

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: December 18, 2025

CAO File No. 0130-01926-0019

Council File No. 25-1391

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer 

Reference: Board of Police Commissioners Transmittal dated November 21, 2025

Subject: **2025-26 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or designee, to:
 - a. Retroactively apply for and accept the grant award for the Fiscal Year (FY) 2025-26 Selective Traffic Enforcement Program (STEP) from the State of California, Office of Traffic Safety (OTS) in the amount of \$6,405,000 for the period of October 1, 2025, through September 30, 2026;
 - b. Execute the 2024-25 STEP Grant Agreement on behalf of the City and submit the necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
 - c. Execute a Professional Services Agreement with one selected vendor, for a term of twelve months within the applicable grant performance period, for a sum not to exceed \$70,000, for the provision of phlebotomist services, subject to the approval of the City Attorney as to form;
2. Authorize the Los Angeles Police Department (LAPD) to:
 - a. Spend up to the grant amount of \$6,405,000 in accordance with the grant award agreement;
 - b. Submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339, Department 70; and,

- c. Prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

3. Authorize the Controller to:

- a. Establish a grant receivable and appropriate \$6,405,000 to an appropriation account, account number to be determined within Fund No. 339, Department No. 70, for the disbursement of the FY 2025-26 STEP grant funds;
- b. Increase appropriations and transfer, as necessary, the FY 2025-26 STEP grant funds from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
001092	Overtime Sworn	\$ 3,628,773.28
001090	Overtime General	224,791.27
To Be Determined	Related Costs	346,435.45

4. Authorize the City Clerk to place the following actions relative to the FY 2025-26 STEP Grant on the City Council Agenda on July 1, 2026 or on the first meeting day thereafter:

- a. Authorize the Controller to increase appropriations and transfer, as necessary, the FY 2025-26 STEP grant funds from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
001092	Overtime Sworn	\$ 1,746,703.37
001090	Overtime General	111,936.87
To Be Determined	Related Costs	167,091.76

SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$6,405,000 grant award for the 2025-26 Selective Traffic Enforcement Program (STEP) and to execute a grant award agreement between the City and the State of California, Office of Traffic Safety (OTS) for the period of October 1, 2025, through September 30, 2026. Grant funds will provide support for the implementation of the STEP to address traffic safety issues. There are no matching funds required.

The LAPD reports that the majority of crash categories it tracks experienced significant increases since 2022. Several of the categories with large deviations are shown on the next page. A complete listing of the crash categories can be found on page 2 of the Grant Application attached to the Board report.

2022-2024 Select LAPD Crash Category Increases

- Pedestrian All-Injury¹ Traffic Crashes increased 28%, from 1,339 in 2022 to 1,715 in 2024;
- Motorcyclist All-Injury Traffic Crashes increased 21%, from 347 in 2022 to 420 in 2024;
- Nighttime All-Injury Traffic Crashes increased 43%, from 1,750 in 2022 to 2,507 in 2024;
- Street Racing Fatalities increased 167%, from 3 in 2022 to 8 in 2024; and,
- Traffic Signal All-Injury Traffic Crashes increased 25%, from 611 in 2022 to 761 in 2024.

In the City of Los Angeles, the leading primary crash factors (PCF) identified in traffic collisions were speed-related, right-of-way & traffic signals, pedestrian, bicyclist & motorcyclist, DUI, hit & run, nighttime, and illegal street racing. Funding from the FY 2025-26 STEP Grant will help reduce the number of fatalities and injuries in traffic collisions by utilizing enforcement and innovative strategies. The State of California, OTS, awarded the LAPD \$6,405,000 in grant funds to focus on impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, nighttime seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs.

The FY 2025-26 STEP Grant funds will be managed and coordinated through the LAPD's Traffic Coordination Section, Traffic Group, within the Transit Services Bureau, and utilized primarily to deploy police officers on an overtime basis in an effort to reduce the number of fatalities and personal injuries due to traffic collisions. Overtime funding will be utilized to support the following activities:

- DUI/Driver's License Checkpoints;
- DUI Saturation Patrols;
- Alcoholic Beverage Control (ABC) Establishment Business Outreach;
- Collaborative DUI Enforcement;
- Distracted Driver Enforcement Details;
- Motorcycle Safety Details;
- Pedestrian and Bicycle Safety Details;
- Street Racing and Sideshow Enforcement Operations;
- Illegal Street Racing Vehicle Seizures;
- Pacific Coast Highway (PCH) Traffic Enforcement;
- Primary Collision Factor Enforcement Details;
- Traffic Safety Presentations.

Under the grant agreement, the State of California, OTS, will reimburse the City based on the expense categories shown in the chart on the next page.

¹ "All-Injury" is defined as suspected serious injury, suspected minor injury and possible injury traffic crashes captured in the Department's Crime Analysis Mapping System

2025-26 STEP Grant Expense Categories

Expense Category	Amount
Overtime Sworn	\$ 5,375,476.65
Overtime General	336,728.14
Fringe Benefits	513,527.21
In-State Travel	10,021.00
Out-of-State Travel	10,000.00
Contractual Services	70,000.00
Other Direct Costs*	89,247.00
Total	\$ 6,405,000.00

**Other Direct Costs include DUI Checkpoint supplies (\$14,247); printing & duplicating (\$6,000); educational materials (\$5,000); Lidar devices (\$54,000); and computer tablets (\$10,000).*

Key program performance measures include, but are not limited to, persons, pedestrians, bicyclists, and motorcyclists killed or injured in various traffic crash categories; the reduction in alcohol and drug involved crashes, the reduction in hit & run fatal and injury crashes; and the reduction in nighttime fatal and injury crashes.

A Professional Services Agreement will be executed to provide phlebotomist services at DUI checkpoints and assist with DUI investigations during the grant performance period, for an amount not to exceed \$70,000. The Department will procure bids and select a vendor for this contract. The FY 2025-26 STEP Grant will also fund in-state and out-of-state travel expenses for personnel to attend the following events: the State of California OTS Traffic Safety Law Enforcement Forum and the Governors Highway Safety Association annual meeting in Minneapolis, Minnesota.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the expenditure of the FY 2025-26 STEP grant award totaling \$6,405,000 from the State of California Office of Traffic Safety. There is no impact to the General Fund as a result of these recommendations. No matching funds are required for this grant.

FINANCIAL POLICIES STATEMENT

The recommendations provided in this report are in compliance with the City's Financial Policies in that one-time grant funding will be utilized for one-time program expenditures.