and was subsequently filled. The position became vacant on October 6, 2024. This position is part of the Office of the Inspector General's (OIG's) staff. The position at issue is presently assigned to the Use of Force Section, and it is currently an exempted position.

The Assistant Inspector General position requires a bachelor's degree from an accredited college or university and five years or more of full-time paid professional experience as a local, state, federal prosecutor, defense attorney or other government attorney and/or five years or more of experience conducting or supervising law enforcement-related investigations. A law degree or other graduate degree and/or prior compliance auditing experience are also desired.



The Assistant Inspector General may supervise the professional, clerical, and sworn staff assigned to the OIG in the performance of reviewing and evaluating accountability processes within the LAPD. The Assistant Inspector General's responsibilities may include analysis of use of force investigations, complaint investigations, audits of the Police Department, audits of Internal Affairs investigative files and liaising with the Police Department—including but not limited to its Risk Management Group, Office of Constitutional Policing and Policy, Professional Standards Bureau—and with the Office of the City Attorney.

Based on my review of the Los Angeles Police Department's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of Assistant Inspector General and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, my approval for the department to fill the position may expire.

cc: Mitch Kamin, Chief of Staff, Office of the Mayor  
Lidia Manzanares, Office of the Mayor  
Thomas Arechiga, Office of the Mayor  
Jim McDonnell, Chief of Police  
Brian Taft, Police Administrator  
Colleen Olmedo, Senior Personnel Analyst II  
Lani Ponciano, Office of the City Administrative Officer  
Malaika Billups, General Manager, Personnel Department