

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 6, 2026

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Subject: **ESTABLISHMENT OF SALARIES FOR NEW NON-REPRESENTED CLASSIFICATIONS OF CHIEF OCCUPATIONAL PSYCHOLOGIST AND PORT PILOT APPRENTICE – ORDINANCE AMENDING SCHEDULE “A” OF LOS ANGELES ADMINISTRATIVE CODE SECTION 4.61**

**RECOMMENDATIONS**

The City Administrative Officer (CAO) recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Schedule “A” of Los Angeles Administrative Code Section 4.61, to provide salaries for the new, non-represented classifications of Chief Occupational Psychologist (Code 2387) and Port Pilot Apprentice (Code 5114); and
2. That the City Council authorize:
  - A. The CAO, upon accretion of the classes to a bargaining unit, to amend the appropriate Memorandum of Understanding to reflect the salaries approved by ordinance; and
  - B. The Controller and the CAO to correct any clerical or technical errors in the above ordinance.

**SUMMARY**

The Executive Employee Relations Committee approved the recommendations of the CAO to establish the salaries for the newly created, non-represented classifications of Chief Occupational Psychologist and Port Pilot Apprentice, at its meetings held on March 19, 2025 and August 13, 2025, respectively. The recommended salaries are shown in the table below.

<b>Recommended Salaries for Chief Occupational Psychologist and Port Pilot Apprentice</b>			
<b>Class Title</b>	<b>Class Code</b>	<b>Range Number (Minimum Step)</b>	<b>Annual Salary Range*</b>
Chief Occupational Psychologist	2387	9123(2)*	\$195,729 - \$286,160
Port Pilot Apprentice	5114	7156(4)*	\$162,091 - \$224,480

\*Steps 2-12 (Step 1 is reserved for Targeted Local Hire Program classifications).

The Chief Occupational Psychologist will be employed exclusively in the Personnel Department. An employee in this classification will provide in-house consultation to City management on workplace violence concerns and organizational and management-related issues; manage the Citywide Threat Assessment Team; and, oversee workplace violence reports and Cal/OSHA compliance. The Chief Occupational Psychologist will direct Occupational Psychologists and support staff in providing psychological services and wellness programs.

The Port Pilot Apprentice will be employed exclusively by the Los Angeles Harbor Department. An employee in this classification will have three years of experience as a Boat Captain and will train under the supervision of Port Pilots by boarding vessels that are entering, departing, or maneuvering within the Port of Los Angeles to observe and learn the procedures for directing vessel movements. A Port Pilot Apprentice operates single- and/or twin-engine diesel-powered seagoing pilot boats and may supervise Deck Hands in maintaining the vessel. Positions in this classification are designated as temporary training appointments, lasting up to five years, during which the incumbent is expected to meet all requirements necessary to apply for the City of Los Angeles Port Pilot civil service examination.

The ordinance submitted herein adds the classifications of Chief Occupational Psychologist (Code 2387) and Port Pilot Apprentice (Code 5114) to the City's classification listing in Schedule "A" of the Los Angeles Administrative Code Section 4.61, at the recommended salaries shown in the table above.

## **FISCAL IMPACT**

The cost associated with filling Chief Occupational Psychologist and Port Pilot Apprentice positions will be absorbed within budgeted funds by the employing departments for Fiscal Year 2025-26.

MWS:PAG:SAO:0726120

Attachment