

GOVERNMENT OPERATIONS COMMITTEE REPORT relative to costs of necessary installation of software and equipment required for the Van Nuys Council Chambers in order to be in compliance with the Senate Bill 707 by July 1, 2026.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. INSTRUCT the Information Technology Agency (ITA) to:
 - a. Work with the City Administrative Officer to identify \$275,000 for the purchase and installation of the necessary equipment and software in order to meet the Senate Bill 707 requirements for remote public access (voice-only) of full session meetings in Van Nuys Council Chambers.
 - b. Transfer the funds in the 2025-26 Year End Financial Status Report to ITA's Account No. 009350, Communications Services.
 - c. Request \$35,000 in ongoing annual maintenance and licensing costs through the annual budget process.
2. INSTRUCT the City Clerk to place on the agenda of the first regular Council meeting on July 1, 2026, or shortly thereafter, the following instruction:

Reappropriate up to \$275,000 from the unencumbered balance remaining in the ITA Fund No. 100/32, Account 009350, Communications Services, in the same amount and into the same accounts as exist on June 30, 2026.

Fiscal Impact Statement: The ITA reports that approval of the recommendations contained in the April 21, 2026 ITA report, attached to the Council File, will have a one-time General Fund impact of \$275,000 in project implementation costs. Future appropriations of \$35,000 required for annual software licensing costs will be addressed as part of the annual budget process.

Community Impact Statement: Yes

For:
Pacoima Neighborhood Council
Reseda Neighborhood Council

For, If Amended:
North Hollywood Neighborhood Council

Summary:

On May 19, 2026, your Committee considered an April 21, 2026 ITA report relative to costs of necessary installation of software and equipment required for the Van Nuys

Council Chambers in order to be in compliance with the Senate Bill 707 by July 1, 2026. According to the ITA, the audio-visual equipment in the Van Nuys Council Chambers is substantially outdated (30 years old) and requires significant upgrades to support a meeting with remote public participation. Modernizing the audio-visual systems in the Van Nuys Council Chambers requires major infrastructure changes with extensive equipment and labor efforts, and is expected to take multiple months (three to six months) to complete.

To proceed with Van Nuys installation and upgrades, ITA needs to remove the old infrastructure that is in place. This means removing the old IT cables without damaging the structure of the building. Since the cabling is about 30 years old, it is possible the ITA may encounter structural issues with the cable that delays the process and requires additional labor. After successfully removing the cable, the ITA will need to install new cables that support modern digital audio/visual equipment. Once the new equipment is installed, ITA will need to ensure equipment is connected, configured, and fully operational with existing systems required to fully run a council meeting such as Channel 35, encoders to stream via YouTube, the Council voting system and other technology components. ITA estimates a project budget of \$275,000 to cover the required labor, equipment procurement, and installation.

The ITA is working with the City Administrative Officer to secure funds for this project which will be included in the Year End Financial Status Report once identified. Additionally, the ongoing maintenance and licensing expenses are estimated at \$35,000 annually. This estimate includes Zoom licenses, PrimeGOV/LMS and Council Audio Maintenance, and QSC Reflect License Renewals. We plan to request these ongoing funds through the annual budget process. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the ITA report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Government Operations Committee

COUNCILMEMBER VOTE

PADILLA: YES
LEE: YES
JURADO: YES

ARL
5/19/26

-NOT OFFICIAL UNTIL COUNCIL ACTS-