

# CITY OF LOS ANGELES

CALIFORNIA



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January 20, 2026

REF: EXE-010-26

Honorable Members of the City Council  
City of Los Angeles  
Room 395, City Hall  
Los Angeles, CA 90012

Attn: Government Operations Committee

Subject: **COUNCIL FILE NO. 25-1358 - REPORT ON THE COSTS FOR NECESSARY SOFTWARE AND EQUIPMENT REQUIRED TO BE IN COMPLIANCE WITH SENATE BILL 707**

Pursuant to CF 25-1358, the Information Technology Agency (ITA) was instructed to report on the costs of necessary software and equipment required in order to be in compliance with the Senate Bill 707 by July 1, 2026.

## **BACKGROUND**

Governor Newsom signed Senate Bill (SB) 707 into law on October 3, 2025. This bill makes significant changes to the Brown Act, intending to increase public participation and expand remote access to public meetings. As the City meets the definition of an eligible legislative body (a City Council with a population of 30,000 or more), current policies and procedures must be updated to comply with the new requirements.

The new law mandates several key actions, including, but not limited to the following: (1) the City must offer remote participation in meetings via a two-way telephonic service or a two-way audiovisual platform; (2) the City has a new responsibility for public outreach, requiring reasonable efforts to encourage residents that do not traditionally participate in public meetings to attend; and (3) the City must commit to offering translation services, both during public meetings and on the City's dedicated webpages. It is important to note that these are only a portion of the changes enacted by the bill. The implementation date for SB 707 is July 1, 2026.

## **SCOPE OF THIS REPORT**

This report assesses the cost of necessary software and equipment for City Council and Council Committee meetings compliance with SB 707 by the deadline. The focus is limited to two-way telephonic (Zoom audio) meetings in the City Hall Council Chambers

and 4th Floor Committee Room, mirroring the pandemic's remote public participation setup. It excludes departmental commission meetings, other Brown Act bodies, non-ITA responsibilities (like translation), and costs for potential new requirements (e.g., two-way audio-visual) or secondary locations (Van Nuys, City Hall 10th floor). Should further requirements emerge, additional assessments will be necessary.

## **CURRENT STATE OF COUNCIL CHAMBERS AND COMMITTEE ROOMS**

### City Hall Council Chamber

The Council Chamber has new, upgraded audio equipment to support and offer two-way audio meetings (voice-only), via Zoom, for remote public participation. However, to resume hosting Zoom audio meetings, the City must renew the necessary Zoom licenses, which were cancelled after the City Council returned to in-person participation for Council Members and discontinued remote public access.

### City Hall 4th Floor Committee Room

The City Hall 4th floor committee room was recently renovated and new sound equipment was installed. This room has the hardware to host remote Zoom audio meetings for public participation. Since remote access for the public had ended, the software licenses were not purchased for this room. Purchase and annual renewal of software licenses are required in order to host Zoom (audio only) meetings.

### Van Nuys Council Chambers

The audio-visual equipment in the Van Nuys Council Chambers is substantially outdated and requires significant upgrades to support a meeting with remote public participation. The necessary upgrades were not previously funded and the Van Nuys Council Chambers were never utilized for hosting remote public meetings. Modernizing the audio-visual systems in the Van Nuys Council Chambers requires major infrastructure changes with extensive equipment and labor efforts, and is expected to take several months to complete. Due to the City's current financial constraints and the extensive time and labor necessary for installation and implementation across several City of Los Angeles departments, meeting the mandated July 2026 deadline for this effort in Van Nuys Council Chambers is likely not feasible. To proceed with Van Nuys upgrades, specific requirements would be needed. The ITA would need to work with the General Services Department and other relevant departments to conduct a detailed assessment and furnish specific cost estimates for preparing the Van Nuys Council Chambers for remote meetings.

## **RECOMMENDATIONS**

The Information Technology Agency (ITA) recommends the purchase and annual renewal of the necessary Zoom licenses, in the estimated amount of \$30,000 to ensure City Council will meet Senate Bill 707 requirements for remote access (voice-only) for the

public for full session meetings in City Hall Council Chambers and committee meetings in the 4th floor committee room.

If remote capabilities are required in the Van Nuys Council Chambers, instruct the City Clerk, ITA, and General Services Department to analyze and report back on the specific engineering, construction, labor, and equipment costs from this substantial upgrade.

**FISCAL IMPACT STATEMENT**

The Information Technology Agency's recommendations will have an annual General Fund impact estimated at \$30,000 in software licensing costs.

Respectfully Submitted,



Ted Ross  
General Manager

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